

Council President Frank Quattroco called the Regular Meeting of the Kenhorst Borough Council to Order at 7:02 PM. Present: Councilmen Al Correnti, Richard Fritz, Kieran Holland, Jay Ibach, Edward Mohn and Vice President David Roche, Mayor Nickolas Hatzas, Borough Manager Jeri Diesinger, Erin Searer, Associate of Solicitor Jill Nagy, Reading Police Chief William Heim, Fire Chief Roger Weidenheimer and Tax Collector Joanna Roche. Borough Secretary/Treasurer, Eileen Becker, recorded minutes of the meeting.

PLEDGE TO THE FLAG

ROLL CALL

RESIDENTS – no residents requested to be heard.

COUNCIL PRESIDENT

Councilman Fritz made a motion to approve the February 3, 2011 meeting minutes. Councilman Ibach seconded the motion; roll call vote was unanimous.

CHIEF OF POLICE HEIM – submitted report.

MAYOR HATZAS - submitted report for ticket/fine revenue received in February.

FIRE CHIEF WEIDENHEIMER – submitted report for the month of February.

TAX COLLECTOR, JOANNA ROCHE – started to collect 2011 Borough and County real estate taxes this week and will have a report for Council next month.

FINANCE, COUNCILMAN FRITZ

- February 2011 Expenses - Councilman Fritz announced the total of the February 2011 bills and made a motion to have them approved. Councilman Roche seconded the motion; roll call vote was unanimous and motion was approved.
- TCC Committee Update – A few rules were amended regarding the group's voting practices and these will be advertised. As a result, Solicitor Nagy will have to prepare ordinances for the Borough's adoption of the changes later in the year for enactment in November 2011.
- CD Transfer to Money Market Account – The Borough's CD totaling approximately \$240,000.00 matured effective February 5, 2011. As decided at the February 3, 2011 meeting, the CD was transferred into the Borough's money market savings account where it is earning 1.46% interest.

CODES & EMERGENCY SERVICES, VICE PRESIDENT ROCHE

- Kraft Code Services Report - Reviewed Kraft's home sale property inspection and permit report for February.
- Ken-Grill Pool Property - Councilman Roche reported there was a meeting held on February 22, 2011, regarding the Ken-Grill Pool property. Representatives from Alvernia, the Ken-Grill Pool Association, Solicitor Nagy, Borough Manager Diesinger and Councilman Roche attended. A discussion regarding the property was held and he expects that the project will be presented to the Borough's Zoning Hearing Board and/or Planning Commission, depending upon what is proposed for the property.
- Crime Watch Committee – The first Crime Watch Committee was held February 24, 2011. Six residents attended as well as representatives from the Reading Police Department and Mr. Robert Batdorf, Vice President of Berks Crime Alert, who shared information about the City's crime watch groups. The Committee agreed to meet monthly – the next meeting is

Thursday, March 31, 2011, at the Borough Hall. Councilman Roche noted that more resident volunteers are needed. Both Borough Council and Mrs. Diesinger expect that the group, like the previous Crime Watch, would eventually run itself with support from the Borough as needed.

PARKS & REC, COUNCILMAN HOLLAND – The Parks and Recreation Committee is meeting on March 23rd to make plans for this spring and summer.

PROPERTY, COUNCILMAN CORRENTI – Working on getting prices for brine spreaders; tire replacement and/or repairs are underway for the 10-Ton Dump truck as a result of wear and tear from the winter season.

SANITATION, COUNCILMAN MOHN – nothing to report.

STREETS, COUNCILMAN IBACH – The Streets Committee is meeting March 14, 2011 to review and plan for this year's street work.

SOLICITOR NAGY

Erin Searer, an associate of Solicitor Nagy's, presented the Borough Manager's employment contract for signing. President Quattroch will sign with Mrs. Diesinger after the meeting.

BOROUGH MANAGER DIESINGER – Mrs. Diesinger's report was previously submitted to Council.

OLD BUSINESS

- Sewer and Refuse Arrears Recovery Update – approximately \$54,000.00 has been recovered since the start of the program in November 2010 and over \$25,000.00 of that amount has been collected since the beginning of January 2011.
- Alvernia Field – the Borough received confirmation that it's appeal will be heard by the Reading Zoning Hearing Board at their meeting on Wednesday, March 9, 2011 at 4:30 PM.

NEW BUSINESS

- Waiving Former Collection Agency Fees - Mrs. Diesinger requested authorization to waive the ARB collection fees for the amnesty program participants following Solicitor Nagy's recommendation. Councilman Fritz made said motion; motion seconded by Councilman Correnti. Roll call vote was unanimous - motion passed.
- Water Shut-Off – Mrs. Diesinger requested authorization to proceed with water shut off for sewer accounts in arrears \$500.00 and above. President Quattroch wants to be sure the shut-offs would not occur during the winter season. Mrs. Diesinger confirmed that it would be at least April before any shut-offs would occur. Councilman Roche made a motion to initiate the water shut off procedure; motion seconded by Councilman Ibach. Roll call vote was unanimous – motion approved.
- Alternate Code Enforcement Officers – Mrs. Diesinger requested that Council appoint herself and Roads Supervisor Dwayne Hart as alternate Code Enforcement Officers to focus on more routine property, parking and permitting citations/violations. Councilman Mohn made said motion; motion seconded by Councilman Correnti. Roll call vote was unanimous – motion approved.
- Off-Site Newsletter Production – Mrs. Diesinger requested authorization to proceed with having the Borough newsletters produced off-site at an estimated savings of \$900.00-\$1,200.00/year depending upon number of newsletter editions. Councilman Roche made said motion; motion seconded by Councilman Ibach. Roll call vote was unanimous – motion approved.

- Security Alarm Proposals – Council received proposals for burglar, fire and heater alarm services at the Community Center, Pump Station and Maintenance Shed Office at Brooke Boulevard. Council decided to hold off on the heater alarm at the Community Center until later in the calendar year because the heating season is over. They also decided to wait to install the maintenance shed office alarm until after the Borough’s computer upgrades are completed. They do approve installing the burglar and fire alarm service now at the pump station building. These expenses will be paid out of the sewer fund. Councilman Fritz made said motion; motion seconded by Councilman Ibach. Roll call vote was unanimous – motion approved.
- I/I Investigation- Woodcrest and Fern – As a result of routine I/I maintenance, it has been determined that sewer laterals on Woodcrest Drive and Fern Avenue are leaking. The cost of televising the laterals is \$6000.00. A final repair estimate will be brought to Council for approval next month.
- Pump Station Operator Certification - Mrs. Diesinger received authorization for Dwayne Hart and Dieter Stucke to attend a PA DEP approved seminar in September 2011 in Lititz. The cost is \$100.00 for each. After attending, Dwayne and Dieter will be certified as pump station operators and should only have to attend refresher courses in the future.
- Pump Station Wet Well Float – Mrs. Diesinger requested approval to proceed with the repair to the spare pump station wet well float. The repair estimate is \$414.00. Councilman Ibach made said motion; motion seconded by Councilman Roche. Roll call vote was unanimous – motion approved.

REMARKS – there were no additional remarks.

There being no further business, a motion was made by Councilman Roche and seconded by Councilman Ibach to adjourn meeting. Meeting adjourned at approximately 7:36 PM.

ATTEST:

Eileen D. Becker – Secretary/Treasurer