

**Commissioners' Workshop Meeting
Tuesday, December 20, 2011**

I. CALL TO ORDER:

The Berks County Board of Commissioners met in regular session on Tuesday, December 20, 2011 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Christian Leinbach in attendance. Also present were County Solicitor Alan S. Miller and Maryjo Gibson, Chief Clerk.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag, and announced that the Board met in executive session on Monday, December 19, 2011 to discuss litigation regarding the appeal of the Exide Title V Air Permit Appeal.

II. DEPARTMENTAL REPORTS / REQUESTS:

Budget Department

- A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$247,845.00 and 2011 Appropriations in the amount \$2,409,655.00 per listing dated December 16, 2011.

Human Resources

- A. Adopt a resolution authorizing Human Resources Recommendations per listing dated December 20, 2011. Commissioner Scott commented on the 14 items listed on the HR Agenda. Commissioner also thanked the Court System
- B. Adopt a resolution authorizing execution of the Renewal Notification for Stop Loss Coverage documents with American Alternative Insurance Corporation for the calendar year January 1, 2012 through December 31, 2012.

Purchasing

- A. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated December 19, 2011. Commissioner Scott commented briefly on the contracts.

Solicitor

- A. Adopt a resolution appointing Engle-Hambright & Davies, Inc. (EH&D) of Wyomissing, Pennsylvania, as its contracted Risk Manager to compile and submit information to the Board of Commissioners for purposes of bond renewals for County elected officials prior to the close of every calendar year in accordance with Act 106 of November 2011. Solicitor Miller and Mike Malinowski of EH&D, commented that under the new Act (106) only one policy is now required instead of individual policies for elected officials. It was recommended to increase the Controller's amount to \$500,000. Mr. Miller also commented that the Treasurer, acting as a tax collector, will be required to take an additional bond. Commissioner Leinbach further commented that this act was a key object in CCAP's pursuit of mandate reform.

Mental Health/Mental Retardation

On motion by Christian Y. Leinbach and seconded by Kevin S. Barnhardt

- A. **No. 412.11** Adopt a resolution authorizing execution of Fiscal Year 2010/2011 Mental Health, Mental Retardation and Early Intervention Income & Expenditure Reports. Edward Michalik, MH/MR Administrator requested adoption of this Report today due to time constraints.

Emergency Services

- A. Adopt a resolution authorizing execution of the following Access Easement Agreement and Lease Agreement in regard to the Berks County Emergency Response Radio Project:
1. Fleetwood – Horvath - Lease Agreement
 2. Bally – Timothy & Jo Anne Moose – Access Easement Agreement
- B. Adopt a resolution authorizing execution of the Certification for Authorized Use of 9-1-1 Funds Under Chapter 53, Emergency Telephone Service, of Title 35 of the Pennsylvania Consolidated Statutes, and further authorize Wanda Keener, 9-1-1 Coordinator to submit an application for the aforementioned funds with the Pennsylvania Emergency Management Agency (PEMA) on behalf of the County.

Facilities

- A. Adopt a resolution authorizing execution of an Application to Encumber Liquid Fuels Tax Funds (PennDOT Form MS-340) for the following County-owned bridge projects:
1. Berne Station Bridge Replacement, Perry & Tilden Townships - \$2,177,760
(addition to previously encumbered funds)

2. Buttonwood Street Bridge Rehabilitation, City of Reading and West Reading Borough - \$475,000
(addition to previously encumbered funds)

III. REPORTS OF COMMISSIONERS

Commissioner Barnhardt

Commissioner Barnhardt commented that the last four years serving as Berks County Commissioner have been an honor and privilege, and he wishes everyone a very healthy and happy Christmas and a prosperous New Year.

Commissioner Leinbach

- A. Adopt a resolution authorizing the appointment of James P. Miller, Hamburg, Pennsylvania, to the Berks County Mental Health/Mental Retardation Advisory Board, to fill the unexpired term of the late Fred Stubbs. The current term will expire December 31, 2012.

Commissioner Leinbach commented it is hard to believe this is his fourth Christmas celebrating as a County Commissioner. It has been a privilege to serve with his colleagues, the department heads, elected officials and the employees. Commissioner Leinbach wished everyone a very Merry Christmas and Happy New Year and more prosperous 2012, and he is thankful for the opportunity to serve.

Commissioner Scott

- A. Adopt a resolution authorizing the appointment of Joe Seltzer, Reading, Pennsylvania, to the Berks County Parks and Recreation Board for a term expiring March 10, 2014, and replacing Jeanne Trivellini, who resigned.

Commissioner Scott announced this will be his last meeting serving as Chair of the Board. It has been a privilege to have served as Chair and set the tone for meetings. Commissioner Scott offered special thanks to his colleagues and he looks forward to working with the next Chair. Commissioner Scott also wished everyone a Merry Christmas and Happy New Year and the very best in 2012.

IV. ELECTED OFFICIALS COMMENTS

Frederick Sheeler, Berks County Recorder of Deeds, commented that the commissions and bonding change began as an effort with the Recorder of Deeds Association because of the extreme difficulty and complexity in recording the bonds and setting limits. It was forwarded to CCAP for further movement and has finally become law. Mr. Sheeler thanked everyone for their efforts.

James Troutman, Clerk of Courts, wished everyone a Merry Christmas and Happy Hanukah and advised everyone not to drink and drive.

There being no further business the meeting adjourned at 11:00 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk