

**Commissioners' Workshop Meeting  
Tuesday, June 7, 2011**

***I. CALL TO ORDER:***

The Berks County Board of Commissioners met in regular session on Tuesday, June 7, 2011 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Christian Leinbach attendance. Also present were First Assistant County Solicitor Christine M. Sadler and Maryjo Gibson, Chief Clerk.

Commissioner Barnhardt opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag.

***II. PRESENTATION***

Commissioner Barnhardt introduced Guido Puccini, President of Security Guards, Inc., and presented a Certificate of Recognition on the 50<sup>th</sup> Anniversary of Security Guards, Inc. (SGI). Mr. Puccini commented that SGI has expanded and now has offices in 5 states; Pennsylvania, New Jersey, Maryland, Delaware and Virginia. Mr. Puccini further commented that in addition to providing security services they also participate in a variety of community related activities. Commissioner Leinbach complimented SGI on the transition to providing security services at the Berks Heim.

***III. DEPARTMENTAL REPORTS / REQUESTS:***

***Budget Department***

- A. Adopt a resolution authorizing 2010 Budget Transfers in the amount of \$17,800.00, 2010 Appropriations in the amount \$180,817.00 and 2011 Budget Appropriations in the amount of \$20,000.00 per listing dated June 3, 2011. Robert Patrizio, Chief Financial Office, mentioned he will be pulling Election Services from the 2011 Appropriations line, as Election Services was not able to collect as much from the State as anticipated for the Special Election held in March.

***Human Resources***

- A. Human Resource recommendations per list dated June 7, 2011. Shane Keller, Deputy Director of Human Resources, commented that the Aging listing is part of the reorganization of the Office.

**Purchasing**

- A. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated June 3, 2011.

**Facilities**

- A. Adopt a resolution authorizing Ryan Hunter, Director of Facilities and Operations, to execute the Capital Project Change Order per attached listing dated June 3, 2011.
- B. Adopt a resolution authorizing execution of Agreement No. 124131 between the County of Berks and High Safety Consulting Services, Ltd., of Lancaster, Pennsylvania, to perform an Indoor Air Quality Assessment in the 4<sup>th</sup> Floor, Deputy Court Administrator's Office, at a not to exceed cost of \$2,000.00.

**District Attorney**

- A. Adopt a resolution authorizing execution of Project Modification Request to Subgrant No. 2008/2010-FS-01-21962, *Berks County Forensic Services Unit Phase IV*, with the PA Commissioner on Crime and Delinquency on behalf of the Berks County District Attorney's Office.

**IV. REPORTS OF COMMISSIONERS****Commissioner Barnhardt**

Commissioner Barnhardt mentioned that yesterday, June 6, 2011, he participated in the Schuylkill River Sojourn. It was his first time in a kayak. They traveled approximately 16.3 miles and paddled from 9 a.m. to 6 p.m. It was a great experience, and noted you cannot appreciate the beauty of the Schuylkill River unless you are on it.

**Commissioner Leinbach**

Commissioner Leinbach commented that he attended the very successful WWI event at the Air Museum located at the Reading Airport. Commissioner Leinbach also participated in the Friday Mid-Day Cafe event held in the City of Reading.

Commissioner Leinbach further commented that on Sunday, June 5, 2011, as parents of a serviceman, his family was invited to attend and church service at Trinity Bible Fellowship Church. It was a service dedicated to honoring veterans. Commissioner Leinbach commented on the speaker, a 90 year gentleman, who flew a B17 bombardier, and who also turned out to be his son's bus driver when he attended vacation bible school.

Commissioner Scott

Comment from the Floor/Elected Officials

Frederick Sheeler, Berks County Recorder of Deeds, warned the public about a grossly overpriced mail solicitation sent by Record Retrieval. Mr. Sheeler mentioned that copies of deeds are available from his office and has posted scam alerts on his website.

There being no further business the meeting adjourned at 10:50 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk