

REGULAR MEETING OF KENHORST BOROUGH COUNCIL  
July 2, 2015

President Roche called the Regular Meeting of the Kenhorst Borough Council to order at 7:00 PM. Present: Mayor Hatzas, Councilmen Correnti, De Pasquale, Fritz, Ibach, Holland and Mohn, Fire Chief Dwayne Hart, Reading Police Chief William Heim, Solicitor Jill Nagy and Borough Manager Jeri Diesinger. Absent: Tax Collector Denice Carroll. Eileen Becker, Borough Secretary/Treasurer, recorded minutes of the meeting.

**PLEDGE OF ALLEGIANCE**

**RESIDENTS/PUBLIC**

Mr. Bill Lange, Kenhorst Neighborhood Watch Committee – Mr. Lange provided a status update on the Neighborhood Watch Committee since it was formed four years ago. The group's activities have included regular monthly meetings and participation in neighborhood walks and parades. While he said they have a faithful core group of members, they have found it difficult to keep new residents coming back after their first meeting. Mr. Lange expressed concern that a Reading Police Department representative has not attended the group's monthly meetings on a regular basis. He commented that Officer Danielle Stackey did a great job sharing information when she attended the meetings. Mr. Lange closed by asking for regular meeting attendance and increased communications from the Reading Police.

Mr. David Ferro, 900 Block of Upland Avenue – Mr. Ferro expressed his concerns about two issues: 1) the overgrowth of weeds/bushes from his neighbor's property on Highwood Avenue. The weeds/vines have grown up on telephone pole/lines and in addition to the unsightliness; he's worried that service to his house may be impacted in the future. 2) His driveway shares an alley area that he claims the borough repaved many years ago after it had to dig up and repair a sewer line. The macadam/paving has been breaking apart over the years and he has to constantly clean up gravel that washes away from the patched area. He mentioned that he has contacted the borough in the past about these items and no one has ever gotten back to him. Mrs. Diesinger informed him that she did receive his message and was checking into both of his concerns.

**EXECUTIVE SESSION** – Council, joined by Chief Heim, met in an Executive Session from approximately 7:26 to 7:37 PM. The Executive Session continued without Chief Heim until approximately 7:40 PM. Ms. Nagy reported that the executive session concerned personnel issues and litigation matters.

**MEETING MINUTES, PRESIDENT ROCHE** – Mr. Ibach made a motion to approve the June meeting minutes. The motion was seconded by Mr. Fritz and the roll call vote was unanimous.

**MAYOR HATZAS** – Mayor Hatzas reported total fines collected for June were \$986.92.

**POLICE REPORT** – Chief Heim provided the June Crime Statistics report.

**FIRE CHIEF HART** - Chief Hart reviewed the June fire call activity report. There were 28 calls involving an average of 5 firefighters for a total of 11 hours and 46 minutes. There was no fire loss to the Borough.

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**TAX COLLECTOR DENICE CARROLL** – absent

**FINANCE, COUNCILMAN FRITZ** – Mr. Fritz presented the revenue and expenditure report and made a motion to approve the June expenses. The motion was seconded by Mr. Ibach and the roll call vote was unanimous.

**CODES AND EMERGENCY SERVICES, PRESIDENT ROCHE** – President Roche shared a summary of the June Codes and Permitting report received from Kraft Code Services. The new open permit report is posted on the bulletin board for Council's review.

**PARKS & RECREATION, COUNCILMAN HOLLAND** – Mr. Holland shared that the playground is having a good year; the attendance averages about 45 children /day and they have a great bunch of leaders. He mentioned that the Committee will be getting together with representatives from both MAYBA and the Mifflin Broncos to review the proposed changes for the park. Upcoming meeting dates for the Parks and Rec Committee will be confirmed after tonight's meeting.

Mr. Ibach suggested that Council should consider recognizing the Ken-Grill Pool Manager and lifeguard who were involved with saving a young child from drowning last month. All of Council agreed and Ms. Nagy confirmed that a motion was not needed for this action. Mrs. Diesinger will prepare the recognition certificates and Council can present them at an upcoming meeting.

**PERSONNEL, PRESIDENT ROCHE** – nothing to report.

**PROPERTY AND BUILDINGS, VICE PRESIDENT CORRENTI** – nothing to report.

**REFUSE AND RECYCLING, COUNCILMAN MOHN** – nothing to report at this time

**SANITARY SEWERS, PRESIDENT ROCHE** – There is a sewer meeting this month; Council will be briefed after the meeting.

**STORM WATER/STREETS, COUNCILMAN IBACH** – Mr. Ibach reported that Mrs. Diesinger will cover Streets under New Business.

**SOLICITOR NAGY** – items to be covered later in agenda.

**BOROUGH MANAGER DIESINGER** – June's monthly report was previously provided to Council. Items Of Note/Completed in July 2015:

- 2015 Property Maintenance inspection program – issued 23 NOVs and sent 2 citations to DJ Yoch.
- Continued per Judge's Orders - Hamilton property sheriff sale 90 days to facilitate an auction – 8/13
- Finalized 3-year refuse/recycling/yard waste contract bid specifications – ready for solicitor review

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- Coordinated with Eagle Scout regarding memorial project – scheduled for August 22nd
- Repaired storm water pipes on Woodcrest - prior to street light repairs
- Bids advertised for parking lot expansion project at park – bid opening on August 4th at 10 a.m.
- Completed 3 Right-to-Know requests – one for refuse collection info and two for pending Plaza sale
- Released two children from further participation at playground this summer due to discipline issues
- Coordinated medical benefits database with Power Kunkle for 2015-2016
- Set up MS4 storm water files for easy access to information prior to DEP audit/inspection schedule
- Continued preliminary work on 2016 draft budget

**UNFINISHED BUSINESS**

- Hancock Blvd property – *Sheriff Sale scheduled for July 10th*

**NEW BUSINESS.**

- Awarded 2015 Road Work Project to EJB Paving in the amount of \$117, 392.50. Mr. Fritz made a motion to approve awarding the project to EJB Paving. The motion was seconded by Mr. De Pasquale and the roll call vote was unanimous. The road work projects includes:
  - *milling and paving High between Liberty and Hancock, High between Commonwealth and the creek, Haig Between Hancock and New Holland*
  - *base repair and paving along 1300 block of Brooke between Kenhorst and McArthur*
- Authorized Construction Masters Services to repair Woodcrest Drive Storm Water Pipe at a cost not to exceed \$7,000.00 (estimate is \$6889.31) – Mr. Fritz made a motion to approve awarding the work as described to Advanced Construction Services. The motion was seconded by Mr. Ibach and the roll call vote was unanimous.
- Adopted Ordinance #569 - Regulating parking including reserved/temporary permit parking - Mr. De Pasquale made a motion to approve adopting Ordinance #569. The motion was seconded by Mr. Holland and the roll call vote was unanimous.
- Approved the Planning Commission's comments/recommendations for the Kenhorst Park parking expansion to include waiving the land development requirement - Mr. De Pasquale made a motion to approve the PC's comments/recommendations. The motion was seconded by Mr. Ibach and the roll call vote was unanimous.
- Authorized Solicitor's review and advertisement to seek bidders for next three-year Trash/Recycle/Yard Waste Collection Contract (2016 to 2018) - Mr. Ibach made a motion to authorize the solicitor's review and advertisement of the notice to request bidders for the new contract. The motion was seconded by Mr. Holland and the roll call vote was unanimous.
- Mayor Hatzas reported that a resident contacted him to express her dismay about the yard sale permit fee being increased from \$1.00 to \$15.00. After discussion, it was agreed that the fee will remain at \$15.00 to cover the borough's administration time and effort in issuing the permits. Residents are allowed to hold up to 2 yard sales per year.
- Mr. Hart reported that all the curbs on the High and Hancock Boulevard islands have been removed. Mrs. Diesinger shared that the borough saved approximately \$4,700.00 because our Public Works crew did the work themselves.

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- There was some discussion regarding the Borough's possible need to replace the F550 pickup truck. Mr. Roche requested that Mr. Hart obtain information for next month's meeting on what the truck's value would be if it were sold or traded in.

**Final Remarks and Adjournment**

- Friday, July 3<sup>rd</sup> – Borough Offices closed for Independence Day observance
- Week of July 12<sup>th</sup> – Chicken BBQ tickets will be sold by KVFC
- Friday, July 17<sup>th</sup> – Municipal Officials Clambake at Maier's Grove, Blandon

There being no further remarks or business, Mr. De Pasquale made a motion to adjourn the meeting; the motion was seconded by Mr. Ibach. The meeting adjourned at 8:03 p.m.

ATTEST: \_\_\_\_\_

Eileen D. Becker – Secretary/Treasurer