

REGULAR MEETING OF KENHORST BOROUGH COUNCIL

July 6, 2017

Vice President Alfred Correnti called the July 6, 2017 meeting of the Kenhorst Borough Council to order at 7:00 p.m. Also present: Mayor Hatzas and Councilmen DePasquale, Fritz, Holland and Ibach, Fire Chief Dwayne Hart, Solicitor Jill E. Nagy, Esquire and Borough Manager/Secretary Jeri L. Diesinger – *Absent: Councilmen David R. Roche and Edward Mohn (both excused).*

**EXECUTIVE SESSION** – No executive session was conducted.

**PERSONS WISHING TO BE HEARD** –

- Teri Shilling – 1600 block of Fayette asked Council if a four-way stop can be made at the intersection of Cortland and Milford Avenues as pulling out of Cortland onto or across Milford is difficult due to trucks parked close to the intersection. Installing a stop sign entails traffic studies and ordinances. Council determined that yellow lines can be painted and or extended to offer better sight distance at this intersection. The Road Master, Manager and Streets Committee Chair will assess the situation to determine the appropriate length of yellow curbing to mitigate the situation. A motion to extend the yellow curbs was made by Councilman Ibach with a second by Councilman DePasquale. The vote was unanimous and the motion passed.
- John and Donna Lenczden - 1400 block of Kenhorst Blvd addressed Council regarding fires in the Borough as per the Burn Ordinance. The Borough will look into the nuisance ordinance and speak to Judge David Yoch to make sure he understands how to proceed if a citation is issued. There was no vote taken on this topic.
- Stephanie Peck – 1400 block of Fayette Avenue described a fence placement issue she is having with her neighbor. In 2014 the neighbor installed a fence on what she later found out through a survey to be her property. The Borough will look into the permit applied for by the neighbor and speak to Kraft. We should be able to get an answer for her by the next meeting; however, this appears to be a civil matter between neighbors.

**PRESIDENT OF COUNCIL** – Vice President Correnti presented the minutes from the June 1, 2017 meeting. Mr. Fritz made a motion to approve the minutes from the June 1st meeting with Mr. Ibach offering a second. Motion passed unanimously.

**REPORTS** –

**Mayor** – Mayor Hatzas reported that in the month of June the Borough received \$50.00 in Local Police fines, \$14,187.13 from the State Police and \$247.27 from the District Justice's office for a total of \$1,075.40. Mayor Hatzas also noted that he has written a letter to a complainant in the 1100 block of Broadway Blvd., which explains the Borough's position. The note will be placed in both neighbors' files.

**Reading Police Department** – Lt. David Liggett provided the police report for the month of June and introduced night time patrolman, Officer Raymond Carter. Mr. DePasquale indicated that he was very impressed with Officer Carter in that he has personally observed Officer Carter walk the streets and alleys of the Borough during his shifts.

**Kenhorst VFD Chief** – Chief Dwayne Hart presented the June Fire Chief's activity report as follows: There was 1 fire in the Borough. The department received 38 calls for the month, 146 firefighters responded, average number of firefighters per call - 4, total time spent 18 hours and 19 minutes. In addition, Chief Hart reminded Council that the Chicken BBQ was Sunday, August 6<sup>th</sup> and dinner tickets were \$8.00 each.

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**Finance** – Councilman Richard Fritz provided the financial report for June. Mr. Fritz made a motion to approve the bills paid in June and accept the report. Mr. DePasquale provided a second. The motion passed unanimously.

**Codes, Safety & Emergency Services** – President David Roche was absent, so Mrs. Diesinger presented the Kraft Code Services May and June reports. The updated open permits list is posted.

**Parks & Playground** – Councilman Kieran Holland reported on the 2017 playground program which has noticed a drop in participants this year. He also indicated that the Broncos expect quotes for the park storage building before the end of the month. Mrs. Diesinger needs the specifications in order to obtain the building permit. Construction is expected to begin the week of August 13<sup>th</sup> after playground ends. Council will consider the amendments to the Memorandum of Understanding at its August 3<sup>rd</sup> meeting.

**Personnel** – In Mr. Roche's absence, Mrs. Diesinger reported that Patricia Mast turned in her resignation and her last day was June 23<sup>rd</sup>. Therefore, the Borough is looking for another Part-Time Administrative Assistant.

**Property & Buildings** – Councilman Al Correnti the public works crew has been busy chopping down trees and using our new brush chipper.

**Sanitation** – In Councilman Ed Mohn's absence, Mrs. Diesinger reported that there was some confusion regarding yard waste pick up due to the Fourth of July holiday; however, an announcement was made at the end of June via a CodeRED general alert to residents of the change in collection dates from Tuesday the 4<sup>th</sup> to Wednesday, the 5<sup>th</sup>.

**Sanitary Sewers** – Ms. Nagy indicated that the Borough met with PADEP on June 22<sup>nd</sup> to discuss the sewer overflows at Manhole #7 on the Joint Trunk Line in Woodcrest Drive to be discussed later in the agenda.

**Streets & Stormwater** – Mr. DePasquale indicated that 2016 Road Work punch list was still to be addressed by Landis Deck, since there were still outstanding items not repaired. The Borough continues to hold over \$17,000 until the 2016 work is completed. Only after all items were satisfactorily repaired and inspected would he make a recommendation to make final payment. Mr. DePasquale made a motion (seconded by Mr. Fritz) authorizing Ms. Nagy to send a letter on the Borough's behalf to Landis Deck. Her original letter to the company provided a due date of July 1<sup>st</sup> to complete repair of the outstanding items; however, that deadline has passed.

**Solicitor** – Ms. Nagy had no report other than what is on the agenda.

**Borough Manager** – Mrs. Diesinger provided Council with a written summary of the many administrative and public works-related activities which occurred in June. Of particular note, the Public Works crew constructed an interior security door, responded to various sewer clogs in the Borough on Park Avenue, Ken-Grill pool and Fern Avenue. They repaired the storm drain on Daniels Avenue including concrete and asphalt work prior to the 2017 street work. The Front Office continues to prepare to turn over our accounting system to the Quick-Books software system. In June Mrs. Diesinger finalized the newsletter, requested \$58,457 reimbursement from PADEP under our 2014 recycling grant to pay for the brush chipper and larger leaf box. She reported that a

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larger server was installed in June as the Borough's computer system had not been updated since 2011.

**OLD/UNFINISHED BUSINESS**

- Punch List items for 2016 Road Work – Discussed previously – Ms. Nagy will write letter.
- Pump station wet well electrical work – The Borough will reach out to McCarthy Engineers and Schatz Electric for a schedule of project completion.
- 1452 Crowder Avenue – Ms. Nagy reported that the appraisal has been received and came under the amount requiring the Borough to go out for bid. To sell the property or not to sell was tabled until the full Council was available to vote. Mrs. Diesinger will place on the August agenda.
- Sanitary sewer issues on Woodcrest Drive – Mrs. Diesinger reported that the Borough and Cumru Township both received a letter from the PADEP instructing the municipalities to prepare a remediation plan.
- Alvernia, Reading, Cumru, Kenhorst Sewer Agreement – Mrs. Diesinger reported that the Borough attended a meeting with Alvernia, the City and Cumru Township regarding future sewer needs of the University. She also indicated that the City was preparing a draft agreement among the four entities; however, we have not received to date.

**NEW BUSINESS**

- Adopt Ordinance #585 - Mini-Cell Tower regulations – The draft ordinance was duly advertised and Council has had several months to review and ask questions. Mr. Holland made a motion to adopt Ordinance #585, seconded by Mr. Fritz. Motion passed unanimously.
- Adopt Resolution #683 – This resolution allows Council to forgive the 2014, 2015 and 2016 municipal taxes on 1452 Crowder property – a sum totaling \$291.34. Mr. Fritz made the motion and a second was received by Mr. DePasquale with all voting “aye”. The motion passed unanimously.
- Consider Waiver of the Planning Process for subdivision of 1452 Crowder property – *this item will be tabled until the August meeting.*
- Consider sale of 1452 Crowder property based on appraised value - *this item will be tabled until the August meeting.*
- Consider amending the current Burning Ordinance regulations to include a curfew – *this topic was discussed at the beginning of the agenda – under “persons wishing to be heard”.*
- Consider installation of stop blocks/bars on Kenhorst Blvd at the intersection with Milford for safety – Mr. DePasquale made a motion to add stop blocks/bars to the intersection of Kenhorst Boulevard and Milford Avenue to help give a visual sign to drivers to make a full stop. Mr. Holland provided a second and Council voted unanimously to add the stop blocks/bars.
- Authorize submittal of letter of intent to the DCED for technical assistance in setting up the 2018 Municipal Budget in our QuickBooks software. *The assistance is free, but motion/vote was needed.* Mr. Fritz made the motion and Mr. Ibach provided the second. Motion passed unanimously.

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- Authorize letter of thanks - Mr. Fritz made a motion to send a letter of thanks to the Governor Mifflin School Board of Directors for forgiving the back taxes on 1452 Crowder. Mr. Ibach provided the second and the motion passed unanimously.
- Consider August 1 National Night Out – Mr. Ibach made a motion to table this for 10 months and reconsider next year as one month out is not sufficient time for planning the event. Mr. DePasquale provided a second and the motion passed unanimously.
- Additional to the agenda – Mrs. Diesinger indicated that she had received correspondence from the Ken-Grill Recreation Center Association requesting to use the grass area adjacent to the parking lot for overflow parking during a large swim meet event on Sunday, July 16, 2017. Mr. Fritz made the motion to allow parking on the grass during this day-long event. Mr. Ibach provided a second and the motion passed unanimously.
- Mr. Ibach asked if Council will consider removing the right turn only signs coming onto New Holland Road during the Community Days fireworks event to prevent issues. Lt. Liggett indicated that an officer will be on duty that evening to assist with traffic control.
- Mr. Branden Moyer requested that Council authorize spraying for mosquitoes at the 1452 Crowder property. His property is located adjacent to this property and the mosquitoes are very bad right now from all of the recent rain. Mr. DePasquale made a motion and Mr. Ibach provided a second for Mrs. Diesinger to arrange for Ehrlich's to spray as soon as possible.

**Final Remarks, Reminders**

- KVFC – Chicken BBQ on Sunday, August 6<sup>th</sup> - Tickets will go on sale in mid-July – Reserve your dinners now, complete and return the coupon found in the Summer newsletter or contact Borough Hall or anyone affiliated with the fire company.

**Adjournment** – With no other business before Council, Mr. DePasquale made a motion to adjourn at 8:16 p.m.

Respectfully submitted,



Jeri L. Diesinger

Kenhorst Borough Manager/Secretary