

**Commissioners' Workshop Meeting  
Tuesday, April 26, 2011**

**I. CALL TO ORDER:**

The Berks County Board of Commissioners met in regular session on Tuesday, April 26, 2011 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach, and Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller Esq., Interim Chief Operations Officer Kenneth C. Borkey, Jr., and Maryjo Gibson, Chief Clerk.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag and announced that the board met in executive session yesterday, April 25, 2011 to discuss personnel matters. Commissioner Scott further announced an Executive Session will be held this afternoon to discuss litigation regarding Exide Technology, Laureldale Plant. Commissioner Scott announced he cannot attend but his Executive Assistant, Michelle Kircher will attend in his place.

**II. DEPARTMENTAL REPORTS / REQUESTS:**

**Budget Department**

- A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$36,967.00 and 2011 Appropriations in the amount \$3,383,832.00 per listing dated April 21, 2011. Kim Grinage, Deputy Director of Budget and Finance commented that the large appropriation was for Health Choices Contract administered by MH/MR. We are now contracting with the Commonwealth of Pennsylvania, and realizing a significant savings.

**Purchasing**

- A. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated April 25, 2011.
- B. Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as a result of ITB #11-5-MB, a one year contract for Railway Vegetation Control & Removal Services for the Colebrookdale Railroad to Asplundh Tree Expert Co. Railroad Division, 708 Blair Mill Road, Willow Grove, PA 19090, to provide:

Vegetation Removal Services - \$78,522.00  
Vegetation Control Services - \$6,800.00  
Additional Removal Services as required at the sole discretion of the County - \$267.80 per hour

- C. Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute as a result of ITB #11-3-EO, three one (1) year contracts for Pest Control Services for County of Berks' facilities as follows:

Ecolab Inc.  
370 Wabasha Street North  
St. Paul, MN 55102  
Total Annual Expenditure - \$7,390.00

Home Paramount Pest Control  
2011 Rack Spring Road  
Forest Hill, Maryland  
Total Annual Expenditure - \$2,345.00

Siani Pest Control Inc.  
196 Reider Road  
Robesonia, PA 19551  
Total Annual Expenditure - \$1,600.00

In accordance with the Invitation to Bid the County reserves the right to extend the contract for two additional one year terms upon mutual agreement of both parties at the unit prices herein. Kelly Laubach, Director of Contracts and Procurement commented on the Asplundh and pest control contracts.

### Facilities

- A. Adopt a resolution authorizing execution of Engineering Services Agreement No. 128914 between the County of Berks and Ludgate Engineering Corporation to provide a structural assessment of the 16<sup>th</sup> Floor, Berks County Services Center at a not to exceed amount of \$9,500.00. Ryan Hunter, Director of Facilities and Operations, commented that these services are necessary to determine what causes the periodic swaying of the Services Center.

### Human Services

- A. Adopt a resolution authorizing execution by Mark C. Scott as Chairman of the Board Commissioners, of TEFAP Inventory – Reimbursement Request Form for the period (January, February, March) 2nd Quarter FFY 2010/2011 and ARRA-TEFAP) Report in the amount of \$31,270.68 for distributing 260,589 pounds of food at \$.12 per pound, and further authorizes Margaret Bianca, Executive Director, Greater Berks Food Bank, to apply for the funds on behalf of Berks County.

**Sheriff**

- A. Adopt a resolution authorizing execution by Mark C. Scott, Chair, of the Second Amendment to Contract No. C000038901 between the Commonwealth of Pennsylvania, Department of Community and Economic Development and the County of Berks for the Community Revitalization Assistance Program, which extends the Contract to June 30, 2012.

**Solicitor**

- A. Adopt a resolution authorizing execution of Addendum #1 to Engineering Services Agreement No. 123594 between SSM Group, Inc. and the County of Berks to provide a site survey for the location of existing buried water line and associated water system features at the Berks County Fire Training Center site at a not to exceed amount of \$3,700.00.

**Treasurer**

- A. Adopt a resolution authorizing assignment of the remainder of an agreement between the County of Berks and Kozloff Stoudt dated February 3, 2011 concerning the processing of excess proceeds files to Georgeadis Setley effective March 15, 2011.

**III. REPORTS OF COMMISSIONERS**

- A. The Commissioners adopted a Proclamation honoring the 125<sup>th</sup> Anniversary of the County Commissioners Association of Pennsylvania (CCAP). Commissioner Leinbach, who is 2<sup>nd</sup> Vice Chair of the County Commissioners Association, read the Proclamation and commented on the many valuable services CCAP provides to Pennsylvania counties.
- B. Adopt a resolution authorizing execution by Mark C. Scott, Chair, of the Agreement of Sale between Lee W. Kern and Irene E. Kern and the County of Berks for property situate at 37 East Wall Street, Borough of Leesport, Pennsylvania, for the purchase price of \$35,000.00.
- C. Adopt a resolution authorizing execution of an Engineering Services Agreement between SSM Group, Inc., and the County of Berks to provide a Phase I Environmental Site Assessment of 37 East Wall Street, Leesport, Pennsylvania, in the not to exceed amount of \$2,800.00.

**Commissioner Barnhardt**

Commissioner Barnhardt commented on the Agreement of Sale between the Kerns and County, and that eventually the County will turn the property over to the Borough of Leesport with the understanding that if the Borough is unable to maintain and afford the property it will be deeded back to the County for a dollar.

**Commissioner Leinbach**

Commissioner Leinbach complimented Commissioner Barnhardt for his efforts regarding the acquisition of 37 East Wall Street, Leesport, and stated it fits into the overall plans of the Parks System.

Commissioner Leinbach further commented that last year a number of representatives from the County met to discuss the issue of truancy. A committee, co-chaired by Tim Daley, Criminal Justice Program Coordinator, and Judge Scott Lash have requested a representative from County government be appointed. Commissioner Leinbach indicated he would like to be considered. On motion of Commissioner Barnhardt and seconded by Commissioner Scott, Commissioner Christian Leinbach was approved as the County's representative to the Truancy Task Force Committee.

**Commissioner Scott****Elected Officials**

Marianne Sutton, Berks County Prothonotary, commented that tomorrow is Office Professional/Administrative Day offering her congratulations and thanks for all they do.

Frederick Sheeler, Berks County Recorder of Deeds, commented that mortgages are down again this month.

There being no further business the meeting adjourned at 11:04 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk