

## **Commissioners' Board Meeting Minutes January 19, 2012**

The Berks County Board of Commissioners met in regular session on Thursday, January 19, 2012, at 10:30 A.M. in the 13<sup>th</sup> floor Boardroom of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Mark C. Scott and Commissioner Kevin S. Barnhardt in attendance. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of the January 10, 2012 Commissioners' Workshop Meeting and January 12, 2012 Commissioners' Meetings were approved as presented.

### **Consent Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
  - 16.12 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$30,504.00, 2011 Budget Appropriations in the amount of \$3,015.00 and 2012 Budget Transfers in the amount of \$923,767.00 per listing dated January 13, 2012.
  - 17.12 B. Adopt a resolution authorizing Budget and Finance Director Robert Patrizio to execute the Memorandum dated January 3, 2012 which authorizes an increase in Complete HealthCare Resources-Eastern, Inc. (CHRE) key personnel reimbursement pursuant to section 3(c) and 4(c) of the Agreement dated November 18, 2010 between the County of Berks and CHRE.
  - 18.12 C. Adopt a resolution authorizing Human Resources Recommendations per listing dated January 17, 2012 as follows:
    1. Authorize promotion of Vincent Pacifico, PC012247 Sergeant to PC012245 Captain – Sheriff, effective 1/11/2012. Rate of \$55,000/annually. Salary budgeted \$56,375/annually. Salary range Minimum \$42,181; Midpoint \$56,242; Maximum \$70,302. New position authorized by salary board on 12/20/2011. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11510.

- 19.12 D. Adopt a resolution authorizing execution of AIA Document B105 – 2007 between the County of Berks and Olsen Design Group Architects, Reading, Pennsylvania to provide architectural services for the Berks County Veterans' Affairs Office Fit-Out at the BARTA Transportation Center, 8<sup>th</sup> & Cherry Streets, Reading at a total fixed fee of \$10,700.00.
- 20.12 E. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Supplemental General Reimbursement Agreement for Federal Aid Projects (No. 057032-A) between the Pennsylvania Department of Transportation (PennDOT) and the County of Berks for the Christman Road Bridge Project in Greenwich Township. This supplement provides the terms and guidelines that govern reimbursement to the County for 100 percent of costs up to a maximum of \$2,260,000.00 for the Final Design, Right-of-Way, Utility Relocation and Construction phases of the project
- 21.12 F. Adopt a resolution authorizing Nelson Long, County Treasurer, to make twelve (12) monthly Retirement Fund (ARC) contributions to the Berks County Retirement Fund in the amount of \$793,334.00 each, totaling the budgeted amount of \$9,520,000.00 commencing January 1, 2012 through December 31, 2012.
- 22.12 G. Adopt a resolution authorizing Nelson Long, County Treasurer, as an "Authorized Signer" to transact financial business on behalf of the County of Berks with National Penn Investors Trust Company (NPITC).
- 23.12 H. Adopt a resolution authorizing a name change for the Berks County Mental Health/Mental Retardation Program to *Berks County Mental Health/Developmental Disabilities (MH/DD) Program* effective February 1, 2012.
- 24.12 I. Adopt a resolution authorizing tax forgiveness of 2011 County taxes including any penalty and interest for East Avenue, Borough of Strausstown (Parcel No. 82-4432-11-66-7412), owned by the Strausstown Volunteer Fire Company & Community Campus
- 25.12 J. Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Equitable Sharing Agreement and Certification Report to the U.S. Department of the Treasury for fiscal year ending December 31, 2011.

- 26.12 K. Adopt a resolution authorizing the reappointment of Jeffrey Auman, West Lawn, Pennsylvania to the Berks County Council on Chemical Abuse Board for a three (3) year term ending February 2, 2015.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated January 12, 2012.
  3. Motion to authorize payments set forth on Controller's Office vouchers listing dated January 17, 2012 for the week ending January 18, 2012.

### **Reports**

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Deputy Controller Ron Rutkowski.

### **Comments from the Floor**

Commissioner Scott commented that he discussed the proposed move of Veterans' Affairs to the BARTA Transportation Center with Dale Derr before the meeting and also reviewed the Lease Agreement. Commissioner Scott further commented the Lease seems to be a pro-landlord lease. Commissioner Scott would like to revisit the possibility of early withdrawal from the lease and the possibility of relocating the Department of Veteran's Affairs to the CRC building.

Commissioner Barnhardt commented that a thorough review process took place before entering into this lease, and all options were reviewed. Commissioner Barnhart further commented that discussions are taking place with the Warden and Coroner to see if they could cohabitate at the CRC.

Commissioner Leinbach commented that a few events led to the relocation of Veteran's Affairs. The resolution of the ICE issue looked like a done deal; but eventually fell through at the eleventh hour. We didn't think there would be any room at the CRC for Veteran's Affairs. Commissioner Leinbach read a letter from Doug Graybill, a veteran, who wrote in favor of moving the office to downtown.

### **Business From the Floor**

Solicitor Alan S. Miller made a request that the Commissioners adopt a resolution authorizing him to sign a retainer letter between the County of Berks and Tallman Hudders & Sorrentino for the specific purpose of negotiating a labor contract with PSSU.

On motion made by Commissioner Scott and seconded by Commissioner Barnhardt, all voted unanimously to approve a resolution as follows:

- 27.12 Adopt a resolution authorizing the County Solicitor to execute a retainer letter between the County of Berks and Tallman Hudders & Sorrentino, the Pennsylvania Office of Norris McLaughlin & Marcus, P.A., concerning representation of the County of Berks for labor contract negotiations with PSSU at an hourly rate of \$195.00.

There being no further business, the meeting adjourned at 10:50 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk