

REGULAR MEETING OF KENHORST BOROUGH COUNCIL
December 3, 2015

President Roche called the Regular Meeting of the Kenhorst Borough Council to order at 7:00 PM. Present: Mayor Hatzas, Councilmen Correnti, De Pasquale, Fritz, Holland, Ibach and Mohn, Fire Chief Dwayne Hart, Reading Police Chief William Heim, Solicitor Jill Nagy and Borough Manager Jeri Diesinger. Absent: Tax Collector Denice Carroll. Eileen Becker, Borough Secretary/Treasurer recorded minutes of the meeting.

PLEDGE OF ALLEGIANCE

CALL TO ORDER

PRESIDENT OF COUNCIL – Mr. Roche presented the meeting minutes from November 5, 2015. Mr. Fritz made a motion to approve the minutes from November with Mr. Ibach offering a second. Motion passed unanimously.

REPORTS –

Mayor - Mayor Hatzas reported a total of \$599.88 in fines were received by the Borough during the month of November.

Reading Police Chief - Chief William Heim presented the November police report.

- Chief Heim commented that reported crime incidents remained fairly level compared to recent months.
- Of note - there were two burglaries reported during the month. Neither were residences - one was a shed and the other a garage. There was also one assault incident which was reported in the Reading Eagle.

Kenhorst VFD Chief – Chief Dwayne Hart provided the November report. Of note:

- There were 33 calls with a total of 151 firefighters responding; there were an average number of 5 firefighters per call. Total time spent was 11 hours and 52 minutes. There was no loss to the Borough.
- The Annual Christmas Parade and Children’s party will be held on Saturday, December 19, 2015.
- The Kenhorst Fire Company now owns the 2007 fire truck outright as the loan was paid in full.

Tax Collector – no report

Finance – Mr. Fritz presented the revenue and expense report for November and made a motion to approve the November bills with Mr. De Pasquale offering a second. Motion passed unanimously.

Codes & Emergency Services –

- Mr. Roche presented a summary of the November Kraft Code Services report with Council and indicated that the latest open permits report was posted. Anyone who has a question as to whether or not a permit is required and/or was obtained for work going on in the Borough should contact the Office.
- The Reverse 911/Code Red system will be utilized to notify residents when a Snow Emergency is declared. Mrs. Diesinger commented that this will supplement the Borough’s other communication methods such as the Borough website and/or radio announcements.

Parks & Playground – Mr. Holland is planning an early January meeting for the Parks and Recreation Committee to meet with Mifflin Bronco and MAYBA representatives regarding developing a master plan for the park.

REGULAR MEETING OF KENHORST BOROUGH COUNCIL
December 3, 2015

Personnel – no report.

Property & Buildings –

- Mr. Correnti reported that the two batteries in the F550 pickup truck were replaced. Mr. Hart added that our Public Works crew installed the new batteries which cost approximately \$200.00. This was a savings compared to the price quote from Tom Masano.
- The pump station wet well doors are expected to arrive tomorrow, December 4th. They hope to complete the installation project next week – the blacktop will be finished in the spring.

Sanitation – Mr. Mohn reported there was a problem with Eagle Disposal this week – he addressed the issues with the truck crew and plans on going out on the next few Mondays to check the hauler's pickups.

Sanitary Sewers – Mr. Roche reported that the technical meetings are continuing.

Streets & Storm Water – no report.

Solicitor – no report

Borough Manager – Mrs. Diesinger provided a report to Council highlighting the activities completed in November. Of special note:

- **Property Maintenance** – Sent 7 NOVs for PM violations and 1 citation. The Borough took care of fixing the sidewalk at a residential property on Lancaster Avenue – the owners had been repeatedly notified and cited due to non-compliance. A lien will be placed on the property in 30 days if the owner does not reimburse the cost to the Borough.
- **Refuse and Recycling** – Information was submitted to PADEP regarding a 902 Recycling Grant close out report for 2012. The Borough will receive approximately \$11,000 as the final reimbursement payout on the grant. This grant obtained the leaf vacuum and other recycling related equipment/supplies.
- **Public Works** – leaf collection and yard waste collection will end next week. This information is posted on our website.
- **2016 Budget** – The 2016 Draft Budget was advertised and no comments were received. As noted in the agenda, it is recommended that the \$2,161,000 2016 budget be adopted.

OLD/UNFINISHED BUSINESS

- **Kenhorst Park Improvements/Master Plan/parking lot expansion project** – as mentioned previously, this item is tabled to spring 2016.
- **Sewer System Program** – as mentioned previously, technical meetings are continuing.
- **Installation of Rear Borough Shop fence** – Mr. Roche commented that this item is pending; he has asked Mr. Ibach to meet with the property owner regarding possible solutions.
- **Alley behind pump station/possible closing of New Holland Road entrance** – tabled until January.
- **2015 Road Work** – The paving project will be complete subsequent to resolution of punch list items. The Borough has paid 95% of the project invoice –the remaining 5% is being retained until punch list items are resolved.
- **Borough Hall and Fire Station Survey Report** – the Borough just received the survey documentation and report. This item will be reviewed and discussed at the January meeting.

REGULAR MEETING OF KENHORST BOROUGH COUNCIL
December 3, 2015

NEW BUSINESS

- Adopted 2016 Budget (\$2,161,000) – Mr. De Pasquale made a motion to approve the 2016 Draft Budget with Mr. Fritz offering a second. Motion passed unanimously.
- Adopted Ordinance #572 - 2016 Tax Rate – Mr. Roche read aloud Ordinance #572 which sets the 2016 Tax Rate. Mr. Fritz made a motion with Mr. Ibach offering a second. Motion passed unanimously. It was noted that the 2016 Tax Rate reflects no increase over the 2015 rate.
- Adopted Ordinance #573 – Sewer Rate Charges - Mr. Roche read aloud Ordinance #573 which sets a new sewer rate effective on January 1, 2016 (minimum quarterly charge of \$105.00 with a factor of \$.0084 for additional gallons over 12,500). Mr. Fritz made a motion to approve Ordinance #573 with Mr. Correnti offering a second. Motion passed unanimously.
- Adopted Resolution #652 - Authorized transfer of funds to pay for 2015 road work – Mr. Correnti made a motion to adopt Resolution #652 with Mr. Holland offering a second. Motion passed unanimously.
- Adopted Resolution #653 – Authorized 2016 fund expenditures - Mr. Ibach made a motion to adopt Resolution #653 with Mr. De Pasquale offering a second. Motion passed unanimously.
- Adopted Resolution #654 – Established 2016 Workshop/Council/PC meeting dates and authorized advertisement - Mr. Ibach made a motion to adopt Resolution #654 with Mr. De Pasquale offering a second. Motion passed unanimously.
- Adopted Resolution #655 – Authorized participation in GMACC Joint Comp Plan Update project - Mr. Fritz made a motion to adopt Resolution #655 with Mr. Ibach offering a second. Motion passed unanimously.
- Adopted Resolution #656 – Commitment to WBRA landfill use at new rates to 12/31/2020 – Mr. Ibach made a motion to adopt Resolution #656 with Mr. Holland offering a second. Motion passed unanimously. Rate will increase from \$65/ton to \$77/ton in 2016 and will increase \$0.25/ton each year to \$78/ton in 2020.
- Authorized purchase and installation of two PS Mag Meters (purchase cost not to exceed \$11,000 and installation cost not to exceed \$6,500) - Mr. De Pasquale made a motion to authorize the purchase and installation of the two Mag meters for the pump station. Mr. Fritz offered a second; motion passed unanimously. Ms. Nagy raised a question for Council’s consideration concerning the timing of authorizing this action. It was decided that it was best to proceed. Installation of the two meters will assist the Borough in determining Inflow and Infiltration.

FINAL REMARKS AND REMINDERS

- Saturday, December 19, 2015, 1:00 p.m. – KVFC Annual Christmas Parade/Children’s Party
- Thursday, December 24th - Borough Hall CLOSES at noon, reopens on Monday, 12/28/2015
- Thursday, December 31st – Borough Hall CLOSES at noon, reopens on Monday, 1/4/2016
- **Monday, January 4, 2016 – Council Reorganization and Business Meeting – 7 p.m.**

ADJOURNMENT

With no other business before Council, a motion was made to adjourn by Mr. Correnti, seconded by Mr. Ibach at 7:25 p.m.

Respectfully submitted,
Eileen D. Becker, Kenhorst Borough Secretary/Treasurer