

REGULAR MEETING OF KENHORST BOROUGH COUNCIL

May 4, 2017

President David R. Roche called the May 4, 2017 meeting of the Kenhorst Borough Council to order at 7:00 p.m. Also present: Mayor Hatzas and Councilmen Correnti, DePasquale, Fritz, Holland, Ibach and Mohn, Fire Chief Dwayne Hart, Reading Police Lt. David Liggett, Sean Summers, Esquire and Borough Manager/Secretary Jeri L. Diesinger – Absent:

**EXECUTIVE SESSION** – Mr. Roche called for an Executive Session at 7:03 p.m. At 7:14 p.m. the Council reconvened and Mr. Summers announced that the Executive Session was conducted for purpose of discussing real estate.

**PERSONS WISHING TO BE HEARD** –

- Mr. Branden Moyer (1600 block of Hancock Boulevard) asked if Council had an opportunity to revisit his proposal to clean up the junk yard located adjacent to his property in exchange for the land. Mr. Summers indicated that certain orders of business need to take place first before the property can be sold or transferred, such as an appraisal would have to be conducted.
- Mr. Curtis Morton (1300 block of Liberty Avenue) asked if something could be done to correct the flooding issues in the alley behind his property. Mr. Roche is familiar with the issue and asked Mr. DePasquale, Chair of the Streets and Stormwater Committee to meet with Mr. Hart to plan a remedy.

**PRESIDENT OF COUNCIL** – President Roche presented the minutes from the April 6, 2017 meeting. Mr. Ibach made a motion to approve the minutes from the April 6th meeting with Mr. Fritz offering a second. Motion passed unanimously.

**REPORTS** –

**Mayor** – Mayor Hatzas reported that the Borough received \$275.00 in Police fines, and \$382.02 from the District Justice's office for a total of \$657.02 in the month of April. Mayor Hatzas also indicated that June 4<sup>th</sup> would be the annual Ride for the late Officer Michael Wise. The Borough has budgeted a \$200 donation. *Mr. Ibach made a motion to donate \$200 to the Michael Wise Foundation as per the 2017 budget which was seconded by Mr. Holland. The motion passed unanimously.*

**Reading Police Department** – Lt. David Liggett provided a verbal and written report to Council regarding activities in the Borough during the month of April. In addition, Lt. Liggett reported the new night patrol Officer Raymond Carter, Jr. has really adapted well to the needs of the Borough and that he was very pleased with the transitioning of both Officer Carter and Officer Goudy who moved from the evening shift to day patrol.

**Kenhorst VFD Chief** – Chief Dwayne Hart presented the April Fire Call activity report as follows: There were no fires in the Borough – however, the department received 30 calls for the month, 162 firefighters responded, average number of firefighters per call - 5, total time spent 12 hours and 14 minutes. In addition, Chief Hart announced the KVFC Flower Sale – Thursday, April 13<sup>th</sup> – 15<sup>th</sup> netted a total of \$806.97 in profits.

In addition, Chief Hart announced that the 2001 International Fire Truck was in the process of being sold. The utility truck is also being sold and could fetch about \$55,000. The department is saving for a new fire truck. He indicated that the department would need a pick-up truck/squad car as the department is running 10 – 16 men and the current fire truck seats eight (8). Council discussed the pros and cons of purchasing a new squad vehicle which Mr. Roche added would possibly be shared with the Borough for Code Enforcement purposes. Therefore, he requested that Council consider

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providing \$20,000 toward the cost of the new squad car. *Mr. Ibach made a motion to provide \$20,000 toward the purchase price of the new squad car. The motion was seconded by Mr. Mohn. After additional conversation and questions a vote was taken. (3 Aye/4 Nay) Motion DID NOT carry.*

**Finance** – Councilman Richard Fritz provided the financial report for April and indicated that tax money was coming in and we will notice additional taxes in the May report due to timing of receipts. Mr. Fritz made a motion to approve the bills paid in April. Mr. DePasquale provided a second. The motion passed unanimously.

**Codes, Safety & Emergency Services** – President David Roche presented the Kraft Code Services April report and indicated that the updated open permits list was posted on the bulletin board.

**Parks & Playground** – Councilman Holland reported on the April 18th meeting of the Parks Committee including the re-commitment of the Mifflin Broncos to provide \$50,000 to construct a storage shed in June (before playground) and renovate the lower level restrooms (in August after playground). The next meeting is May 23<sup>rd</sup> which will also be our Open House.

**Personnel** – Mr. Roche announced that the Patricia Mast has successfully completed her three month probationary period with the Borough.

**Property & Buildings** – Councilman Al Correnti reported that mowing activities have begun. In addition, Mr. Hart drew Council's attention to the quote he received from Grainger for a steel door with side window for the interior hallway at Borough Hall. There will also be some additional cost for hardware, etc. *Mr. Correnti made a motion to purchase the door at a cost not to exceed \$2,500 which was seconded by Mr. DePasquale. Motion carried unanimously.*

**Sanitation** – Mr. Ed Mohn reported that he visited the Eagle Disposal corporate offices earlier in the week and hand-delivered a letter of complaint written on behalf of the Borough by Mrs. Diesinger. Mr. DePasquale also indicated that he had recently contacted Eagle regarding compliance with the current contract. Both Mr. Mohn and Mr. DePasquale were assured that appropriate action would be taken internally by Eagle so that the terms of the contract would be followed by their crews. Mrs. Diesinger added that the office is in daily contact with the Eagle management regarding violations during collection of trash, recycling and yard waste.

**Sanitary Sewers** – Mr. Roche indicated that updates will be discussed later in the agenda.

**Streets & Stormwater** – Mr. DePasquale indicated that a list was prepared for 2017 road repairs and provided to the engineer to begin the specifications and bidding process. Mrs. Diesinger indicated that the Borough has not yet been able to confirm with Landis Deck a schedule for repairing those areas from the 2016 Road Project and that a letter from our solicitor might be in order. The concern is that the 2016 areas need to be repaired before the 2017 road work begins. The Borough continues to hold over \$17,000 until the 2016 work is completed.

Mr. Fritz made a motion to authorize the solicitor to send a letter to Landis Deck to complete the repair work in 30 days. Mr. Ibach provided a second and the motion passed unanimously.

**Solicitor** – Mr. Summers had no report.

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**Borough Manager** – Mrs. Jeri Diesinger provided Council with a written summary of the many administrative and public works-related activities occurring in April. The Public Works crew set up blinking lights on the no right turn signs at the intersections of High, Haig and Harding with New Holland Road. They also purchased a template for the ONLY lane markings.

**OLD/UNFINISHED BUSINESS**

- Punch List items for 2016 Road Work – Mr. Hart provided McCarthy Engineers with a list of outstanding 2016 road work items to be repaired prior to releasing the final 10% payment.
- Pump station electrical work – Mr. Hart reported that Schatz Electric is scheduled to begin work on Monday, May 8<sup>th</sup>.
- Cured in Place Pipe Lining Project – Mrs. Diesinger reported bidding is underway. A pre-bid meeting is scheduled for May 17<sup>th</sup> and bids will be opened on May 24<sup>th</sup> at 10 a.m. so bids can be reviewed prior to a recommendation of award by the June 1<sup>st</sup> Council meeting.
- 1452 Crowder Avenue – obtaining an appraisal is next order of business
- Sanitary sewer issues on Woodcrest Drive – Mrs. Diesinger reported that Ms. Nagy contacted the DEP to set up a staff meeting to obtain guidance as to how best to proceed. A person from the Clean Water section at the DEP is to contact the Borough, but to date has not done so. Ms. Nagy was to write a letter to PADEP so that the Borough is on record regarding the Woodcrest sewer issue at Manhole #7.
- Alvernia, Reading, Cumru, Kenhorst Sewer Agreement – Mrs. Diesinger reported that the Borough attended a meeting with Alvernia, the City and Cumru Township regarding future sewer needs of the University. The Borough wrote a letter to the City Planning Commission with regard to support of the approval of Alvernia University's Plex plan. She also indicated that we are working on a new agreement among the four entities.
- Emergency Management Coordinator – Mrs. Diesinger met with Thomas Bausher regarding the Borough joining the Western Berks Regional Emergency Management Services Association. The WBREMS meets in June. Mr. Bausher has placed our request on the next agenda. Mrs. Diesinger hopes to have an answer at the July Council meeting.
- Ordinance regarding Mini-Cell Tower Regulations – Ms. Nagy and Mrs. Diesinger have prepared a draft stand-alone ordinance regarding the mini-cell towers.

**NEW BUSINESS**

- Authorize Spring Street Sweeping – May 9 – 12<sup>th</sup> – *Mr. Fritz made a motion to authorize the Spring Street Sweeping for \$3,400 with a second provided by Mr. Ibach. Motion passed unanimously.*
- Authorize Server Firewall Upgrade through Lynx, including disaster recovery - Mrs. Diesinger stated that the current server is over six years old and in need of an upgrade. Lynx provided two options and the Borough sought the review and recommendation of a knowledgeable person to decipher the quotes received by Lynx. *Mr. Fritz made a motion to purchase Option #2 New Lenovo TD350/Essentials Server/Sherweb/NAS Data Only Backup in an amount not to exceed \$12,000. Mr. Holland provided the second and the motion passed unanimously.*
- Adopt Ordinance #583 – Right Turn Only Intersections w/New Holland Road (at High/Haig/Harding) – There was some discussion regarding whether or not the Right Turn Only would be permanent or temporary. Currently, the ordinance reads that the regulation would be in effect during the PennDOT bridge construction on S. R. 724. A new ordinance would need to be adopted to make the regulation permanent and would require traffic studies,

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etc., according to the Borough Engineer. *Mr. DePasquale made the motion which was seconded by Mr. Correnti and the motion was carried unanimously.*

- Adopt Ordinance #584 – Curb/Sidewalk Repair Regulations, including revised specifications – Copies will be provided to all Council members and will be added to the June 1<sup>st</sup> meeting agenda for consideration.
- Adopt Resolution #682 - Amended articles to reactivate the Kenhorst Borough Municipal Authority – This Resolution will be tabled for consideration at the June 1<sup>st</sup> Council meeting. Prior to the next meeting, Mr. Summers will research whether or not a Council member can be appointed to serve on the Municipal Authority.

**Final Remarks, Reminders**

- Spring Street Sweeping - May 9<sup>th</sup> – 12<sup>th</sup> – Please heed “no parking” signage – a Code RED announcement will be blasted to 1200+ residences and businesses in the Borough
- Playground Registrations - \$100 first child/\$30 each additional child – spots still open
- Parks Committee – Tuesday, May 23<sup>rd</sup> at Community Center at 7 p.m. – Meeting and OPEN HOUSE
- Borough Hall Closed - Monday, May 29<sup>th</sup> – Trash collection will move to Tuesday, May 30<sup>th</sup> and Recycling and Yard Waste Collection will move to Wednesday, May 31<sup>st</sup>

**Adjournment** – With no other business before Council, Mr. DePasquale made a motion to adjourn at 8:16 p.m.

Respectfully submitted,



Jeri L. Diesinger

Kenhorst Borough Manager/Secretary