

REGULAR MEETING OF KENHORST BOROUGH COUNCIL  
October 4, 2012

President David Roche called the Regular Meeting of the Kenhorst Borough Council to order at 7:00 PM. Present: Mayor Hatzas, Councilmen Correnti, Fritz, Ibach, Holland, Mohn and Smith, Fire Chief Roger Weidenheimer, Reading Police Chief William Heim, Solicitor Nagy, Borough Manager Jeri Diesinger and Tax Collector Joanna Roche. Eileen Becker, Borough Secretary/Treasurer recorded minutes of the meeting.

**PLEDGE ALLEGIANCE TO THE FLAG**

**ROLL CALL**

**PRESIDENT ROCHE** – Mr. Fritz made a motion to approve the September 2012 Meeting Minutes. Motion seconded by Mr. Mohn and the roll call vote was unanimous.

**RESIDENTS/PUBLIC** – Mrs. Colleen Stamm, Borough representative on the Governor Mifflin Area Library Board, provided a brochure concerning the library's services, resident participation and fundraising efforts. Mrs. Stamm requested that Council provide the same funding commitment to the Library as they did in 2011.

**MAYOR HATZAS**

- Mayor Hatzas announced a total of \$444.33 collected in fines during September.
- The Mayor reported that he has been working with the Borough Manager on property maintenance violations throughout the borough and will continue to do so for the foreseeable future.
- Door-to-door solicitation – Mayor Hatzas believes that in today's environment, the Borough should no longer issue solicitation permits and should prohibit door-to-door sales as other municipalities have done.
- Solicitor Nagy will prepare a draft ordinance prohibiting solicitation within the Borough.

**POLICE CHIEF HEIM** –

- Submitted September police report. Of special note; Chief Heim commented that there were eleven burglaries over the last three months – this is an increase from last year. Also, during the month of September there was an increase in vehicle accidents and reportable crimes. Residents are advised to continue to contact the police to report attempted break-in's and suspicious behavior.

**FIRE CHIEF WEIDENHEIMER**

- Submitted September report of fire call activity – there was no loss to the Borough.

**TAX COLLECTOR JOANNA ROCHE**

- Submitted the 3<sup>rd</sup> Quarter 2012 Tax Collection report
- Authored letter to Council advising them of Alvernia University's purchase of a portion of the Ken-Grill Recreation Center/Pool property. This should result in the Borough recovering delinquent taxes from the Ken-Grill property.

**CODES AND EMERGENCY SERVICES, PRESIDENT ROCHE** - President Roche reported that in September 6 permits were issued, 4 property transfer inspections were completed and rental inspections continued. Kraft Code Services also assisted with two property maintenance issues. September's report is posted on the bulletin board.

**FINANCE, COUNCILMAN FRITZ** – Mr. Fritz provided the revenue and expenditure report for September. Mr. Fritz made a motion to approve the September expenses. Motion seconded by Mr. Ibach and the roll call vote was unanimous.

**PARKS & RECREATION, COUNCILMAN HOLLAND** – no report.

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**PERSONNEL – COUNCILMAN ROCHE** – Council members are asked to review the Employee Handbook draft and give Mrs. Diesinger their comments before the November pre-council meeting. Mrs. Diesinger recommended that Solicitor Nagy take a final look after comments are incorporated.

**PROPERTY, COUNCILMAN CORRENTI** – Mr. Correnti reported on the maintenance and repair items performed on the Borough garage and Community Center properties:

- Borough shed roof replaced by Borough staff.
- Borough garage shingles and gutter repair/cleaning completed.
- External lights and windows damaged by vandals this summer were replaced at the Community Center. Shingle and gutter repairs completed at Community Center.

**REFUSE AND RECYCLING, COUNCILMAN MOHN** – No formal report. Mr. Mohn commented that Mascaro has been doing a good job overall.

**SANITARY SEWERS, PRESIDENT ROCHE** – the Sewer Committee needs to plan a meeting date.

**STORMWATER/STREETS, COUNCILMAN IBACH**

- Mr. Ibach confirmed that the 2012 Street Project work was completed.
- He will get together with Mrs., Diesinger to draft recommendations for next year's street work.

**SOLICITOR NAGY**

- The Hamilton property filing has been completed.
- Solicitor Nagy has entered into a new partnership with Attorney Sean Summers. The firm's new name is Summers Nagy.

**BOROUGH MANAGER DIESINGER** – Borough Manager's report was submitted to Council. Of special note: a total of \$2,366.00 in sewer arrears was collected in September. In addition:

- Issued 66 Property Maintenance/Code Violation Notices
- 2012 Street Paving Work Completed
- Refuse/Recycling Contract Bids Opened 9/28
- Mailed Fall 2012 Newsletter
- Preparation/Initial Review of 2013 Draft Budget

**UNFINISHED BUSINESS**

- LIFEPAK AED – automatic external defibrillator – dead agenda item.
- Open Burning - the Codes Committee is working on a draft to revise the ordinance
- Mailbox/parking issue – Council could prohibit parking a certain distance from mailboxes so that mail delivery isn't impeded. President Roche asked if any councilmen wanted to make a motion and there was no interest in proceeding. Borough staff should keep copies of the Post Office's response letter if questioned by residents.
- Storm Water Mitigation – the Storm Water/Sanitary Sewer Committee will plan a meeting
- Flow Meters – will be addressed at Sanitary Sewer Committee meeting

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**NEW BUSINESS FOR CONSIDERATION:**

- 3-year Contract for Curbside Refuse/Recycling/Yard Waste Collection Services

There was a discussion regarding the different collection options and schedules. Mr. Al DeGennaro of J. P. Mascaro asked to address Council regarding the bids. Solicitor Nagy will identify where the yard waste will be taken. She also noted that the contract would have to be rebid if other collection options were to be considered.

Mr. Ibach made a motion to proceed with Option A ( consisting of bid options #1A, 2A, 1C and 3) including: (refuse) 5 – 35 gallon containers, bi-weekly recycling collection, annual 1-day fall bulk collection and curbside yard waste collection (from March 15<sup>th</sup> to December 15<sup>th</sup> respectively). Motion seconded by Mr. Smith; the roll call vote was unanimous. Mr. Smith made a motion to accept Eagle Disposal as the apparent low bid for Option A as described above. Motion was seconded by Mr. Fritz and the roll call vote was unanimous. As is standard, Solicitor Nagy will review the bid documents and contract for completeness.

- Adopted Ordinance #547 - Parking Prohibited on New Holland from High Blvd to S.R. 724 – Mr. Fritz made a motion to adopt Ordinance #547 as advertised. Motion seconded by Mr. Smith; the roll call vote was unanimous
- Adopted Ordinance #548 - Noise/Nuisances Regulations - Mr. Smith made a motion to adopt the revised Noise and Nuisances Ordinance as advertised. Motion seconded by Mr. Holland; the roll call vote was unanimous.
- Adopted Ordinance #549 – Act 167 Schuylkill River Storm Water Management Plan – Mr. Correnti made a motion to adopt the required Act 167 Storm Water Plan as advertised. Motion was seconded by Mr. Holland; the roll call vote was unanimous.
- Replanting of Shade Trees on Borough Islands - Mr. Ibach made a motion to authorize the purchase of Red Sunset Maple trees on Brooke (8) and Broadway (2) islands (cost not to exceed \$2,250.00). Motion was seconded by Mr. Smith. The roll call vote was 6-Yes, 1-No (President Roche). The motion passed.
- Authorized electrical repair work on light pole on Woodcrest Drive – Mr. Correnti made a motion to authorize the repair work needed on a street light and pole on Woodcrest Drive not to exceed \$5000.00. Motion was seconded by Mr. Holland; the roll call vote was unanimous.
- Authorized Participation in the Western Berks Refuse Authority/ Execute Statement of Revival - Mr. Ibach made a motion to authorize the Borough to continue to participate as a member of the Western Berks Refuse Authority and to execute the Municipal Statement of Revival. There is no cost for the Borough's membership. Motion was seconded by Mr. Fritz; the roll call vote was unanimous.
- Adopted Resolution #614 – Separation of Fire Tax Revenue – Mr. Fritz made a motion to separate the revenue received from the Fire Tax collected into its own fund/account similar to the sewer fund. Motion was seconded by Mr. Smith; the roll call vote was unanimous. The Borough will issue any expenditures/checks going forward.

Other Public Comment

Mr. Jaime Pena, 1300 Block Broadway Blvd – Mr. Pena requested Council's consideration regarding the zoning issue with his property's rear driveway/parking area. President Roche commented that the Codes Committee would be meeting and would be in touch with him to see what type of resolution could be worked out. Solicitor Nagy advised that Council does have the option of having Mr. E.J. Walsh as the Borough's Zoning Officer make a determination versus Mr. Pena having to go before the Zoning Hearing Board.

There being no further business, a motion was made by Councilman Smith, seconded by Councilman Correnti, to adjourn the meeting at 8:00 p.m.

Respectfully Submitted, Eileen D. Becker, Secretary/Treasurer