

REGULAR MEETING OF KENHORST BOROUGH COUNCIL
August 6, 2015

President Roche called the Regular Meeting of the Kenhorst Borough Council to order at 7:00 PM. Present: Mayor Hatzas, Councilmen Correnti, De Pasquale, Fritz and Holland, Fire Chief Dwayne Hart, Reading Police Chief William Heim, Solicitor Jill Nagy and Borough Manager Jeri Diesinger. Absent: Councilmen Ibach and Mohn, Borough Secretary Eileen Becker and Tax Collector Denice Carroll. Jeri Diesinger, Borough Manager, recorded minutes of the meeting.

PLEDGE OF ALLEGIANCE

CALL TO ORDER

PERSONS WISHING TO BE HEARD –

- Sue Wolfe and Adrienne Miller of the 1600 block of New Holland Road – re Temporary Parking permit for home-based business – Mrs. Wolfe has made application to the Borough for a Temporary Parking permit and a handicap space in support of her home-based salon. Borough Council decided to table any decision until a review of PennDOT requirements were made since the parking would be located along State Route 625 (New Holland Road).
- Janice Johnston of the 600 block of Haig Blvd – Ms. Johnston addressed her questions regarding alley maintenance responsibilities to Solicitor Nagy. Ms. Nagy indicated that a draft resolution was presented to Council; however, it needs work. We hope to have a final draft for Council's review to take action on by the September meeting.

PRESIDENT OF COUNCIL –

Mr. Roche presented the meeting minutes from July 2, 2015. Mr. Fritz made a motion to approve the minutes from July with Mr. Holland offering a second. Motion passed unanimously.

EXECUTIVE SESSION –

A brief executive session was conducted to discuss personnel and potential litigation matters.

REPORTS –

- **Mayor** - Mayor Hatzas reported a total of \$1,257.42 in fines were received by the Borough during the month of July.

Mayor Hatzas also brought up for discussion with Council, Chief Heim and Ms. Nagy potential Borough liabilities that may occur due to activities currently associated with the Neighborhood Watch Committee (NWC). Mr. DePasquale made a motion and Mr. Holland seconded the motion for Council to require: 1) the NWC members to meet at the Community Center quarterly for safety presentations to the community; 2) background checks for each NWC member; 3) refraining from group walks going door to door; and, 4) preparation of a mission statement which focuses the committee on quarterly public safety education.

- **Reading Police Chief** - Chief William Heim presented the July police report noting that three of the four burglaries that occurred in July were opportunities to take tools from open garages or sheds. He urged Borough residents to keep garages, sheds, vehicles locked to reduce these types of crime.
- **Kenhorst VFD Chief** – Chief Dwayne Hart provided the report which indicated 34 calls in July with an average of 5 firefighters responding for a total of 20 hours and 34 minutes with

REGULAR MEETING OF KENHORST BOROUGH COUNCIL
August 6, 2015

no loss to the Borough. Chief Hart also reported that 934 BBQ chicken dinners were sold. He will have a final total for Council in September.

- **Tax Collector** – no report
- **Finance** – Mr. Fritz presented the financial report for revenue and expenses for July and made a motion which was seconded by Mr. DePasquale to pay the bills. Roll call vote was unanimous to pay the bills.
- **Codes & Emergency Services** – Mr. Roche presented a summary of the July Kraft Code Services report with Council and indicated that the latest open permits report was posted.
- **Parks & Playground** – Mr. Holland indicated that the Parks Committee met twice in July – once with just the Committee and once with representatives of MAYBA and the Mifflin Broncos to discuss various park improvements. Some improvements will be prioritized for near term and some improvements planned for the future. The Borough awaits information from both organizations as to what type of improvements each would like to see at the park and what type of financial commitment each organization would be willing to provide.

In addition, Mr. Holland indicated that Friday, August 7th would be the final day of playground. He thanked the participants and the playground leaders for making it a great season.

- **Personnel** – no report
- **Property & Buildings** – Mr. Correnti reported that the hail damage repairs are almost complete with just a few minor “punch list” items remaining for the Community Center.

Mr. Correnti also has been looking into purchase of a new vehicle to replace the F-550 with the help of Public Works Superintendent, Dwayne Hart. The replacement vehicle will be larger than the current F-550 so that there will be greater ability to push snow. Mr. Hart is looking into what we can expect for a trade in. Mr. Hart also reported that quotes for a smaller Freightliner was received from the company for approximately \$73,000. E.M. Kutz would provide the vehicle body and other necessary maintenance packages for about \$50,000.

In addition, Mr. Correnti reported that the pump station wet well door hinges are broken. Mr. Hart has secured the area and is looking into replacement parts, but may need to replace the entire door unit.

- **Sanitation** – no report
- **Sanitary Sewers** – Mr. Roche reported that the Borough continues our meetings with the City and Cumru Township.
- **Streets & Stormwater** – Mrs. Diesinger indicated that the 2015 Street Work should begin by the end of August. In addition, the stormwater pipe replacement project was completed on Woodcrest Drive.
- **Solicitor** – Ms. Nagy stated that her report is covered later in the agenda.
- **Borough Manager** – Mrs. Diesinger provided a report to Council highlighting the following activities completed in July:
 - Issued 28 NOVs and sent 2 citations to DJ under the Property Maintenance program
 - Finalized 3-year refuse/recycling/yard waste contract bid specifications which is ready for the solicitor to review prior to advertising

REGULAR MEETING OF KENHORST BOROUGH COUNCIL

August 6, 2015

- Coordinated with Eagle Scout regarding maintenance at the memorial which is scheduled for Saturday, August 22nd
- Completed repairs of two stormwater pipes on Woodcrest
- Advertised for bids for the parking lot expansion project at park
- Completed four Right-to-Know requests – one received for refuse collection information and three received for a possible Plaza sale
- Released two children from participation at playground due to discipline issues
- Coordinated medical benefits database with Power Kunkle for 2015-2016
- Set up MS4 stormwater files for easy access to information prior to DEP audit/inspection schedule
- Continued preliminary work on 2016 draft budget

OLD/UNFINISHED BUSINESS

- **Hancock Blvd property** – Auction scheduled for August 13th at 6 p.m. Ms. Nagy said that the Borough can send a representative to the auction if it wished; however, it was not required. She explained that the asking price of \$35,000 would cover reimbursement of Borough expenses. The final accounting of Borough expenses were filed today with the auctioneer and solicitor for the property owner.
- **Woodcrest Drive stormwater and street light repairs** – Completed stormwater pipe repair as noted above. Street light repairs pending the scheduling of the subcontractor's equipment
- **2015 Road Work Project** – is scheduled to begin at the end of August.
- **Kenhorst Park parking lot expansion project** – No bids were received.
- **Flow Meter Program** – Technical meetings with City and Cumru Township continue

NEW BUSINESS

- **Ratify additional expenditure of \$2,598 for Woodcrest stormwater repair project** – Mr. Fritz made the motion to ratify the additional costs to this project with a second provided by Mr. DePasquale. Motion passed unanimously.
- **Parking Lot Expansion Project at Kenhorst Park** - Mrs. Diesinger indicated that the Borough can re-advertise/rebid or see if we can roll this work into the 2015 street work. Mr. Holland made a motion to table this project until early in 2016. The motion was seconded by Mr. DePasquale – motion unanimously passed.
- **Authorize Resolution #649 - Execution by Borough Manager of PADOT 5-Year Winter Maintenance Agreement from 2015 to 2020** – Mr. Fritz made a motion with Mr. Holland providing a second to authorize the Manager to sign the agreement. Roll call vote was unanimously passed.
- Representative of Mifflin Community Days requested the Borough to donate our old barricades – no vote.
- **Review/Approve Resolution #___ – regulating alley maintenance responsibilities** – As noted above, this resolution will be further reviewed prior to Council taking any action.
- **Authorize Homecoming Parade use of plaza at S.R. 724 - October 18th (or 10/21 – rain date)** – Mr. DePasquale made a motion to approve the request with Mr. Holland providing a second. Roll call vote passed unanimously.
- **Authorize permit for One UCC flea market - schedule for September 19th - 8 a.m. to 5 p.m.** – Road closure permit request from the church was received. Mr. Fritz made a motion

REGULAR MEETING OF KENHORST BOROUGH COUNCIL
August 6, 2015

to authorize the permit with Mr. Holland providing a second. Roll call vote passed unanimously. It should be noted that the Borough agrees to provide two old-style barricades for the event and reflective safety vests for volunteers. The Borough hopes the church understands the municipalities concerns regarding parking along New Holland Road and indicated that any future issues relative to parking would be cause to deny future permit requests.

- **Employee Health Insurance Benefits for 2015-2016** - After much discussion, Mr. DePasquale made a motion to split the premium difference with the employees with the Borough paying no more than an additional \$5,000 in premium to \$61,000. Mr. Holland provided a second and the rollcall vote passed unanimously. Mr. Roche added that if the employees could come up with a plan for this year that was acceptable to them as a group for the \$61,000 total premium, the Borough would cover it.
- **Rent uncollected for land** – Discussion of Borough options for uncollected rent for land. Council voted to lien business owner’s personal property for the amount owed to the Borough. Mrs. Diesinger will send a 30-day notice of personal property lien if amount due to the Borough is not paid.

FINAL REMARKS AND REMINDERS

- Monday, August 17th – Second quarter sewer/refuse payments are due
- Saturday, August 22nd – Eagle Scout project to conduct maintenance at War Memorial
- Tuesday, September 1st – Senior Social Hour - Kenhorst Park Community Center – 10 a.m.
- Monday, September 7th – Borough Offices closed for Labor Day – *Trash pick-up moves to Tuesday, September 8th and recycling and yard waste collection moves to Wednesday the 9th*

ADJOURNMENT

With no other business before Council, a motion was made to adjourn by Mr. DePasquale, seconded by Mr. Correnti at 8:24 p.m.

Respectfully submitted,

Jeri L. Diesinger
Kenhorst Borough Manager