

BERKS COUNTY PRISON BOARD MINUTES  
BERKS COUNTY SERVICES CENTER  
COMMISSIONERS' BOARD ROOM  
MAY 11, 2016

CALL TO ORDER: Mr. Barnhardt called the meeting to order at 9:00 a.m.

The following members were in attendance:

Commissioner Kevin Barnhardt  
Commissioner Christian Leinbach  
Controller Sandy Graffius  
Sheriff Eric Weaknecht  
District Attorney John Adams  
Judge Scott Lash

The following County staff also attended:

Solicitor Christine Sadler

APPROVAL OF MINUTES: The April 13, 2016 meeting minutes were approved as presented.

PUBLIC COMMENT: None.

JAIL SENIOR STAFF REPORTS:

Chief Deputy Warden Jeffrey Smith reported the staffing update: Seven new hire candidates with 6 openings. The next class begins on May 25th and is scheduled to graduate on August 8th.

Deputy Warden Kyle Russell updated the Board on the following renovation projects:

- Private Interview Rooms can be procured on a state contract. They are getting the materials needed list and are looking for a draft on how the units are going to be set up in the gym.

Deputy Warden Stephanie Smith reported two management staffers are being sent to Washington D.C. for Mental Health First Aid – Instructor training. They will become certified instructors and will come back to train the correctional officers and other first line staff/contractors who have regular interactions with inmates. The application process was rigorous and included an 11 page questionnaire.

Warden Janine Quigley commented that the training is extremely intense but she is confident that the staff will become certified. She also said since they will have trainers, they are very open to having any County staff join them in trainings so they can share this training with other County departments who are interested to avoid duplication of expenses for the County.

ADJOURNMENT: The next Prison Board meeting will be June 8, 2016 in the Special Operations Center at the Berks County Jail.

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Sandy Graffius, Secretary Prison Board