

REGULAR MEETING OF KENHORST BOROUGH COUNCIL
December 7, 2017

Council President Alfred Correnti called the December 7, 2017 meeting of the Kenhorst Borough Council to order with pledge to the flag and roll-call at 7:00 p.m. Also present: Mayor N. Hatzas and Councilmen K. DePasquale, R. Fritz, K. Holland, E. Mohn and S. Stamm. Also in attendance, Fire Chief D. Hart, Reading Police Department, Lt. David Liggett, Solicitor J. Nagy, Esquire, Borough Engineer, James McCarthy, P.E., and Borough Manager/Secretary J. Diesinger

EXECUTIVE SESSION – *a brief executive session was conducted prior to the meeting for discussion of potential litigation.*

APPOINTMENT OF KERRY T. GRASSLEY TO FILL VACANT COUNCIL SEAT UNTIL 12/31/2017
– Mr. Correnti asked for a motion to appoint Kerry T. Grassley to fill the 30-day vacancy left by Jay Ibach's resignation in November. Councilman Fritz made the motion with Mr. Holland providing a second. The vote was unanimous. Mayor Hatzas provided the oath of office to Mr. Grassley. All welcomed Mr. Grassley as a member of Council.

CONDITIONAL USE HEARING - MOSAIC CHURCH AT 1540 NEW HOLLAND ROAD/HOLIDAY ACTIVITIES - Ms. Nagy then indicated that Council would suspend the meeting to conduct the conditional use hearing for 1540 New Holland Road – Mosaic Church and will reconvene when the hearing concluded. The hearing was conducted from approximately 7:06 to 7:23 p.m. A motion was made by Mr. Fritz to approve the church at this location with three conditions – that parking would not block the alley, that the church services would not be held concurrent with Dance Studio hours and that any noise or other complaints from neighbors would be handled immediately. Mr. Holland provided the second and the motion passed unanimously.

PERSONS WISHING TO BE HEARD –

- **Woodcrest Drive CLOMA-F Application** - Resident Victor Castillo and his surveyor addressed Council seeking the Borough's conditional acknowledgement that there would not be any adverse impact to the community should they bring the residence out of the FEMA floodplain via placement of fill consistent with the FEMA regulations. Mr. Fritz made the motion to authorize the Borough Manager/Secretary to sign the CLOMA-F form when the application has been approved by the Borough Engineer. Mr. Stamm provided the second and the motion passed unanimously.
- **Commonwealth Blvd. Driveway Application** – A contractor for Property Owner Jamie Nehila addressed Council seeking a 20-foot wide driveway apron. The Borough regulations only allow a 15-foot wide apron. Mr. McCarthy noted that property is large enough to support a parking configuration that would allow two vehicles once the entrance was cleared onto the property. The contractor indicated that the design could change so that the driveway apron would remain at 15 feet wide. No vote by Council was necessary.

PRESIDENT OF COUNCIL - Mr. Correnti presented the minutes from the November 2, 2017 meeting for approval. Mr. DePasquale made a motion to approve the minutes from November 2, 2017 with Mr. Stamm offering a second. Motion passed unanimously.

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REPORTS –

Mayor – Mayor Hatzas reported that in the month of November the Borough received \$175.00 in Local Police fines and \$607.94 from the District Justice’s office for a total of \$782.94.

Reading Police Department – Lt. David Liggett provided the police report for November. In addition, he reminded Council of the changes to the patrol supervisor and patrol officers starting in January. Officer Carter will move back to the City. Lt. Kyle Rentschler will be responsible for the Kenhorst patrol officers. Officer Goudy will move back to night shift. The day shift patrol will be Officer Ryan Smith. Lt. Liggett also indicated that a warrant is forthcoming in the aftermath of the fatal vehicle accident on New Holland Road.

Kenhorst VFD Chief – Chief Dwayne Hart presented the November Fire Chief’s activity report as follows: There was one fire in the Borough. The department received 38 calls for the month, 160 firefighters responded, average number of firefighters per call - 4, total time spent 25 hours and 20 minutes. There was a loss to the Borough of \$150.00.

Chief Hart also confirmed with Mr. Fritz that there was \$5,000 budgeted in 2018 to be used for the fire fighters’ stipends. Mr. Fritz made a motion for the \$5,000 stipend to be used in 2018. Mr. Holland provided a second and the motion passed unanimously

Finance – Councilman Richard Fritz provided the financial report for November. Mr. Fritz made a motion to approve the bills paid in November and to accept the finance report. Mr. DePasquale provided a second. The motion passed unanimously.

Codes, Safety & Emergency Services – Mrs. Diesinger presented the Kraft Code Services November report and indicated that the open permits list for November was posted on the bulletin board.

Parks & Playground – Councilman Kieran Holland reminded Council of the parade and children’s party on the 16th and made a motion for Council to authorize \$100.00 donation to the Children’s Christmas Party given that donations were down this year. Mr. DePasquale provided the second and the motion passed unanimously.

Personnel – No report

Property & Buildings – Dwayne Hart (Public Works Superintendent) reported that 26 loads of leaves were removed from the Borough and that tomorrow is the last day for leaf collection. He also explained that we have a roof leak in the back room of Borough Hall and during investigation this week the rubber roof appeared to be cracked with soft spots in the vicinity of the leak. Mr. DePasquale made a motion to seek four bids for roof repair, with a second provided by Mr. Stamm. Motion passed unanimously.

Sanitation – Councilman Mohn reported that Eagle service went well in November which was confirmed by Mrs. Diesinger.

Sanitary Sewers – No report – all sewer work for the year has been completed.

Streets & Stormwater – Mr. DePasquale reported on the 2016 and 2017 road work which we expect to be wrapped up next week. He also indicated that Dwayne Hart achieved certification for low volume dirt and gravel roads which will allow the Borough to apply for stormwater grants.

REGULAR MEETING OF KENHORST BOROUGH COUNCIL
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Solicitor – Ms. Nagy had nothing new to report.

Borough Manager – Mrs. Diesinger provided Council with a written summary November activities. She addressed the upcoming reorganization meeting on January 2nd as well.

OLD/UNFINISHED BUSINESS –

- High/Commonwealth stormwater easement flooding – Mrs. Diesinger informed Council that we need to do a traffic count prior to putting together a grant for the pipe removal work. McCarthy Engineers will provide some assistance in completing the grant application for the stormwater work in the utility easement from Commonwealth Boulevard that runs to the Angelica Creek. Mr. Stamm made a motion to apply for a grant and to allow Mr. Hart to sign off on the stormwater grant application. Mr. Grassley provided the second and the motion passed unanimously.
- 2017 Roadwork and change order items – This was discussed previously.
- Zoning Hearing Board – The ZHB granted an appeal of the 20-foot rear yard setback at 320 Haig Blvd.

NEW BUSINESS

- Adopt 2018 Budget in the amount of \$2,261,400 - no tax increase – no vote
- Adopt Ordinance #586 – Establishes tax rate for 2018 – 4.314 mills for General Purposes and 1.286 mills for Emergency Services totaling 5.6 mills – Mr. DePasquale made a motion to adopt the 2018 budget and Ordinance #586 tax rate to reflect the 2018 Budget. Mr. Holland provided the second and the motion passed unanimously.
- Adopt Resolution #686 – authorizing 2018 fund expenditures – Mr. DePasquale made a motion to adopt Resolution #686 with Mr. Mohn providing a second and the motion passed unanimously.
- Adopt Resolution #687 – sets the 2018 meeting dates – Mr. Holland made a motion to adopt Resolution #687 with a second by Mr. Grassley. Motion passed unanimously.
- Adopt Resolution #688 – accepts transfer of Redner’s PLCB License R-10102 into the Borough – Mr. Stamm made a motion to adopt Resolution #688 with a second by Mr. Grassley. Motion passed unanimously.
- Adopt Resolution #689 – appoints Manager as Chief Administrator of non-uniform employee pension plan – Mr. DePasquale made a motion to adopt Resolution #689 with a second made by Mr. Grassley. Motion passed unanimously.
- Authorization to renew the CodeRED notification system – cost remains the same at \$4,010/year – Mr. Holland made a motion to authorize renewal of the Code RED notification system. Mr. Fritz provided a second and the motion passed unanimously.
- Consider Resolution #_____ – Prohibiting the location of a Category 4 Licensed Facility within the Borough – if we wish to opt out, resolution needs to be adopted and submitted to the Gaming Control Board no later than 12/31/2017. After a brief discussion, Council decided to maintain the status quo at this time. Therefore, the Resolution to opt out was not adopted.

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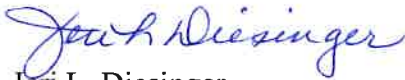
Final Remarks and Reminders

- Saturday, December 16th - Kenhorst VFC Annual Holiday Parade and children's Christmas party – 1 p.m. Plaza start
- Borough Hall Closed – Friday, December 22nd at noon through 8 a.m. on Tuesday, December 26th.
- Borough Hall Closed – Friday, December 29th at noon through 8 a.m. on Tuesday, January 2nd.
- Council Reorganization Meeting – **TUESDAY, JANUARY 2nd at 7 p.m.**

Adjournment

With no other business before Council, Mr. Holland made the motion to adjourn at 8:35 p.m.

Respectfully submitted,



Jeri L. Diesinger
Kenhorst Borough Manager/Secretary