

REGULAR MEETING OF KENHORST BOROUGH COUNCIL  
February 7, 2014

President Roche called the Regular Meeting of the Kenhorst Borough Council to order at 7:01 PM. Present: Mayor Hatzas, Councilmen Correnti, DePasquale, Fritz, Ibach, Holland and Mohn, Fire Chief Dwayne Hart, Police Chief William Heim, Solicitor Jill Nagy, Borough Manager Jeri Diesinger, Absent: Tax Collector Denice Carroll. Eileen Becker, Borough Secretary/Treasurer, recorded minutes of the meeting.

**PLEDGE ALLEGIANCE TO THE FLAG**

**RESIDENTS/PUBLIC**

Mr. and Mrs. John Hurter, 1600 Block of Liberty Avenue – Mrs. Hurter received a parking ticket in the past because she had not moved her car per the odd/even plowing process. She feels it is not fair that other residents who do the same are not ticketed. President Roche explained that Council abolished the odd/even plowing process a few years ago.

**EXECUTIVE SESSION** – Council met in a brief Executive Session from 7:09 to 7:37 PM. Ms. Nagy reported that the executive session concerned potential litigation involving some homes in the rental housing program.

**COUNCIL MEETING MINUTES, PRESIDENT ROCHE** - Mr. Fritz made a motion to approve the January Meeting Minutes. The motion was seconded by Mr. Ibach and the roll call vote was unanimous.

**MAYOR HATZAS** –

- Mayor Hatzas reported a total of \$5,162.10 in fines collected during January.
- Mayor Hatzas commented that the snow emergency declarations must be police initiated. There also needs to be consistency with cars being ticketed and/or towed if left on the snow emergency routes.

**POLICE CHIEF HEIM** –

- Chief Heim reviewed the January Crime Report statistics. Of note – there were 10 citations issued for harassment.
- The Chief will research several recent burglaries.

**FIRE CHIEF HART** - Chief Dwayne Hart reviewed January's fire call activity report - there were 33 calls for the month and no loss to the Borough.

**TAX COLLECTOR DENICE CARROLL** - absent

**FINANCE, COUNCILMAN FRITZ** - Mr. Fritz presented the revenue and expenditure report and made a motion to approve the January expenses. The motion was seconded by Mr. DePasquale and the roll call vote was unanimous.

**CODES AND EMERGENCY SERVICES, PRESIDENT ROCHE** - President Roche summarized the January codes and permitting report from Kraft Code Services. The open permit report has been posted on the bulletin board for Council's review.

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**PARKS & RECREATION, COUNCILMAN HOLLAND** – The Parks and Recreation Committee will meet on February 21<sup>st</sup> regarding this year's playground program.

**PERSONNEL, PRESIDENT ROCHE** – the Personnel Committee will meet on February 11<sup>th</sup> and will make a report at the March Council meeting.

**PROPERTY, VICE PRESIDENT CORRENTI**

- Mr. Correnti said there were issues with two of the Borough trucks – Bressler's worked on the 10 ton engine (\$330 cost) and the plow blade on the pickup truck had to be replaced. Council may want to consider having a service contract with Bressler's for future needs.
- The 10 ton truck is 13 years old – Mr. Correnti commented that Council may want to consider replacing that truck next year. The two pickup trucks are 2005/2006 models. Mr. Correnti will consult with Public Works/Roads Supervisor Dwayne Hart about the trucks.

**REFUSE AND RECYCLING, COUNCILMAN MOHN** – The solicitor wrote a letter to Eagle Disposal's president William Diehm regarding traffic violations and the letter was responded to by the Operations Manager from Eagle.

**SANITARY SEWERS, PRESIDENT ROCHE** –

- President Roche reported that there is nothing new regarding the status of the sewer agreement with the City.
- Cumru was informed that the Borough declined their offer to purchase the Kenhorst sewer system. Ms. Nagy commented that the Borough is under no obligation to provide the sewer system appraisal information. At this point, there is nothing the Borough needs to do unless Cumru appeals the Right-To-Know response.

**STORM WATER/STREETS, COUNCILMAN IBACH** – no report

**SOLICITOR NAGY** – no report

**BOROUGH MANAGER DIESINGER** – the January report was previously provided to Council. Of special note:

- Completed the 2013 Annual Liquid Fuels Report to PennDOT
- Prepared information for 2013 Financial Audit by Herbein
- Received DEP reimbursement for new leaf vacuum
- Completed Pump Station semi-annual service by M & S
- Solicited 2013 info from recycle haulers for report to Solid Waste Authority and DEP
- Began compiling information for Chapter 94 (sewer) Report to City – due mid-February
- Completed final draft of Real Estate Registry Ordinance

**Unfinished Business**

- Woodcrest Tree Removal – received permit to work in creek
- Draft Real Estate Registry Requirements Ordinance and Advertisement – tabled

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**New Business –**

- Herbein & Company 2013 Audit Approved - Mr. Correnti made a motion to approve Herbein & Company's audit of the Borough at a cost not to exceed \$7,300.00. The motion was seconded by Mr. Holland and the roll call vote was unanimous.
- Fund Balance Draft Resolution tabled – Council discussed Herbein's recommendation for the Borough to have a fund balance policy in place. Ms. Nagy recommended that the policy provide options if the fund balance goals are not met due to circumstances beyond the Borough's control (ex. 100% insurance cost increase). Ms. Nagy will research what other small boroughs have done to share with Council at the March meeting. .
- Approved Pump Station Motor Replacement - Mr. Ibach made a motion to approve replacing the hydraulic motor at the pump station at a cost not to exceed \$2,000.00. The motion was seconded by Mr. DePasquale and the roll call vote was unanimous.
- Approved Annual Rental Inspections – Council discussed changing the rental inspection schedule from annual to every two years per a Borough property owner's request. Mr. Mohn made a motion to retain the annual rental inspection schedule. The motion was seconded by Mr. Holland and the roll call vote was unanimous. Mrs. Diesinger will notify the property owner of Council's decision.
- Authorized New Windows 8 Compatible PC - Mr. Fritz made a motion to approve the purchase of a new computer for the Borough Manager at a cost not to exceed \$2,000.00. The motion was seconded by Mr. Correnti and the roll call vote was unanimous.
- Approved Resolution #634 to Execute PennDOT Agility Agreement – Mr. Fritz made a motion to approve Resolution #634 which authorizes the execution of a new 5 Year Agility Agreement with PennDOT. The motion was seconded by Mr. Ibach and the roll call vote was unanimous.
- Authorized Borough to Execute Radio Systems End User Agreement – Mr. Fritz made a motion to execute the Radio Systems End User Agreement. The motion was seconded by Mr. DePasquale.
- Authorized \$300 Contribution to Center for Excellence in Local Government – Mr. Fritz made a motion to approve a \$300.00 contribution to the Center of Excellence in Local Government to be payable by April 1<sup>st</sup>, 2014. The motion was seconded by Mr. Holland and the roll call vote was unanimous.
- Authorized Two Additional Street Lights on Fern Avenue - Mr. Ibach made a motion to approve the two additional street light installations on Fern Avenue. The motion also includes authorization for Mrs. Diesinger to get cost information for the installation of a new street light at the Community Center parking lot area. The motion was seconded by Mr. Holland and the roll call vote was unanimous.
- Resident in 1700 block of Hancock claiming vehicle side mirror damage from Kenhorst plow truck – After discussion, it was decided that Mrs. Diesinger would contact the Borough's insurance company if the owner pursues the complaint.

**REMARKS** – There being no further remarks or business, Mr. DePasquale made a motion to adjourn the meeting; the motion was seconded by Mr. Holland. Meeting adjourned at 8:12 p.m.

ATTEST: \_\_\_\_\_

Eileen D. Becker – Secretary/Treasurer