

REGULAR MEETING OF KENHORST BOROUGH COUNCIL
September 6, 2012

President David Roche called the Regular Meeting of the Kenhorst Borough Council to order at 7:00 PM. Present: Mayor Hatzas, Councilmen Correnti, Fritz, Ibach, Holland, Mohn and Smith, Fire Chief Roger Weidenheimer, Reading Police Chief William Heim and Borough Manager Jeri Diesinger. Absent: Tax Collector Roche and Borough Solicitor Nagy. Eileen Becker, Borough Secretary/Treasurer recorded minutes of the meeting.

PLEDGE ALLEGIANCE TO THE FLAG

ROLL CALL

EXECUTIVE SESSION – Council met in an Executive Session from approximately 7:01 to 7:08 PM. President Roche reported that the executive session concerned personnel matters.

PRESIDENT ROCHE – Mr. Fritz made a motion to approve the August 2012 Meeting Minutes. Motion seconded by Mr. Smith and the roll call vote was unanimous.

RESIDENTS/PUBLIC – No residents asked to be heard.

MAYOR HATZAS

- Mayor Hatzas announced a total of \$439.73 collected in fines during August.
- The Mayor wished Fire Chief Roger Weidenheimer a happy birthday as his birthday is September 9th.

POLICE CHIEF HEIM –

- Submitted August police report.
- Mayor Hatzas asked the Chief how Kenhorst's crime rate compares to other municipalities who border the city (such as Muhlenberg and West Reading). Chief Heim said Kenhorst has a very low crime rate in comparison. Most of the city's more serious crimes have been imported into Kenhorst, most notably armed robberies.

FIRE CHIEF WEIDENHEIMER

- Submitted August report of fire call activity – there were 23 fire calls and a loss to the Borough of \$35,000.00
- Thanked everyone for their support with the Fire Company's annual Chicken BBQ. A total of 1,055 dinners were sold for a profit of \$2,999.92 after expenses.

TAX COLLECTOR JOANNA ROCHE – absent

CODES AND EMERGENCY SERVICES, PRESIDENT ROCHE - President Roche reported that in August there were 11 permits issued, 6 property transfer inspections were done and rental inspections continued. The August report is posted on the bulletin board.

FINANCE, COUNCILMAN FRITZ – Mr. Fritz provided the revenue and expenditure report and noted that page two of expenses paid needed to be revised. Of note – the fire tax check was issued to the Volunteer Fire Company in the amount of \$29, 753.73. Mr. Fritz made a motion to approve the August 2012 expenses. Motion seconded by Mr. Holland and the roll call vote was unanimous.

PARKS & RECREATION, COUNCILMAN HOLLAND - Per the memo given to Council, please note that Item #5 was changed to \$10/per child will be added to the \$100/family maximum if registered early. The ages for the summer program is changed to 6 -12 years old (previous age limit was 13). Mr. Holland made a motion to approve Resolution #613 authorizing the changes to the Kenhorst Summer Playground Program. Motion was seconded by Mr. Fritz; roll call vote was unanimous.

REGULAR MEETING OF KENHORST BOROUGH COUNCIL
September 6, 2012

PERSONNEL – COUNCILMAN ROCHE – The employee handbook revision is finished and job descriptions were also revised. Both will be distributed for Council's review and discussion at the October Pre-Council meeting.

PROPERTY, COUNCILMAN CORRENTI –

- Mr. Correnti reported that a contractor was hired to perform minor repairs on the borough garage roof (roof coating and some shingle replacement) for \$160.00. There was also work done on the community center roof for \$210.00 (gutter cleaning and some shingle replacement).
- The older pump #2 at the pump station needs to be repaired. Council must decide if they want to rebuild at a cost of \$4,200.00 (90 day guarantee) or \$20,000 to purchase a new pump that comes with a one year guarantee. Mr. Correnti recommends going with the rebuild option for now. Will be addressed in new business below.
- Four or five new tires may be needed on the borough vehicles. Will get tire prices and the large dump truck will go in for inspection in September.
- The Borough may need a new pump which is used to transfer the calcium chloride material into the storage tank that mixes it with the road salt. Will look into options.

REFUSE AND RECYCLING, COUNCILMAN MOHN – Mr. Mohn has started to notice a lot of trash cans being left overturned/thrown in the gutter areas on trash pickup day. He's not sure if it's happening all over the Borough but definitely sees it on Cortland Avenue. When he is able, he will start following the trash truck around the Borough again.

SANITARY SEWERS, PRESIDENT ROCHE – to be covered under new business

STORMWATER/STREETS, COUNCILMAN IBACH – Mrs. Diesinger reported that a brief pre-construction meeting was held with representatives from Landis Co. Deck and Sons and McCarthy Engineering regarding the upcoming street work project. The PADOT requirements were reviewed. The street work is expected to be done the week of September 24th. Weather permitting; the street work should only take two to three days to complete.

SOLICITOR NAGY - absent

BOROUGH MANAGER DIESINGER – Borough Manager's report previously was submitted to Council. Of note, over \$12,000 was collected in delinquent accounts during August. Nine notices of Property Maintenance violations were mailed in August and three citations were sent to the DJs office.

UNFINISHED BUSINESS

- **LIFEPAK AED** – automatic external defibrillator – tabled for discussion at next month's meeting
- **Mailboxes** – President Roche continues to receive complaints about residents not receiving mail because their mailboxes were blocked by vehicles. Solicitor Nagy sent a letter to the Harrisburg Post Office in August and has not yet received a response. In the interim and as a backup plan, he would like to ask the Solicitor to draft an ordinance prohibiting the blocking of mailboxes. Mr. Holland agreed with Chief Heim's recommendation that the police would only enforce this ordinance upon receiving a specific residential complaint. Mr. Correnti made the motion to have Solicitor Nagy draft the mailbox ordinance. Mr. Smith seconded the motion and the roll call vote was unanimous.
- **Alvernia/Ken-Grill Field** – A final plan drawing was submitted for the athletic field property at the Ken-Grill Recreation Center. Mrs. Diesinger advised that Council authorize the Planning Commission to review. Two items concerning unopened streets and ADA/sidewalk improvements along High Blvd. Mr. Fritz asked about the status of the pool installing a meter to measure the amount of storm water and sewage going into the Borough's lines. That matter will have to wait until the ownership of the property is finalized. Mr. Smith

REGULAR MEETING OF KENHORST BOROUGH COUNCIL
September 6, 2012

made a motion to have the Kenhorst Planning Commission review the two outstanding items. Mr. Ibach seconded the motion and the roll call vote was unanimous

NEW BUSINESS

- Parking Restriction on part of New Holland Road - Mr. Smith made a motion to authorize the advertisement of Ordinance # __ - to prohibit parking on New Holland Road from High Blvd. to Route 724. Signs will be posted southbound beyond the last residence and the church property. Motion was seconded by Mr. Fritz and roll call vote was unanimous.
- Noise/Nuisance Ordinance - Mr. Holland made a motion to authorize the advertisement of Ordinance # __ - to update the Noise/Nuisances ordinance. Motion was seconded by Mr. Smith and roll call vote was unanimous.
- Radio Promissory Notes – Mr. Correnti made a motion to approve Resolutions #607, #608, #609 – which authorize execution of the Promissory Notes for the Fire Company Radios, Kenhorst EMC Radio and SBREMS Radio, respectively. Motion was seconded by Mr. Fritz and roll call vote was unanimous.
- MS4 General Storm Water Permit Renewal – Mr. Smith made a motion to approve Resolution #610 – which authorizes a Notice of Intent to Renew the Borough’s MS4 General Storm Water Permit. Motion was seconded by Mr. Holland and the roll call vote was unanimous
- Mini-Cobra Administration Agreement - Mr. Ibach made a motion to approve Resolution #611 which authorizes signing a Mini-Cobra Administration Agreement for 2012. Motion was seconded by Mr. Fritz and the roll call vote was unanimous.
- Update Act 167 SWMP for Schuylkill River – Mr. Holland made a motion to approve Resolution # 612 which authorizes the Borough Engineer/Solicitor to update Act 167 Storm Water Management Plan for the Schuylkill River. Motion seconded by Mr. Ibach and the roll call vote was unanimous.
- Act 167 Storm Water Plan Ordinance – Mr. Smith made a motion to authorize the advertisement of Ordinance #__ the updated Storm Water Management Plan for the Schuylkill River.
- Sewer Pump #2 – Mr. Correnti made a motion to authorize the lower cost rebuild option for pump #2. Motion was seconded by Mr. Fritz and roll call vote was unanimous.
- MMO Notification to Council – Council was notified that the 2013 MMO calculation was \$11,866.00. No other action is needed.
- Tree Replacement on Brooke and Broadway Blvd Islands – Mr. Holland made a motion to approve replacing shade trees on Brooke Blvd (8) and Broadway Blvd (2) islands this September. Motion was seconded by Mr. Smith; roll call vote was 6-YES and 1-NO (President Roche). Motion passed.
- Regional Recreation Website Pilot Project – Mr. Correnti made a motion for the Borough to participate in the website pilot program provided that 1) all the Governor Mifflin municipalities’ recreation facilities/programs are made available to all GM school district residents and 2) the Borough’s financial commitment is limited to no more than \$1,300.00. Motion was seconded by Mr. Fritz; roll call vote was unanimous.
- Governor Mifflin High School Homecoming Parade – With the understanding that no Kenhorst Borough employees, Fire Police or Fire Company resources are needed (i.e. traffic control), Mr. Smith made a motion to approve the parade’s start in the Kenhorst Plaza. The parade is planned for Sunday, October 7, 2012, at 6 PM originating at the Kenhorst Plaza and proceeding onto Route 724 to the Cumru Elementary School property. Motion was seconded by Mr. Ibach and roll call vote was unanimous.

There being no further business, a motion was made by Councilman Smith, seconded by Councilman Correnti, to adjourn the meeting at 8:00 p.m.

Respectfully Submitted,
Eileen D. Becker
Secretary/Treasurer