

Commissioners' Workshop Meeting Minutes Tuesday, June 14, 2011

I. CALL TO ORDER:

The Berks County Board of Commissioners met in regular session on Tuesday, June 14 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Christian Leinbach attendance. Also present were Maryjo Gibson, Chief Clerk.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag.

II. PRESENTATION

Berks County Agricultural Coordinator Sheila Miller announced today was the 2011 Annual Berks County Ice Cream Social. Ms. Miller introduced the 2011 Berks County Dairy Princess Caitlyn Pool, Dairy Ambassadors Chelsea Geisinger, Morgan Krick, Kerissa Rohrbach and Morgan Stump and Li'l Miss Dairy Princess Maya Bicksler. Ms. Pool commented on the importance of dairy products in our diet and the positive role dairy farms provide. Ms. Bicksler read a book she wrote about dairy products. At the conclusion of the Commissioners' Workshop Meeting, the Dairy Princesses and Ambassadors served Way-Har Farms ice cream to Berks County employees on the 13th floor balcony.

III. DEPARTMENTAL REPORTS / REQUESTS:

Budget Department

- A. Adopt a resolution authorizing 2010 Budget Transfers in the amount of \$28,774.00, 2010 Budget Appropriations in the amount of \$230,346.00, 2011 Budget Transfers in the amount of \$45,334.00 and 2011 Appropriations in the amount \$666,054.00 per listing dated June 10, 2011

Human Resources

- A. Adopt a resolution authorizing Human Resources Recommendations dated June 14, 2011.

Purchasing

- A. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated June 13, 2011.

- B. Adopt a resolution authorizing the award and Director of Contracts & Procurement to execute as a result of Invitation to Bid #11-7-KS, Inmate Clothing, two contracts for a period of one year for the participating members of the Southeastern Pennsylvania Counties Cooperative Purchasing Board (SPCCPB) members including Berks County as identified herein.

Bob Barker Company, Inc.
134 N. Main Street
Fuquay Varina, NC 27526
Line Items – 1, 3,4,5,6 & 7
Estimated Annual Expenditure – Grand Total - \$ **110,001.70**.
Estimated Annual Expenditure – Berks Portion - \$ **86,154.90.00**

Robinson Textiles Inc.
152 W. Walnut Street
Suite 250
Gardena, CA 90248
Line Item - 2
Estimated Annual Expenditure – Grand Total - \$ **6,600.00**.
Estimated Annual Expenditure – Berks Portion - \$ **0**

With the consent of the vendor, the County reserves the option to renew the contract for two additional, one year terms.

- C. Adopt a resolution to award and Director of Contracts & Procurement to execute as a result of Invitation to Bid #11-4-KS, Food Provisions, three contracts for a period of six months for the Jail System as identified herein.

Benjamin Foods
1001 S. York Road
Hatboro, PA 19040
Line Items – 1, 7, 8, 9, 10, 11, 14, 16, 18, 20, 21, 22, 23, 24, 25, 26, 27, 29, 31, 32, 33, 34, 36, 37, 39, 40, 42, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 58, 59, 66, 67, 68, 69, 70, 72, 73, 74, 76, 79, 81, 82 83, 84, 85, 87, 88, 89, 91, 92, 93, 94, 96, 97, 98, 100, 101, 103, 104, 105, 106, 107, 109, 109, 111, 112, 116, 117, 118, 119, 120, 122, 123, 126, 127, 129, 131, 132, 135, 136, 137, 139, 140, 142, 144, 145, 146, 147, 150, 151, 152, 154, 155, 156, 157, 159, 160, 161, 163, 164, 165 & 166
Estimated Six Month Expenditure \$ **590,102.91**

Feesers, Inc.
5561 Grayson Road
Harrisburg, PA 17111
Line Items 2, 4, 5, 6, 15, 17, 38, 43, 55, 57, 60, 61, 71, 75, 77, 78, 90, 95, 99, 102, 110, 121, 124, 125, 128, 130, 133, 134, 138, 141, 143, 148, 149, 153, 158, 162, 167 & 168
Estimated Six Month Expenditure \$ **62,063.88**

National Food Group, Inc.
DBA CSV Sales, Inc.
46820 Magellan Dr.
Suite A
Novi, MI 48377
Line Items – 13, 35, 41 & 80
Estimated Six Month Expenditure \$ **74,178.80**

Treasurer

- A. Adopt a resolution revising the remaining seven (7) monthly Retirement Fund (ARC) contributions to the Berks County Retirement Fund as previously authorized by Resolution No. 14.11 adopted January 13, 2011, totaling a recalculated actual amount of \$8,002,599.00 for the period June 1, 2011 through December 31, 2011. Robert Patrizio, Chief Financial Officer, commented that the payment period should be January 1, 2011 through December 31, 2011. The Commissioners commended Mr. Patrizio for annualizing the Fund which resulted in the reduction of ARC payments.

Facilities

- A. Adopt a resolution authorizing Mark C. Scott, Esq., Chair, to execute a letter to McTish, Kunkel & Associates, 3500 Winchester Road, Suite 300 Allentown, PA 18104 granting an extension of time for completion of the preliminary design phase of the Christman Road Bridge replacement project until December 31, 2011.
- A. Adopt a resolution authorizing Mark C. Scott, Esq., Chair, to execute a letter to TranSystems, One Oxford Valley, Suite 818, Langhorne, PA 19047 granting an extension of time for completion of the preliminary design phase of the Buttonwood Street Bridge rehabilitation project until December 31, 2011. The Commissioners complimented and thanked Ryan Hunter, his staff and various Department Heads and employees for their efforts in reacting quickly and professionally to the water pipe emergency. Mr. Hunter commented that he will provide a prompt, detailed analysis of the incident remediation.

Solicitor

- A. Adopt a resolution authorizing Commissioner Kevin S. Barnhardt, to execute any and all documents required to complete the purchase of certain real estate situate at 37 East Wall Street, Borough of Leesport; and further authorizes the County Solicitor or his designee, to execute any and all settlement documents in connection with the purchase of said property, the acquisition of which is in lieu of condemnation. Commissioner Scott thanked Commissioner Barnhardt for taking the lead in this project. Commissioner Barnhardt thanked the Kerns, Leesport Borough and Friends of the Lockhouse for their cooperation in moving this project to completion.

Commissioner Barnhardt also mentioned that inmate labor will be used in removing the car wash structure, macadam and installing landscaping.

- B. Adopt a resolution authorizing the County Solicitor to execute a retainer letter with Lamb McErlane, PC, to provide legal representation to the County of Berks in certain cases that are not covered by insurance, at a not to exceed hourly rate of \$150.00.

III. REPORTS OF COMMISSIONERS

Commissioner Barnhardt

Commissioner Barnhardt commented that today is Flag Day and he was privileged to participate in a Flag Retirement ceremony in Birdsboro.

Commissioner Leinbach

Commissioner Leinbach Commented that this past Friday he participated in a ribbon cutting ceremony at the Central Pennsylvania African American Museum. It is an extremely impressive center, and he was very impressed by the amount of work put into the displays. They have some documents provided by the Recorder of Deeds as well as documents about slavery, and some documents dealing with freed slaves. The Museum is located at 10th & Washington Streets in the City of Reading.

Commissioner Leinbach further called for a vote today on one of the items on the Human Resources Recommendations listing in light of the resignation of Shane Keller. Commissioner Leinbach motioned to approve the appointment of Susan Schucker to Interim Director of Human Resources. Commissioner Barnhardt seconded the motion and Commissioner Scott recorded a No vote.

174.11 Adopt a resolution authorizing the appointment of Susan M. Schucker as Interim Director of Human Resources effective June 27, 2011, replacing Shane Keller, who resigned.

Commissioner Scott

Commissioner Scott thanked Way-Har Farms for providing the ice cream for today's Ice Cream Social. Commissioner Scott also recognized today as Flag Day and the 236 Anniversary of the founding of the U.S. Continental Army.

Citizen Comments

Donna Morganti and Nevin Hallacher attended the meeting. Ms. Morganti submitted documents proving some of her complaints. Ms. Morganti commented that she will return next week to discuss her issue. Mr. Hallacher questioned the status of the Commissioners' review of departments. The Commissioners stated no new departments have been started.

There being no further business the meeting adjourned at 11:05 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk