

**Commissioners' Workshop Meeting
Tuesday, July 19, 2011**

I. CALL TO ORDER:

The Berks County Board of Commissioners met in regular session on Tuesday, July 19 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott called the meeting to order with Commissioner Kevin S. Barnhardt in attendance. Commissioner Leinbach was out of town attending the NACO conference. Also present were County Solicitor Alan S. Miller and Maryjo Gibson, Chief Clerk.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag.

II. DEPARTMENTAL REPORTS / REQUESTS:

Budget Department

- A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$54,000.00 per listing dated July 15, 2011.

Human Resources

- A. Adopt a resolution authorizing Human Resources Recommendations per listing dated July 19, 2011. Commissioner Scott commented there are two Human Resources recommendations; one being a promotion of the Deputy CIO to Chief Information Officer and the utilization of a temporary agency for Human resources.

Purchasing

- A. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated July 18, 2011. Commissioner Scott commented on the various contracts listed on the Contract agenda.

Community Development

- A. Adopt a resolution authorizing the amendment of the County FFY2011 HOME (Home Investment Partnership) as follows:
 - 1. The FFY2011 HOME Program is amended to eliminate \$129,785 allocated to the Affordable Housing Project of Delaware Valley Development and the funds be re-allocated to contingencies.

2. The FFY2011 HOME Program is amended to allocate \$160,330 from contingencies for the youth housing project of the Redevelopment Authority of the County of Berks. The project involves the development of 3 affordable rental units for youth (18-23) clients of the County's MH/MR program. The eligibility citation is 24 CFR Part 92.205(a)(1). The estimated completion date is 6/30/2014. Kenneth Pick commented this was Federal money Delaware Valley Development declined, and that Berks County Redevelopment Authority could use on the development of affordable rental housing units for and MH/MR program.

Solicitor

- A. Adopt a resolution authorizing tax forgiveness of 2009 County taxes in the amount of \$223.52 including any penalty and interest for Thistle Court (Parcel No. 86-4309-06-49-36012), Tulpehocken Township, owned by Mt. Aetna Bible Church.

Adult Probation

- A. Adopt a resolution authorizing execution of Grant-In-Aid Application and Grant-In-Aid Agreement for Improvement of Adult Probation Services for FY2011-2012 Continuing Program between the County of Berks and Pennsylvania Board of Probation and Parole in the amount of \$3,330,037.00. Steve Weber commented the in reality the County will not realize the full amount, but only what is available due to cuts in State funding.

Emergency Services

- A. Adopt a resolution authorizing Brian A. Gottschall, Director of Berks County Department of Emergency Services, to execute the Letter of Agreement between the County of Berks and the Berks County Emergency Response Team (BCERT) for leasing by the County of a 2011 F-550 4X4 Super Cab for purposes of improving the ability of the County to react to instances of terrorism both within and outside Berks County. Commissioner Scott commented that purchase is an investment in emergency preparedness.

Controller

- A. Motion to ratify, confirm and approve the supplementary Commissioners' Authorization to Sign Checks form for the week ending July 14, 2011 for Voucher dated 1/14/11 Supplemental in the amount of \$14,167.47 for the Foster Grandparent. Check Interface was not run by Berks County Information Systems. Commissioner Scott commented this was an oversight of the Controller's Office from last week.

III. REPORTS OF COMMISSIONERS

- A. Adopt a resolution authorizing the reappointment of the following members to the Berks County Workforce Investment Board for a three (3) year term ending June 30, 2014:

Patricia J. Adamczyk
Joanne M. Judge
Ruth M. Mathews
John R. Morahan
Ronald A. Rohrbach
Edward J. Swoyer, Jr.
Tammy White
Chester M. Winters

Commissioner Barnhardt

Commissioner Barnhardt commented on the promotion of Justin Loose, and that he is very pleased to have support for Justin. He went through the rigorous interview process and has made a seamless transition since our previous Director left in December. He is well thought of by department heads and outside users of the system, including the Chiefs of Police and will be a good addition as a department head of the County of Berks.

Commissioner Leinbach

- A. Adopt a resolution authorizing the appointment of John Miravich of Reading, Pennsylvania to the Berks County Children and Youth Services Advisory Board, to a term expiring December 31, 2012; replacing Mary Alice Rissmiller who resigned.
- B. Adopt a resolution authorizing the appointment of Gary Fronheiser of Reading, Pennsylvania to the Berks County Children and Youth Services Advisory Board to a term expiring December 31, 2012; replacing Jeffrey Woytovich who resigned.

Commissioner Scott

Commissioner Scott brought up from the floor a request to add a resolution authorizing the reappointment of Dr. Robert C. Ziegenfus of Kutztown, Pennsylvania to the Berks County Agricultural Land Preservation Board for a term ending December 31, 2013.

Comments From the Floor

Frederick Sheeler, Berks County Recorder of Deeds, commented that there is legislation pending which would require Recorder of Deeds to perform lengthy verification process to weed out fraudulent deed recordings. It is patterned after a procedure Philadelphia instituted.

There being no further business the meeting adjourned at 10:50 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk