

REGULAR MEETING OF KENHORST BOROUGH COUNCIL
June 1, 2017

President David R. Roche called the June 1, 2017 meeting of the Kenhorst Borough Council to order at 7:00 p.m. Also present: Mayor Hatzas and Councilmen Correnti, DePasquale, Fritz, Holland and Mohn, Fire Chief Dwayne Hart, Borough Engineer, James McCarthy, P.E., Solicitor Sean Summers, Esquire and Borough Manager/Secretary Jeri L. Diesinger – *Absent: Councilman Ibach and Reading Police Lt. David Liggett*

EXECUTIVE SESSION – No executive session was conducted.

PERSONS WISHING TO BE HEARD –

- Judy Elinausky – 500 block of Haig Boulevard – Ms. Elinausky questioned the procedure for submitting complaints to the Borough, particularly regarding overgrown trees in alleys. Mrs. Diesinger explained the process – there are several ways to provide the Borough with information, such as via completing and submitting a complaint form or emailing the Borough Manager directly (email is located on the website).
- Stephanie Peck – 1400 block of Fayette Avenue – Ms. Peck asked for an explanation regarding the processing of complaints once received by the Borough. Mrs. Diesinger explained that process as well. Since there is a process, sometimes it is perceived by residents making those complaints that the Borough ignores the submittal; however, she assured Ms. Peck that every complaint is researched and acted on appropriately within the boundaries of a violation of a Borough ordinance. Ms. Peck was invited to contact Borough Hall for periodic status updates.
- Nora Gregro – 800 block of Bellefonte Avenue – issued a verbal complaint regarding a residence located on her street for possible overcrowding. Mrs. Diesinger made note and will move forward to research this property and take appropriate action as necessary.

PRESIDENT OF COUNCIL – President Roche presented the minutes from the May 4, 2017 meeting. Mr. DePasquale made a motion to approve the minutes from the May4th meeting with Mr. Fritz offering a second. Motion passed unanimously.

REPORTS –

Mayor – Mayor Hatzas reported that in the month of May the Borough received \$150.00 in Local Police fines, \$14.18 from the Clerk of Courts and \$206.01 from the District Justice’s office for a total of \$370.19.

Reading Police Department – Lt. David Liggett was unavailable to attend the Council meeting this month and sent a report to the Borough prior to the meeting. Mayor Hatzas delivered the report to Council regarding activities during the month of May. Mayor Hatzas also reported that he is working with police regarding a conflict between neighbors on Broadway Blvd.

Kenhorst VFD Chief – Chief Dwayne Hart presented the May Fire Chief’s activity report as follows: There was 1 fire in the Borough. The department received 28 calls for the month, 132 firefighters responded, average number of firefighters per call - 5, total time spent 9 hours and 54 minutes. In addition, Chief Hart announced that the five fire companies making up the Governor Mifflin Area were awarded a grant of \$99,000. The companies will meet to discuss distribution of the grant monies.

Finance – Councilman Richard Fritz provided the financial report for May. He noted that closing the month only yesterday did not provided sufficient time to confirm all of the financial information

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in time for the meeting; therefore, Council is provided “draft” information. Mr. Fritz made a motion to approve the bills paid in May. Mr. DePasquale provided a second. The motion passed unanimously.

Codes, Safety & Emergency Services – President David Roche was unable to present the Kraft Code Services May report and updated open permits list due to the month closing the day prior. He will provide reports for May and June at the July Council meeting. The open permits list will be posted as soon as the Borough receives the information from Kraft.

Parks & Playground – Councilman Kieran Holland reported on the May 23rd Open House and meeting of the Parks Committee, stating that 12 to 15 community members attended, as well as members of the committee. The Park plans were well received and the residents were able to ask good questions noting that we are only moving forward as funding allows. He shared that he met with Keith Mock of the Mifflin Broncos to take measurements for the storage shed which was sent over to Kevin Kozo who is preparing the plans. We hoped to receive the plans in time for the Council meeting, but believe they will be received in short order.

Personnel – Mr. Roche announced there was personnel items to discuss for May.

Property & Buildings – Councilman Al Correnti reported that mowing activities continue and drew attention to installation of the interior security door completed by the public works crew.

Sanitation – Councilman Ed Mohn reported that he was not aware of any issues in May and hoped that his visit to the Eagle Disposal corporate offices had some positive impact on collection activities within the Borough. Mrs. Diesinger confirmed that any missed items were immediately collected by Eagle and that there were no glaring concerns at this time.

Sanitary Sewers – Mr. Roche indicated that updates will be discussed later in the agenda.

Streets & Stormwater – Councilman DePasquale indicated that the following day (June 2nd) repairs on the 2016 Road Work punch list would be addressed by Landis Deck. The Borough continues to hold over \$17,000 until the 2016 work is completed. Only after all items were satisfactorily repaired and inspected would he make a recommendation to make final payment.

Solicitor – Mr. Summers had no report.

Borough Manager – Mrs. Diesinger provided Council with a written summary of the many administrative and public works-related activities which occurred in May. Of particular note, the Public Works crew set up the Community Center and Borough Hall for the Primary Election on May 16th and the Community Center for the Open House on May 23rd. In addition, street sweeping occurred in May and the crew posted and removed all signage. Fencing was installed on the Borough’s Crowder Avenue property and all the flags around the Borough were replaced. Borough Hall continues to organize the filing system, the summer newsletter was prepared and sent to the printers, the MS4 stormwater report for 2016 was submitted to the PADEP and the Notice of Intent to renew the Stormwater permit (due in mid-September) was begun. Working with the solicitor’s office, six properties on Commonwealth required changes to their existing deeds which were amended per Ordinance #97, dated 1951 and sent to the property owners. Once signed and returned, the corrected deeds will be recorded with the County.

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OLD/UNFINISHED BUSINESS

- Punch List items for 2016 Road Work – Discussed previously – repairs being made June 2nd.
- Pump station wet well electrical work – Mr. Hart reported that Schatz Electric installed some components and left stating they need to order additional parts. Council President David Roche will contact the contractor to get an update.
- 1452 Crowder Avenue – Mr. Summers reported that the appraisal was completed and is forthcoming from the appraiser. Mr. DePasquale made a motion, seconded by Mr. Holland, to have the Borough Manager and Solicitor work together to move forward with the sale of the property based on the results of the appraisal. Motion passed unanimously.
- Sanitary sewer issues on Woodcrest Drive – Mrs. Diesinger reported that Ms. Nagy contacted the DEP to set up a staff meeting to obtain guidance as to how best to proceed. A person from the Clean Water section at the DEP is to contact the Borough, but to date has not done so. Ms. Nagy was to write a letter to PADEP so that the Borough is on record regarding the Woodcrest sewer issue at Manhole #7. Mr. Summers will check with Ms. Nagy to see if a letter was sent.
- Alvernia, Reading, Cumru, Kenhorst Sewer Agreement – Mrs. Diesinger reported that the Borough attended a meeting with Alvernia, the City and Cumru Township regarding future sewer needs of the University. The Borough wrote a letter to the City Planning Commission with regard to support of the approval of Alvernia University's Plex plan. She also indicated that we are working on a new agreement among the four entities.
- Emergency Management Coordinator – Mrs. Diesinger met with Thomas Bausher regarding the Borough joining the Western Berks Regional Emergency Management Services Association. The WBREMS meets in June. Mr. Bausher has placed our request on the next agenda. Mrs. Diesinger hopes to have an answer at the July Council meeting. Mr. Fritz addressed Council regarding his thoughts on the benefit versus cost to join the WBREMS and made a motion to remove the Borough from the June agenda. Mr. Correnti seconded the motion and the motion passed by a 4-2 margin with Mr. DePasquale and Mr. Roche each voting "no". Mrs. Diesinger will contact Mr. Bausher thanking him for taking time to discuss the program with the Borough and to withdraw our inquiry into joining WBREMS.
- Draft Ordinance for Mini-Cell Tower Regulations – Mr. Fritz made a motion to authorize the advertisement of this ordinance. Seconded by Mr. Holland, the motion passed unanimously.
- New Story School – Buses and staff are using Fayette and should use Kenhorst Boulevard which is wider and can accommodate the traffic. Mrs. Diesinger has sent a request to use Kenhorst Boulevard both to and from the school.
- Design for Mifflin Broncos-funded three-bay storage unit at Park – Mr. Holland had provided an update during his report earlier in the agenda.

NEW BUSINESS

- Award the Cured in Place Pipe Lining Project – Mr. McCarthy read the bid results into the minutes as follows:

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○ Insituform Technologies, LLC	\$49,975.03
○ IPR Northeast, LLC	\$51,600.55
○ National Water Main Cleaning Co.	\$56,428.50
○ Standard Pipe Services, LLC	\$58,585.00
○ SWERP Inc.	\$58,964.00
○ Arold Construction Co., Inc.	\$63,130.00
○ Mr. Rehab, Inc.	\$75,735.93
○ Pexpert, Inc.	\$106,016.35
○ AM-Liner East, Inc.	\$126,325.00

Mr. McCarthy recommended Council award the project to Insituform Technologies as the lowest responsible bidder. Mr. Fritz made a motion which was seconded by Mr. Holland. Motion passed unanimously.

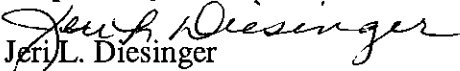
- 2017 Road Work – Mr. McCarthy recommended that Council consider preparing a list of road repairs to go out for bid this fall for an early spring 2018 award. He believes that it is getting late in the 2017 season which can impact scheduling and also quality of work if the road is paved late in the construction season. A list of five 2017 roads to be repaired was provided to the engineer to begin the specifications and bidding process immediately as Council does not want to wait and miss a year. It should be noted that Council will consider preparing a list of roads for 2018 in order to go out for bids in October/November 2017. In addition, Road Superintendent, Dwayne Hart, indicated that repairs to the stormwater grate on Daniels Avenue will begin the week of June 5th. This repair needs to be completed prior to start of the 2017 road work. Mr. DePasquale made a motion to authorize Mr. McCarthy to prepare the bid documents for the 2017 Road Work. Mr. Correnti provided a second and the motion passed unanimously
- Adopt Ordinance #584 – Curb/Sidewalk Repair Regulations and revised specifications – Council had been provided copies of the draft ordinance to review in May. Mr. DePasquale made a motion to adopt Ordinance #584. Seconded by Mr. Holland, the motion passed unanimously.
- Adopt Resolution #682 – This ordinance reinstates the Kenhorst Borough Municipal Authority to include not only management of the sanitary sewer system, but stormwater and parks, as well. Mr. Holland made a motion to adopt Resolution #682 with a second being received from Mr. DePasquale. Motion passed unanimously.

Final Remarks, Reminders

- Playground Registrations - \$100 first child/\$30 each additional child – spots still open

Adjournment – With no other business before Council, Mr. DePasquale made a motion to adjourn at 8:00 p.m.

Respectfully submitted,


Jeri L. Diesinger
Kenhorst Borough Manager/Secretary