

Commissioners' Board Meeting Minutes January 26, 2012

The Berks County Board of Commissioners met in regular session on Thursday, January 26, 2012, at 10:30 A.M. in the 13th floor Boardroom of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Mark C. Scott and Commissioner Kevin S. Barnhardt in attendance. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag, and announced the Board held Executive Sessions Monday, January 23, 2012 and Tuesday, January 24, 2012 to discuss personnel matters and labor negotiations.

Approval of Minutes

The minutes of January 17, 2012 Commissioners' Workshop and January 19, 2012 Commissioners' meetings were approved as presented.

Consent Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 29.12 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$138,781.00, 2012 Budget Transfers in the amount of \$100,000.00 and 2012 Appropriations in the amount \$23,885.00 per listing dated January 20, 2012.
 - 30.12 B. Adopt a resolution authorizing Human Resources Recommendations per listing dated January 24, 2012 as follows:
 1. Authorize the promotion of Keith Neiswender, PC010861 Deputy Sheriff to PC012247 Sergeant – Sheriff, effective 1/18/2012. Rate of \$50,300/annually. Salary budgeted \$53,155/annually. Salary range Minimum \$38,189; Midpoint \$50,918; Maximum \$63,648. Replacement for Vincent Pacifico who was promoted. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11510.
 2. Authorize the transfer of Clarence Swoyer, PC012556 Tipstaff – Courts to Temporary Part-time Office Support III – Sheriff, effective 2/15/2012. Rate of \$11.25/hour. New position created by Salary Board on 1/24/2012.

This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11510.

- 31.12 C. Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as a result of Invitation to Bid #11-23-KSJR, Food Provision, a contract for a period of six (6) months for the Jail System as identified below:
Karetas Foods, Inc.
1012 Tuckerton Court
Reading, PA 19605
Estimated Annual Expenditure: \$ 228,069.11
- 32.12 D. Adopt a resolution authorizing the award and Director of Contracts & Procurement to execute as result of Invitation to Bid #11-24-JR, Oxygen, Medical Grade, a contract for a period of 1 year for the Berks Heim as follows:
Praxair Distribution Mid-Atlantic
d/b/a GTS-Welco
5275 Tilghman Street
Allentown, PA 18104
\$ 11,870.76
Per the Invitation to Bid, the County may extend the contract for two additional one-year terms provided the respective vendor agrees to hold the bid pricing fixed and firm.
- 33.12 E. Adopt a resolution authorizing execution by Commissioner Chair Christian Y. Leinbach and Sandy Graffius, County Controller, of the Certification of County Funds for 2012 Program Year in the amount of \$2,543,289.00 for the purpose of purchasing agricultural conservation easements, pursuant to the Agricultural Security Law, as amended, and provided there are no major changes in available State funding.
- 34.12 F. Adopt a resolution authorizing a name change for the Berks County Office of Aging to the Berks County Area Agency on Aging effective February 1, 2012.
- 35.12 G. Adopt a resolution authorizing execution of the following Access Easement Agreement in regard to the Berks County Emergency Response Radio Project:
1. Thomas and Cindy Biehn – Bally Site
- 36.12 H. Adopt a resolution authorizing Brian Gottschall, Director of Emergency Services to execute Change Order No. 01-04 to the Contract with Pyramid Network Services, LLC, Glenmont, New York, for the furnishing and labor for the City Hall Site to provide electrical/grounding installation, equipment room

renovation and HVAC installation, increasing the amount of the contract by \$69,463.80 in regard to the Berks County Public Safety Radio Project.

- 37.12 I. Adopt a resolution authorizing execution of the AIA C132-2009 contract between the County of Berks and the Quandel Construction Group, Inc. to provide construction management services for the asbestos abatement and demolition of the Old Berks Heim Building at a fixed fee of \$119,594.00.
 - 38.12 J. Adopt a resolution authorizing amending Resolution No. 19-12 to reflect the correct contract amount of \$21,700.00, which includes the tabulation summary of design fees for all consultants for the Veterans' Affairs Office fit-out project.
 - 39.12 K. Adopt a resolution of the Berks County Board of Commissioners supporting the renewal of the Growing Greener Program offered by the Commonwealth of Pennsylvania; and further authorizes forwarding a signed copy of the Resolution to Governor Corbett and the County's respective state legislators.
 - 40.12 L. Adopt a resolution authorizing the appointment of Jay Worrall of Reading, Pennsylvania to the Berks County Parks and Recreation Board for a term expiring March 10, 2014; replacing Dorian Smith, who resigned.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated January 23, 2012.
 3. Motion to authorize payments set forth on Controller's Office vouchers listing dated January 24, 2012 for the week ending January 25, 2012.

Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Deputy Controller Ron Rutkowski.

There being no further business, the meeting adjourned at 10:46 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk