

REGULAR MEETING OF KENHORST BOROUGH COUNCIL

April 6, 2017

President David R. Roche called the April 6, 2017 meeting of the Kenhorst Borough Council to order at 7:00 p.m. Also present: Mayor Hatzas and Councilmen Correnti, DePasquale, Fritz, Holland and Mohn, Fire Chief Dwayne Hart, Reading Police Lt. David Liggett, Jill E. Nagy, Esquire and Borough Manager/Secretary Jeri L. Diesinger – Absent: Councilman Ibach

**SWEARING IN CEREMONY** – New Fire Police Brian Simmon and Lance Parmer were sworn in by Mayor Nickolas Hatzas.

**PERSONS WISHING TO BE HEARD** –

- Ms. Jenna Sychterz – Hancock Boulevard – Ms. Sychterz indicated her concerns for the condition of the property at 1452 Crowder Avenue. Ms. Nagy reported that the Borough was in the process of taking the property and would attend a hearing next week. Ms. Sychters understood from Mrs. Diesinger that once the Borough owned the property clean up could commence. Ms. Sychters requested that Council seriously consider the proposal to clean up the property provided to Council previously by her neighbor at 1469 Hancock Blvd.
- Mr. Terry Shuker – Wesleyan Drive – Mr. Shuker just wanted to thank Council for the nice plowing job the Borough did during the March snow storm.

**EXECUTIVE SESSION** – *none*

**PRESIDENT OF COUNCIL** – President Roche presented the minutes from the March 2, 2017 meeting. Mr. Fritz made a motion to approve the minutes from March 2<sup>nd</sup> meeting with Mr. Holland offering a second. Motion passed unanimously.

**REPORTS** –

**Mayor** – Mayor Hatzas reported that the Borough received \$150.00 in Police fines, and \$419.74 from the District Justice’s office for a total of \$569.74 in the month of March.

**Reading Police Department** – Lt. David Liggett provided a verbal and written report to Council regarding activities in the Borough during the month of March 2017. In addition, Lt. Liggett reported that day patrol Officer Burkhart had transferred to the Traffic Division. Night patrol Officer Eric Goudy shifted to day patrol within the Borough and the new night patrol Officer Raymond Carter, Jr. would begin his shift starting on Monday, April 10<sup>th</sup>.

**Kenhorst VFD Chief** – Chief Dwayne Hart presented the March Fire Call activity report as follows: There were no fires in the Borough – however, the department received 38 calls for the month, 180 number of firefighters responding, average number of firefighters per call 5, total time spent 21 hours and 16 minutes. In addition, Chief Hart announced the KVFC Flower Sale – Thursday, April 13<sup>th</sup> – 15<sup>th</sup>. He indicated that this may be the last Flower Sale fundraiser since they are having trouble finding reliable suppliers.

**Finance** – Councilman Richard Fritz provided the financial report for March and made a motion to approve the bills paid in March. Mr. DePasquale provided a second. The motion passed unanimously. President Roche indicated that in March \$60,000 from the Fire Fund was transferred to Waddell and Reed to be added towards the future purchase of a new fire truck.

Mr. Fritz also indicated that the 2016 audit was completed by Herbein and Company in March. He made a motion to accept the audit report for 2016. Mr. Correnti seconded the motion and the motion passed unanimously.

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**Codes, Safety & Emergency Services** – President David Roche presented the Kraft Code Services March 2017 report regarding permitting and inspections and reminded Council that a copy of the open permits list was posted on the bulletin board. Under “Safety” Mr. Roche also brought up the bridge construction along S.R. 724 in the vicinity of the Sunoco station. Eastbound traffic is being detoured onto northbound New Holland Road. He recommended that Council consider making east and west bound High and Haig Boulevards entering New Holland Road as Right Turn Only. Ms. Nagy indicated that if there is not an ordinance already in place for these intersections, one will need to be written, advertised and adopted prior to any enforcement actions are taken. Mrs. Diesinger will research the same.

Mr. DePasquale made a motion to make Right Turn Only the east and west bound traffic at High and Haig Boulevards entering New Holland Road. Mr. Fritz offered a second. Motion passed 5 – 1, with Mr. Mohn voting “no”.

**Parks & Playground** – Councilman Holland reported that the Borough needs to move forward getting quotes to repair the drainage problem under the playground. The Public Works crew was busy in March removing the stage, installing a sink and counter area and sanding the floor inside the Community Center. In addition, the Mifflin Broncos have reestablished contact with the Borough so a Park Committee meeting will be scheduled for April 18<sup>th</sup> at the Community Center. Mrs. Diesinger added that she has reached out to last year’s playground leaders and three have responded positively. The Borough may need to advertise for additional leaders depending on how many campers sign up.

**Personnel** – Mr. Roche had no report

**Property & Buildings** – Councilman Al Correnti had no report.

**Sanitation** – Mr. Ed Mohn had no report.

**Sanitary Sewers** – Mr. Roche indicated that Ms. Nagy would provide an update later in the agenda.

**Streets & Stormwater** – Mr. DePasquale indicated that the Streets Committee met prior to the meeting and a list was prepared for 2017 road repairs. Mrs. Diesinger indicated that the bidding documents would list each road in priority order.

- Daniels - from intersection with Fern to Brooke
- Macarthur – including Brooke intersection down to Lancaster Avenue
- Hancock – 1600 block from High to Harding – even side
- Hancock – at 1738 – square off patch
- Muncy – across Broadway on both sides of the island
- Fayette – 1300 and 1400 blocks (New Story school to Haig)
- Brooke at Crowder – patch at intersection

Will check the following areas before sending the final list to McCarthy Engineers:

- Kenhorst from High to Cortland
- Intersection of Kenhorst at Milford
- Intersection of Milford at Fayette

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Mr. DePasquale made a motion to approve the 2017 Road Repair list. Mr. Correnti provided a second and the motion passed unanimously.

**Solicitor** – Ms. Nagy indicated several items to be discussed later in the agenda.

**Borough Manager** – Mrs. Jeri Diesinger provided Council with a written summary of activities occurring in March. The Public Works crew set up the traffic speed sign on High, New Holland Road and Upland in March. The ladies in the front office continued sorting and archiving files. The Borough also received a \$40,630 reimbursement check from the PADEP under the 2014 Recycling Grant to pay a portion of the 2014 Freightliner dump truck and 200 additional recycling containers.

**OLD/UNFINISHED BUSINESS**

- Punch List items for 2016 Road Work – Mr. Hart has a call in to McCarthy Engineers to inspect the outstanding 2016 road work items to be repaired prior to releasing the final 10% payment.
- Pump station electrical work – Mr. Hart reported that Schatz Electric is scheduled to begin work in April and that he has contacted McCarthy Engineers to arrange a time for the work to be completed.
- Stormwater drainage issues at 1308 Woodcrest Drive – Ms. Nagy has contacted the DEP to set up a staff meeting to obtain guidance as to how best to proceed. She awaits a call from a contact in the sewer section at the DEP. She will write a letter so that the Borough is on record regarding the Woodcrest sewer issue at Manhole #7.
- Emergency Management Coordinator – Mrs. Diesinger met with Thomas Bausher regarding the Borough joining the Western Berks Regional Emergency Management Services Association. They require \$2/capita or approximately \$5,800 per year. Due to the snow storm on March 14<sup>th</sup>, the WBREMS meeting was cancelled and they next meet in June. Mr. Bausher has placed our request on the next agenda. Mrs. Diesinger hopes to have an answer at the July Council meeting.
- LED street lights – Met-Ed installed new LED lights on all 213 streetlights, replacing the old sodium vapor lights. Total cost for the switch was just over \$400. We have received many compliments from residents who appreciate to brighter lights which cover more street area for safety.
- 1452 Crowder Avenue – hearing next week
- Pump Station barriers – no report
- Alvernia, Reading, Cumru, Kenhorst Sewer Agreement - Ms. Nagy reported that the Borough attended a meeting with Alvernia, the City and Cumru Township regarding future sewer needs of the University. Construction of a meter in accordance to the 1994 agreement was discussed. The Borough should write a letter to the City Planning Commission with regard to support of the approval of Alvernia University's Plex plan. We have met with all interested parties regarding the 1994 Sewer Agreement and we all agree that the same is binding and has no effect on the Plex Plan. She also indicated that we are working on a new agreement among the four entities. Mr. Fritz made a motion to authorize Ms. Nagy to send a letter to the City Planning Commission as stated. Mr. Holland provided a second and the motion passed unanimously.
- Ordinance regarding Mini-Cell Tower Regulations – Ms. Nagy and Mrs. Diesinger will write a stand-alone ordinance regarding the mini-cell towers. Mr. Correnti made a motion to

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authorize the creating and advertising of a stand-alone ordinance. Mr. Mohn seconded the motion. Motion passed unanimously.

- Amendment to Curb/Sidewalk Repair Ordinance – A draft ordinance will be available at the May meeting.
- Cured in Place Pipe Lining Project – Mrs. Diesinger reported that she and Mr. Hart met with a representative from McCarthy Engineering regarding the bid documents. Our goal is to advertise by the end of the month, open bids during the last week in May so bids can be reviewed prior to a recommendation of award by the June 1<sup>st</sup> Council meeting.
- 2017 Road Work – The streets list will be finalized and submitted to the Engineer to prepare the bidding documents. Again, we hope to have the project advertised by early May, bid opening by end of May with an award at the June 1<sup>st</sup> Council meeting
- Request from Alvernia Soccer Camp – (*CM Camps, LLC*) – Mrs. Diesinger reported that she has agreed to the week of June 11 through 14<sup>th</sup> for the soccer camp as these dates will not conflict with the Borough’s summer playground program. The second week of interest in July is not acceptable due to the playground program having first priority of field use. She assured Council that all appropriate documents have been signed including insurance and indemnification agreements. Mr. Holland made a motion to approve the soccer camp for the week in June with a second by Mr. Correnti. Motion passed unanimously.

### **NEW BUSINESS**

- Southern Berks Regional EMS Annual Report – Mr. Roche reviewed the 2016 annual report.
- Municipal Authority – Ms. Nagy read Mrs. Diesinger’s memo to Council regarding steps needed to reactivate the municipal authority. Mr. DePasquale made a motion to amend the articles of the Authority to be all inclusive including future park and stormwater projects. Mr. Fritz provided a second and the motion was passed unanimously.
- Kenhorst Plaza - Mr. Christopher Keller, contractor for Winslow Properties (Property Management firm for the Kenhorst Plaza) addressed Council regarding a concrete dock to be installed in the rear of 100 Kenhorst Plaza to accommodate the Wine and Spirits store relocating from its current location within Redner’s. Mr. DePasquale made a motion that if a Land Development would be required, the Council would waive this requirement for this installation, because another similar pad was constructed in the vicinity and because no additional impervious surface would be required. Mr. Holland offered a second and the motion passed unanimously. Mrs. Diesinger will send written notice of Council’s decision to Kraft Code Services to attach to the current permit application.

### **Final Remarks, Reminders**

- Borough Hall Closed on Friday, April 14<sup>th</sup>
- Parks Committee Meeting – *Tuesday, April 18<sup>th</sup> at Community Center – 7 p.m.*

**Adjournment** – With no other business before Council, Mr. DePasquale made a motion to adjourn at 8:01 p.m.

Respectfully submitted,

Jeri L. Diesinger  
Kenhorst Borough Manager/Secretary