

REGULAR MEETING OF KENHORST BOROUGH COUNCIL  
October 1, 2015

President Roche called the Regular Meeting of the Kenhorst Borough Council to order at 7:00 PM. Present: Mayor Hatzas, Councilmen De Pasquale, Fritz, Holland, Ibach and Mohn, Fire Chief Dwayne Hart, Reading Police Chief William Heim, Attorney Samantha Phillips and Borough Manager Jeri Diesinger. Absent: Councilman Correnti, Solicitor Jill Nagy and Tax Collector Denice Carroll. Eileen Becker, Borough Secretary/Treasurer recorded minutes of the meeting.

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

**Award of 2016 + Refuse/Recycling/Yard Waste Contract –**

Mr. Fritz made a motion to keep the current refuse/recycling program services with this contract renewal. The motion was seconded by Mr. Holland and the motion passed unanimously. Mr. Fritz also made a motion to award the Refuse/Recycling contract to the apparent low bidder, Eagle Disposal. The motion includes the selection of a 1 year contract with a 2 year renewal extension option. The confirmation of Eagle Disposal's bid award is subject to pending solicitor review.

**PERSONS WISHING TO BE HEARD**

**Mrs. Laurie Hicks, 100 Block Broadway Blvd –** Mrs. Hicks shared two complaints – the first concerns dog walkers not cleaning up after their dogs in the planting strip area in front of her home. The second involves her next door neighbor's dog. The neighbor's address is 1144 Broadway Boulevard. Mrs. Hicks claimed people walking on the street cross to the other side to avoid the dog because it charges the fence and barks aggressively. She witnessed one incident when the dog got over the fence and attacked a neighbor's dog. She has called the police and the borough several times and she feels it doesn't do any good and "nothing is done" about the problem. Chief Heim and Mrs. Diesinger encouraged her to continue to call the police to report the noise annoyance and to ask other neighbors to do the same. Mr. Roche requested that Mrs. Diesinger send a letter to the 1144 Broadway property owner regarding the Borough's noise ordinance. Chief Heim confirmed that the officers will respond and if appropriate the owner will be cited.

Mrs. Diesinger addressed the complaint about people not cleaning up after their dogs. Unless Mrs. Hicks can provide a name/address of the person walking the dog, the Borough cannot provide any assistance. Residents are reminded at least once a year in the borough newsletter to clean up after their dogs. Cleanup must be done immediately when walking a dog and daily on their properties.

**PRESENTATION – Colleen Stamm, 1400 Liberty Avenue - Mifflin Area Library Board Representative**

Mrs. Stamm provided a report regarding the Library's activities and Kenhorst residents' participation. She thanked Council for their past support of the Library and requested another year of level funding (\$2,877 was donated in 2015). President Roche commented that he did not foresee a problem with the Borough continuing their support and noted that their donation is planned for in next year's budget. There are 363 registered Kenhorst households and 259 active household users of the library. Mr. Ibach commented that the Borough is fortunate to have the library and Ms. Stamm as our representative.

REGULAR MEETING OF KENHORST BOROUGH COUNCIL  
October 1, 2015

**PRESIDENT OF COUNCIL** – Mr. Roche presented the meeting minutes from September 3, 2015. Mr. De Pasquale made a motion to approve the minutes from September with Mr. Fritz offering a second. Motion passed unanimously.

**REPORTS –**

**Mayor** - Mayor Hatzas reported a total of \$200.00 in fines were received by the Borough during the month of September.

The Mayor asked Council if they had any ideas regarding the Neighborhood Watch Committee's (NWC) future activities and direction. Council members confirmed that it was decided at the workshop meeting that the NWC would no longer hold official door-to-door walks. Several Council members agreed that the NWC should be an extra set of eyes for police to report suspicious activities/individuals. Other Councilmen agreed with Mr. Roche in wanting the NWC to host informational or educational programs a few times/year and for members to continue reporting their observations to police. Chief Heim commented that he would work on having a police representative attend the NWC meetings on a more regular basis.

Mr. John Sielski, a NWC member, shared that their group's intent on doing the walks was to hand out informational flyers about how to report concerns to police, non-emergency numbers, personal and property security measures, etc. Mr. Roche will review all ideas presented and will organize a summary for the next NWC meeting.

**Reading Police Chief** - Chief William Heim presented the September police report. Of special note was the increase in police calls to the New Story educational facility. Police were called to the school almost daily during September to respond to disorderly conduct/assaults by students. There were 18 juvenile citations issued as a result. Mr. Roche confirmed that Mrs. Diesinger has sent a letter to New Story's Chief Executive Officer regarding the Borough's concerns and to insist on the school providing adequate security in the form of a guard or resource officer. Council takes these issues very seriously.

Chief Heim also shared a few additional comments regarding Crime/neighborhood watch organizations. They are typically supported by the National Sheriff's Association - he referenced their website as a good resource for educational topics. The main purposes of such groups are to educate residents on basic crime prevention tips, disaster preparation and building stronger local communities.

**Kenhorst VFD Chief** – Chief Dwayne Hart provided the September report. Of note:

- There were 27 calls with a total of 91 firefighters responding (average of 3 firefighters per call) for a total of 10 hours, 22 minutes. There was a loss of \$350.00 to the Borough.
- This year the KVFC will be participating in the joint Governor Mifflin Area fire prevention event on October 10<sup>th</sup> from 9 AM – 1 PM.
- The KVFC station will again be open from 6-8 PM for Halloween trick-or-treat on October 31<sup>st</sup>.

**Tax Collector** – no report

REGULAR MEETING OF KENHORST BOROUGH COUNCIL  
October 1, 2015

**Finance** – Mr. Fritz presented the financial report for revenue and expenses for September and made a motion which was seconded by Mr. De Pasquale to pay the bills. Roll call vote was unanimous to pay the bills.

**Codes & Emergency Services** – Mr. Roche presented a summary of the September Kraft Code Services report with Council and indicated that the latest open permits report was posted. Anyone who has a question as to whether or not a permit is required and/or was obtained for work going on in the Borough should contact the Office.

**Parks & Playground** – Mr. Holland reported that the Committee intends to meet with both MAYBA and the Mifflin Broncos to finalize the short term and long term plans for the park improvements. He is hopeful they will have something for Council's review by the end of the year.

**Personnel** – nothing to report.

**Property & Buildings** – In Mr. Correnti's absence, Mrs. Diesinger will report on this later in the agenda.

**Sanitation** – Mr. Mohn had nothing to report. Mr. Roche confirmed that per the roll call vote taken earlier, Council awarded the new Refuse contract to the apparent low bidder, Eagle Disposal.

**Sanitary Sewers** – will be covered later in the agenda.

**Streets & Storm Water** – the 2015 Road Projects will begin the week of October 5<sup>th</sup>. Other items will be covered later in the agenda.

**Solicitor** – nothing to report.

**Borough Manager** – Mrs. Diesinger provided a report to Council highlighting the following activities completed in September:

- Received the refuse/recycling/yard waste contract bids – *opened 9/28*
- Submitted PADEP 904 Recycling Performance Grant application – *for reporting year 2014*
- Received notice that DEP/Dept. of Revenue was reauthorized - *\$114K 902 recycling grant*
- Prepared a resolution for Fee Schedule and permit application procedure changes.
- Received request to make Wingate Avenue a designated Snow Emergency Route.
- Drafted ordinance for parking changes to Greenway Terrace in vicinity of Alvernia Adams Street entrance
- Public Works crew constructed rear deck/steps to rear parking area, removed pavilion for safety reasons and readied the leaf picker for the upcoming season. Deck roof and lighting will be installed at some future date at the rear door.
- Sent out 10 NOVs for property maintenance issues

REGULAR MEETING OF KENHORST BOROUGH COUNCIL  
October 1, 2015

**OLD/UNFINISHED BUSINESS**

- Considered Complaint from 1231 Liberty re: Screening in rear of Borough shop – Various members of Council offered comment during a discussion with Mr. Kerry Grassley, owner and resident of 1231 Liberty Avenue. Mr. Grassley is requesting that vegetation such as arborvitae be planted along the fence. Council has offered to install green privacy slats in the fence. In conclusion, Mr. Roche stated that the Borough's Zoning Officer has determined that the Borough is not obligated to take any action because the fence is grandfathered under the previous Zoning Ordinance. Mr. Ibach made a motion to table this item so that Council can discuss further and come up with a neighborly solution to Mr. Grassley's request. The motion was seconded by Mr. De Pasquale; the roll call vote was 5-YES and 1-NO vote (Mr. Roche).
- Consider opening of closed alley behind apartments at pump station – tabled until further research can be done regarding options due to the exposed storm sewer pipe located in the middle of the alley.
- Pump station - replacement of wet well doors – service contractor has sent out requests for fabrication options/costs for new wet well doors. This item was tabled until costs are procured.
- Kenhorst Park Improvements – tabled until Park and Recreation Committee provides recommendations to Council and a formal Parks Comprehensive Plan is drafted.
- Severe winter weather plans – Mrs. Diesinger reported that arrangements were made to obtain an additional 25 Tons of road salt to top off our supply to start the season. Mr. Hart is working on storage options for the additional salt.
- Approved Solicitor Advertising Draft Alley Maintenance Ordinance – Mr. De Pasquale made a motion to authorize the solicitor to advertise the draft ordinance for Alley Maintenance. The motion received a second from Mr. Fritz and the roll call vote was unanimous. Mrs. Diesinger will attach a drawing as an exhibit to the Ordinance that shows the alleys that contain borough utilities (sanitary sewer and storm sewer lines) and highlights those alleys whose maintenance is the responsibility of adjacent property owners.
- Resident Request to designate Wingate Avenue as a Snow Emergency Route – Mr. De Pasquale made a motion to deny Mr. Ronald Schultz's request to designate Wingate Avenue as a Snow Emergency route. The motion received a second from Mr. Holland. The roll call vote was 5-YES and 1-NO (Mr. Mohn). It was determined that Wingate does not meet the criteria for it to be a Snow Emergency route.

**NEW BUSINESS**

- Authorized 2015 Road Work Contract Extension - Mr. De Pasquale made a motion to authorize extending the E.J. Breneman contract from October 15th to October 30<sup>th</sup> with Mr. Fritz offering a second. Roll call vote was unanimous to extend the contract completion date without penalty.
- Authorized Amendment to Current Sanitary Sewer Program Position – Mr. Fritz made a motion to amend the Borough's current Sanitary Sewer program position. Mr. Ibach offered a second and the roll call vote was unanimous. The City of Reading and Cumru Township will be notified of the change.
- Authorized Borough Engineer to Conduct Property Survey of Borough Hall and Garage - Mr. Ibach made a motion to authorize McCarthy Engineering to conduct a survey of the Borough Hall and Garage properties not to exceed \$2,980.00 and including elevations). Mr. Fritz offered a second and the roll call vote was unanimous.
- Authorized preparation of a Draft Master Park Improvements Plan – Mr. Holland made a motion to authorize the preparation of a Draft Master Park Improvement Plan. Mr. Roche explained the plan is needed for several different reasons one of which is that a Master Plan is a requirement for grant consideration. Mr. De Pasquale offered a second and the roll call vote was unanimous.

REGULAR MEETING OF KENHORST BOROUGH COUNCIL  
October 1, 2015

**NEW BUSINESS Continued**

- Approved Resolution #650 – Extends Wingate Terrace Plan through January 31, 2017 - Mr. Ibach made a motion to authorize the extension of the Wingate Terrace Development Plan through January 31, 2017. Mr. Roche explained that this extension compensates for the six months last winter when the Borough held the property. Mr. Fritz offered a second and the roll call vote was unanimous.
- Approved Resolution #651 – Amends 2015 Fee Schedule Regarding Non-Refundable Permit Application Fees - Mr. De Pasquale made a motion to approve amending the 2015 Fee Schedule adding non-refundable administrative fees to all residential and commercial building permits applications. Mr. Fritz offered a second and the roll call vote was unanimous.
- Authorized the Solicitor/Manager to prepare/advertise Ordinance for “no parking” zone on Greenway Terrace – Mr. Fritz made a motion to authorize the solicitor to draft and advertise the revised “no parking” plan for Greenway Terrace. The revised plan involves marking a certain area near the Alvernia University entrance as “no parking” Monday –Friday from 8 AM – 5 PM. The motion was seconded by Mr. Ibach and the roll call vote was unanimous.

**FINAL REMARKS AND REMINDERS**

- Mayor Hatzas and Mr. Hart confirmed that all went well with the One UCC Flea Market event held in September. They had an adequate number of volunteers staff the “no parking” areas and there didn’t seem to be any violators.
- October 5<sup>th</sup> – 2015 Road Work is scheduled to begin
- October 6<sup>th</sup> – Senior Social Hour at CC, 10 a.m. – *Andrea Bernet of T. Caltagirone’s office will speak*
- October 12<sup>th</sup> – Bulk Pick Up Day – place bulk items curbside with your trash - Borough Hall will be OPEN
- October 12<sup>th</sup> – Pre-Leaf season begins - *with spot work around the Borough*
- October 31<sup>st</sup> – Borough will observe Halloween from 6 to 8 p.m. – *KVF Station open to all ghosts and goblins!*
- November 2<sup>nd</sup> – Leaf season begins - *daily collection 11/2 to 12/7*

**ADJOURNMENT**

With no other business before Council, a motion was made to adjourn by Mr. De Pasquale, seconded by Mr. Ibach at 8:17 p.m.

Respectfully submitted,  
Eileen D. Becker, Kenhorst Borough Secretary/Treasurer