

BERKS COUNTY PRISON BOARD MINUTES  
BERKS COUNTY SERVICES CENTER  
COMMISSIONERS' BOARD ROOM  
JULY 13, 2016

- I. CALL TO ORDER: Mr. Leinbach called the meeting to order at 9:02 a.m. The following members were in attendance:

Commissioner Christian Leinbach  
Judge Scott Lash  
Sheriff Eric Weaknecht  
Deputy Controller Ronald Rutkowski  
on behalf of Controller Sandy Graffius

The following members were absent:

Commissioner Kevin Barnhardt  
Commissioner Mark Scott  
Controller Sandy Graffius  
District Attorney John Adams

The following County staff also attended:

Solicitor Christine Sadler

- II. APPROVAL OF MINUTES: The following correction to the minutes was made: "The cost recovery fee will be 4 cents per minute." Mr. Rutkowski moved, second by Mr. Lash to approve the June 8, 2016 meeting minutes. Motion carried.
- III. PUBLIC COMMENT: None
- IV. JAIL SENIOR STAFF REPORTS:

The Warden informed the Board the Prison Rape Elimination Act audit had been completed. The Warden mentioned the auditor was highly impressed.

Chief Deputy Warden Jeffrey Smith reported the staffing update: 8 correctional officer vacancies, 4 cadets in the academy, graduation scheduled for August 8, 2016 and testing scheduled July 22, 2016 and August 26, 2016.

Deputy Warden Kyle Russell updated the Board on the Professional Visitor Interview Rooms renovation project; the final price estimate to hire a contractor to build the unit was extremely high. They have decided to work in-house.

Deputy Warden Stephanie Smith said the Mental Health First Aid Instructor Training event in Washington D. C. was successful. The Jail is preparing to modify the training and plan to implement the instruction in spring.

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V. SOLICITOR'S REPORT: None

VI. COMMENTS FROM THE JAIL BOARD:

Mr. Leinbach spoke about the upcoming meeting that will take place at the Community Reentry Center regarding filtering those who suffer from mental health issues into a facility that will evaluate and treat the individual instead of committing them into the criminal justice system.

VII. EXECUTIVE SESSION:

VIII. ADJOURNMENT:

The Board adjourned at 9:10 a.m. into the Executive Session which adjourned at 9:36 a.m. The next Prison Board meeting will be August 10, 2016 in the Commissioners' Board Room, Berks County Services Center.

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Sandy Graffius, Secretary Prison Board