

REGULAR MEETING OF KENHORST BOROUGH COUNCIL  
June 3, 2016

Vice President Correnti called the June 2016 meeting of the Kenhorst Borough Council to order at 7:00 PM. Present: Mayor Hatzas, Councilmen Fritz, Holland and Mohn, Fire Chief Dwayne Hart, Reading Police Lt. Paul Reilly and Attorney Sean Summers. Absent: Tax Collector Denice Carroll, Solicitor Jill Nagy, Borough Manager Jeri Diesinger, Councilmen De Pasquale, Ibach and Roche. Eileen Becker, Borough Secretary recorded minutes of the meeting.

**Persons Wishing to be Heard** – none

**PRESIDENT OF COUNCIL** – Vice President Correnti presented the meeting minutes from the May Council meeting. Mr. Mohn made a motion to approve the May minutes with Mr. Holland offering a second. Motion passed unanimously.

**Mayor** –

- A total of \$400.00 in fines was received by the Borough during the month of May.

**Reading Police** – Lt. Reilly reviewed the May Crime Statistics report.

**Kenhorst VFD Chief** –

- Chief Hart provided the May Fire Call activity report. There were 31 calls with a total of 150 firefighters responding; an average number of 5 firefighters per call with a total time spent of 10 hours and 41 minutes. There was no loss to the Borough.

**Finance** –

- Mr. Fritz summarized the expense information for May and referenced the revised revenue and expense report from Integra. The new check list report is still being finalized – Mr. Fritz can provide details if anyone has any questions on expense details. Mr. Fritz made a motion to approve the May bills with Mr. Holland offering a second. Motion passed unanimously.

**Codes & Emergency Services** – no report (Mr. Roche absent)

**Personnel** – will be covered later in the agenda.

**Parks & Playground** –

- Mr. Holland reported that the Park Improvement Master Planning Committee meetings have gone well. The Borough is still looking for the youth sports organizations to confirm their financial donation towards the Park Improvement Plan.
- Registration for this year's playground program is continuing – starts June 13<sup>th</sup>. Five of the six leaders from last year are returning. There are approximately 30 children signed up so there is still room for more registrations.

**Property & Buildings** –

- Borough building rain downspouts were replaced by Public Works Crew.
- An approximate two inch slit was discovered on the rubber portion of the Borough building roof. The Public Works Supervisor is checking on best way to repair the opening.

**Sanitation** – nothing new to report

**Sanitary Sewers** – no report (President Roche absent)

**Streets & Storm Water** – no report (Mr. De Pasquale absent)

**Solicitor** – nothing new to report.

**Borough Manager** – Mrs. Diesinger previously provided a report to Council highlighting activities completed in May.

### **OLD/UNFINISHED BUSINESS**

- **Pump station electric work update** – Mr. Hart reported that Jim McCarthy is checking back with Reading Electric regarding the equipment requirements they've provided. Item tabled to the July meeting.
- **LED Street Lighting Switch Out Program Update** – jobs were created, materials on order, documents have been signed; waiting for Met-ED to schedule the work.
- **Cross-walk Request for Upland at Commonwealth and Broadway** – Mr. Fritz explained that this matter was resolved with cooperation from Governor Mifflin School District representatives. Instead of creating a crosswalk, school district representatives agreed to move the bus stop in question 400 feet to be located at Upland and Broadway. The school district will contact the family who made the original request.
- **Water sampling at Borough buildings** – MJ Reider can test - \$230 x 2 samples – TABLED for future meeting to get additional pricing options. Council asked that it be noted that this sampling will be done at Borough buildings ONLY.
- **Approved the September meeting for annual storm water program presentation** – Council decided to plan Storm water presentation for the September meeting.

### **NEW BUSINESS**

- **Authorized Award of 2016 Road Work contract per Engineer's recommendation** – Lowest apparent bidder - Landis C. Deck at \$179,967.40. Mr. Holland made a motion to award the 2016 Road Work contract to Landis Deck with Mr. Mohn offering a second. Motion passed unanimously.
- **Ratified recent new hires** – Mr. Mohn made a motion to ratify the recent hiring of Johanna Fletcher, PT Inspector (5 hrs/wk) and Tina Kasting, PT Administrative Assistant (16 - 24 hrs/wk), both at \$10/hour with Mr. Holland offering a second. Motion passed unanimously.
- **Ratified expending additional \$25K for sanitary sewer maintenance work** – Mr. Hart explained that extensive TV work and cleaning of lines was done this year, including 99 lateral pipes. The 2016 sewer budget can support the additional expenses. After discussion, Mr. Fritz made a motion to ratify the additional \$25,000 in sewer lateral maintenance work. Mr. Mohn offered a second; motion passed unanimously.

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- Ratified changing Borough Hall, Pump Station and Community Center alarms to wireless – Mr. Hart explained that this work had to be done as a result of phone system change to Comcast wireless services. After clarification, Mr. Holland made a motion to ratify the security alarm changes made with Triple H with Mr. Mohn offering a second. Motion passed unanimously.
- Adopted Ordinance #575 - Collection of Berks EIT collection agency fees – Mr. Fritz made a motion to approve Ordinance #575 as advertised with Mr. Holland offering a second. Motion passed unanimously.
- Approved purchase of cellular “emergency call out” alarm for Pump Station – Mr. Hart reviewed information regarding the new emergency call out alarm system needed because of the phone system change. He verified that the weather proof box that comes with the alarm is part of a standard package and there is no option to eliminate it to save costs. After discussion, Mr. Fritz made a motion to approve the purchase of the required call out alarm system at a cost not to exceed \$2,345.00. Mr. Holland offered a second and the motion passed unanimously

**FINAL REMARKS AND REMINDERS**

- Park Master Plan Committee – 7:00 p.m., Tuesday, June 21<sup>st</sup> at the Community Center
- Playground Program – 2016 session begins on Monday, June 13<sup>th</sup> at 9 a.m.

**ADJOURNMENT** - With no other business before Council, a motion was made to adjourn by Mr. Fritz seconded by Mr. Mohn at 7:30 p.m.

Respectfully submitted, Eileen D. Becker, Kenhorst Borough Secretary