

REGULAR MEETING OF KENHORST BOROUGH COUNCIL  
October 5, 2017

Council President Alfred Correnti called the October 5, 2017 meeting of the Kenhorst Borough Council to order at 7:00 p.m. Also present: Mayor N. Hatzas and Councilmen K. DePasquale, R. Fritz, K. Holland, E. Mohn and S. Stamm. Also in attendance, Fire Chief D. Hart, Reading Police Department, Lt. David Liggett, Solicitor J. Nagy, Esquire and Borough Manager/Secretary J. Diesinger – *Absent: J. Ibach*

**EXECUTIVE SESSION** – no executive session

**PRESIDENT OF COUNCIL** – President Correnti presented the minutes from the September 7, 2017 meeting. Mr. Fritz made a motion to approve the minutes from August 3, 2017 with Mr. DePasquale offering a second. Motion passed unanimously.

**PERSONS WISHING TO BE HEARD** –

- **Mr. Frank Gable – 700 block of High Boulevard** – Mr. Gable requested that the public works crew fill in the holes made from the last flooding and fix the caution tape while the Borough plans the repairs. He also wanted to know about what plans the Borough were considering which would be discussed later in the meeting.
- **Ms. Colleen Stamm – 1400 block of Liberty Avenue** – Ms. Stamm serves as the Kenhorst Borough representative on the Mifflin Area Library Board. She provided a summary of the library's activities in 2017 and requested a minimum \$1 per capita donation from Council for 2018 so that the County would provide the match.

**REPORTS** –

**Mayor** – Mayor Hatzas reported that in the month of September the Borough received \$125.00 in Local Police fines and \$601.35 from the District Justice's office for a total of \$726.35. Mayor Hatzas also indicated that he had written a letter to Schlouch Incorporated due to an issue with the paving schedule last week after the company representatives were notified of incorrect parking signs. In addition, he wanted to know the status of the pop-up church using the property at 1536-1540 New Holland Road. Mrs. Diesinger provided an update – a zoning violation letter was sent and she will contact McCarthy Engineers to follow up. In addition, she will follow up with Kraft Code Services regarding the Property Maintenance issues at this location.

**Reading Police Department** – Lt. David Liggett was unable to present the September police report due to a change of personnel in the Records Department. However, he updated the Borough of the investigation into the traffic accident the previous week at High Blvd. and New Holland Road which now has become a homicide by vehicle since the driver hit in the accident has died from his injuries. Officer Carter has been involved in this investigation from the beginning as the responding officer. He also said the department was waiting for any report from the sand in the storm system.

**Kenhorst VFD Chief** – Chief Dwayne Hart presented the September Fire Chief's activity report as follows: There were no fires in the Borough. The department received 48 calls for the month, 225 firefighters responded, average number of firefighters per call - 5, total time spent 26 hours and 29 minutes with no loss to the Borough. In addition, Chief Hart announced the 8<sup>th</sup> Annual Joint Fire Prevention Open House at the Mifflin Park School on Saturday, October 7<sup>th</sup> from noon to 3 p.m.

**Finance** – Councilman Richard Fritz provided the financial report for September. He highlighted that the Borough received a check for \$53,172.90 from the state under the 2014 Recycling Equipment Grant. Mr. Fritz also indicated that the Borough moved from BB&T Bank \$400,000 of sewer funds to

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a 13-month CD at 1.75% and \$200,000 of sewer funds to a Money Market Account for 0.90%, both new accounts were opened at First National Bank. Mr. Fritz made a motion to approve the bills paid in September and to accept the finance report. Mr. DePasquale provided a second. The motion passed unanimously.

**Codes, Safety & Emergency Services** – Mrs. Diesinger presented the Kraft Code Services September report and indicated that the open permits list as of September 30th was posted on the bulletin board.

**Parks & Playground** – Councilman Kieran Holland said that the report on the Broncos storage shed will be presented later in the agenda

**Personnel** – No report

**Property & Buildings** – No report

**Sanitation** – Councilman Mohn reported that recycling was missed this week. Mrs. Diesinger added that after several good weeks of trash and recycling collection, this week there were many calls regarding totally missed streets, etc. The Eagle representatives were quick to respond to the misses once notified.

**Sanitary Sewers** – Ms. Diesinger and Mr. Hart reported the sanitary sewer projects accomplished during the month of September including: the 2017 inspection and repair program, repairs put off from 2013 to 2016 and lateral inspections. Mr. Hart also reported that we will be getting a manhole relined for free in the coming weeks through a demonstration of a new manhole-lining product.

**Streets & Stormwater** – Mr. DePasquale indicated that the 2016 road work punch list was added to the 2017 road work via change order and recommended to accept the cost proposal to pave the alley between the 1300 block of Liberty and Columbia as a second change order to relieve flooding issues. He recommended to table the cost proposal to repair and repave the alley in the 1300 block between Fern and Lancaster Avenues. Ms. Nagy concurred that the cost for the alley between Fern and Lancaster Avenues project exceeds the \$19,800 threshold for not requiring sealed bids. Mr. DePasquale made a motion to add the Liberty/Columbia alley project as a second change order for \$19,294.65. Mr. Stamm provided a second and the motion passed unanimously.

**Solicitor** – Ms. Nagy reported that she and Mrs. Diesinger were working to set up the Municipal Authority documents. She is preparing a Management Agreement which will essentially allow the Borough employees to be “loaned” to the Authority to work on Sanitary, Stormwater and Parks/Recreation projects. The Borough will still own the sewer and park infrastructure; however, the Authority will serve to maintain each.

**Borough Manager** – Mrs. Diesinger provided Council with a written summary of the many administrative and public works-related activities which occurred in September. She highlighted the Notice of Intent to renew the MS4 permit for 2018 was submitted to PADEP, Pump #1 was sent out for repairs and that we will need to budget for a new pump in 2018. In addition, the Borough signed up for the Local Update of Census Addresses for the 2020 Census.

**OLD/UNFINISHED BUSINESS -**

- High/Commonwealth stormwater easement flooding – Mrs. Diesinger indicated that McCarthy Engineers had a surveyor out to define the limits of the stormwater utility easement. Borough is waiting for a rendering and specifics for removing the existing corroded piping and manhole.

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- 2017 Roadwork and change order items – 2016 punch list and change order was discussed earlier.
- Review of the 2018 Draft Budget – *This item has been tabled until the November 2<sup>nd</sup> meeting.* The 2018 Budget Committee will meet on October 17<sup>th</sup>.

**NEW BUSINESS**

- Adopt Resolution #685 – 2017 Governor Mifflin Area Joint Comprehensive Plan – Mrs. Diesinger reported that the final version of the plan was published and there was no appreciable changes to the plan from the draft provided to Council this spring that affected the Borough. She recommended adoption of the Plan. Mr. Fritz made the motion which was seconded by Mr. Holland. The motion passed unanimously.
- Review zoning request received for patio – Mrs. Diesinger reported on the 320 Haig variance application received for rear yard set-back relief of 9 feet. Application was sent to the Planning Commission who did not call for a meeting. Zoning Hearing Board has scheduled a hearing for Monday, November 13<sup>th</sup> at 7 p.m. Mr. DePasquale made a motion to recommend the Zoning Hearing Board grant the set-back relief. Mr. Stamm provided the second and the motion passed unanimously.

**Final Remarks, Reminders**

- Saturday, October 7<sup>th</sup> - Asthma Motorcycle Run at Ken-Grill Pool – Noon to 2 p.m.
- Saturday, October 7<sup>th</sup> - 8<sup>th</sup> Annual Joint Fire Prevention Open House at the Mifflin Park School - 11 a.m. to 3 p.m.
- Monday, October 9<sup>th</sup> - Bulk Collection Day, place items curbside after 6 p.m. on Sunday night
- Tuesday, October 31<sup>th</sup> – Halloween - Kenhorst will observe Halloween from 6 to 8 p.m.

**Adjournment** – With no other business before Council, Mr. DePasquale made a motion to adjourn at 7:55 p.m.

Respectfully submitted,



Jeri L. Diesinger

Kenhorst Borough Manager/Secretary