

**Central Arraignment Court 23-0-01**

**County of Berks, Pennsylvania**

**Assistant Special Courts Administrator Barbara O'Neil**

**Annual Financial Report**

**As of December 31, 2010**

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## **Report Distribution List**

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# County of Berks, Office of the Controller

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**Berks County Services Center**  
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Reading, PA 19601-4311  
Phone (610) 478-6150  
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**Sandra M. Graffius, County Controller**  
Jack A. Linton, Esq., Solicitor

## Internal Auditor's Report

Assistant Special Courts Administrator Barbara O'Neil  
Central Arraignment Court 23-0-01  
633 Court Street, 1st Floor  
Reading, PA 19601

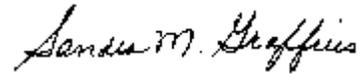
We have compiled the accompanying statement of assets, liabilities and fund balance – cash basis as of December 31, 2010 for Central Arraignment Court 23-0-01, and the related statement of receipts, disbursements and changes in cash balance – cash basis for the year then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilations in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

As described in Note 1, the accounts of Central Arraignment Court 23-0-01 are maintained, and the accompanying financial statements are prepared, on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles.

We have included a report on our consideration of Central Arraignment Court 23-0-01 internal control structure and on its compliance with laws and regulations. We have reviewed compliance and internal control matters in accordance with the Commonwealth of Pennsylvania Third Class County Code and County of Berks ordinances and resolutions and have included applicable comments related thereto in the respective report.



Sandra M. Graffius, Controller  
May 9, 2011

**Central Arraignment Court 23-0-01**  
**County of Berks, Pennsylvania**  
**Statement of Assets, Liabilities and Fund Balance – Cash Basis**  
**As of December 31, 2010**

Assets	
Cash in bank	\$ 1,894
Cash on hand	<u>100</u>
Total assets	<u><u>\$ 1,994</u></u>
Liabilities and Fund Balance	
Liabilities	
Funds held in escrow	<u>1,894</u>
Total liabilities	<u>1,894</u>
Fund balance	<u>100</u>
Total liabilities and fund balance	<u><u>\$ 1,994</u></u>

The accompanying notes are an integral part of these financial statements.  
See accountant's compilation report.

**Central Arraignment Court 23-0-01**  
**County of Berks, Pennsylvania**  
**Statement of Receipts, Disbursements and Changes in Cash Balance – Cash Basis**  
**For the Year Ended December 31, 2010**

Receipts	\$ 837,976
Disbursements	
Restitution, bail and collateral	<u>840,325</u>
Total disbursements	<u>840,325</u>
Cash disbursements in excess of receipts	(2,349)
Cash account balance as of January 1	<u>4,243</u>
Cash account balance as of December 31	<u><u>\$ 1,894</u></u>

The accompanying notes are an integral part of these financial statements.  
See accountant's compilation report.

**Central Arraignment Court 23-0-01**  
**County of Berks, Pennsylvania**  
**Notes to Financial Statements**  
**December 31, 2010**

**Note 1: Nature of the office and significant accounting policies**

**Nature of the office:**

Central Arraignment Court conducts arraignments for criminal and summary cases. They also collect collateral and bail from defendants. The funds are then distributed to the appropriate magisterial district courts in the districts where the offenses occurred. Central Arraignment Court is a component unit of Pennsylvania's Unified Judicial System.

Central Arraignment Court is presided over by magisterial district judges and senior judges.

Magisterial district judges and senior judges are employees of the Commonwealth and the court secretaries are employees of the County of Berks.

**Basis of accounting:**

The books and records of Central Arraignment Court 23-0-01 are maintained on the cash basis of accounting and, therefore, the financial statements presented herein do not purport to present the account balances and results of operations in conformity with generally accepted accounting principles. The cash basis of accounting is an other comprehensive basis of accounting.

**Cash and cash equivalents:**

Central Arraignment Court 23-0-01 considers cash and equivalents to be cash on hand, on deposit and investments with a maturity of three months or less when purchased.

**Cash accounts:**

The financial statements compiled for Central Arraignment Court 23-0-01 by the Office of the Controller reflect only cash account activity. The cash account is primarily a trust and agency account maintained and reconciled by Central Arraignment Court 23-0-01. Administrative costs and expenses incurred by Central Arraignment Court 23-0-01 are reflected on the books and records of the County of Berks and not on these financial statements.

**Central Arraignment Court 23-0-01  
County of Berks, Pennsylvania  
Notes to Financial Statements - Continued  
December 31, 2010**

**Note 2: Cash and equivalents**

The following cash accounts are in the name of Central Arraignment Court 23-0-01, County of Berks, and are not reflected in the County of Berks financial statements:

Bank	Account Type	Bank Balance	Carrying Value
Wachovia	checking	\$ 17	\$ 1,894
Cash	cash on hand	100	100
		\$ 117	\$ 1,994

Central Arraignment Court 23-0-01 is a component unit of Pennsylvania's Unified Judicial System. The cash account for Central Arraignment Court 23-0-01 is assigned its own tax identification number.

The account holds funds received by Central Arraignment Court 23-0-01 primarily in a trust and agency capacity and use of these funds by Central Arraignment Court 23-0-01 is restricted.

Amounts on deposit do not exceed \$250,000 and therefore are fully covered by FDIC insurance.

**Note 3: Escrow accounts**

Funds held in escrow include collateral amounts paid by defendants that will be applied against fines, costs, bail and restitution when the amounts are determined by the court.



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## **Internal Auditor's Report on Compliance and Internal Controls**

Assistant Special Courts Administrator Barbara O'Neil  
Central Arraignment Court 23-0-01  
633 Court Street, 1st Floor  
Reading, PA 19601

In completing our internal audit of the Central Arraignment Court 23-0-01 for the year ended December 31, 2010, we performed tests for compliance with certain financial provisions of laws, regulations, contracts, grants, and applicable policies. Noncompliance is considered a significant finding when it could have a direct and material effect on related financial information. The results of our tests disclosed no instances of noncompliance.

We also performed tests of Central Arraignment Court 23-0-01's internal control over financial information and noted no significant findings in internal controls. Significant findings involve matters coming to our attention relating to deficiencies in the design or operation of the internal control over financial information that, in our judgment, could adversely affect Central Arraignment Court 23-0-01's ability to adequately and properly record, process, summarize and report financial data.

This report is intended for the information and use of the County of Berks Board of Commissioners and Central Arraignment Court 23-0-01's management. However, this report is a matter of public record and its distribution is not limited.

Sandra M. Graffius, Controller

May 9, 2011

**Central Arraignment Court 23-0-01  
County of Berks, Pennsylvania  
Report on Internal Controls as of May 9, 2011  
Status of Prior Year Results**

<u>Description of Condition</u>	<u>Corrective Action Implemented</u>
No prior year audit findings	N/A