

As of APR 24, 2020

The safety and wellbeing of our staff members and inmates remains a top priority for us as we navigate through the challenges associated with operating a secure correctional facility during the COVID-19 pandemic. As a result, access to the facility has been restricted and many protocols have been put into place. Below are some of the operational impacts:

- All volunteer programs have been suspended.
- **All friends and family visits are temporarily suspended**; however, in order to allow inmates access to legal representation, we have set up the following protocol for attorneys.

We ask that attorneys use discretion when deciding to visit an inmate at the institution during this critical time period. Should an attorney deem an in-person visit absolutely **essential**, they should follow the standard procedure (outlined on this website) to schedule a time to meet with an inmate. The standard hours to visit are limited – visits will be scheduled between 10 AM and 6 PM by appointment only. If there is a critical need to see a client at another time, attorneys should call during scheduling hours and relay the circumstances so a supervisor can proceed with granting an exception. **Surgical/isolation masks must be worn in the building and temperature/symptom screening must be successfully completed at the door.**

- We are not permitting individuals to access the banker kiosk in the jail lobby to make deposits to an inmate's account. Website deposits can be made at www.connectnetwork.com. As of this point in time, Commissary orders are being filled and delivered to the inmates.
- We are scanning the temperature of **all individuals** entering our building and following recommended guidelines to restrict access as necessary based on signs and symptoms of COVID-19. All staff are wearing isolation/surgical masks which serve the purpose of protecting inmates and others from the wearer should he/she be asymptomatic while carrying the virus. All inmates are also wearing cloth masks anytime they exit their cell.
- The Work Release program has been suspended.
- Telephone Calls: Access is limited since inmates are only coming out of their cells for short periods of time and in small groups. Inmates may not be able to make calls for several days at a time. Our telephone vendor is providing some short, free calls to the inmates. We are also issuing a limited amount of writing paper and postage paid envelopes to the inmate to provide an additional way for them to contact friends and family.
- All inmates who are committed to the facility will remain in a Quarantine status for 14 days. All inmates who leave the jail for a community appointment will be placed in a 14-day quarantine upon their return.
- Extensive, daily cleaning protocols are in place. Inmates are being issued soap and cleaning supplies. Social distancing requirements have been in place.
- Overall, movement is highly restricted as we comply with shelter in place recommendations and guidelines.

Again, our primary focus is the safety and well being of all who work and live here, so these protocols may be enhanced or changed at any time based on changing conditions and/or guidelines. We need the community at large to help us resume normal operations... **"DO YOUR PART – STOP THE SPREAD"**