

REORGANIZATION AND BUSINESS MEETING OF KENHORST BOROUGH COUNCIL
January 2, 2018

The Honorable Mayor Nickolas Hatzas called the 2018 Reorganization Meeting of the Kenhorst Borough Council to order at 7:00 PM.

Swearing in of Mayor – Mr. Anthony Mazzo, CPA, notary and owner of Mazzo Accounting Services located at 901 Fern Avenue performed the swearing in of Mayor Nickolas J. Hatzas and notarized the residency affidavits of the newly elected Mayor, Councilmen and Tax Collector.

Swearing in of Councilmen – Mayor Hatzas performed the swearing into office of Alfred Correnti, Richard Fritz, Kerry Grassley and Scott Stamm as newly elected Councilmen.

Swearing in of Tax Collector – Mayor Hatzas performed the swearing into office of Denice Carroll as newly elected Tax Collector.

Reorganization Meeting – Mayor Hatzas asked for a motion to elect the next Council President.

- **Council President** - Mr. Fritz made a motion to elect Al Correnti as Council President. Mr. DePasquale offered a second and the motion passed unanimously.
- *Mayor Hatzas turned the gavel over to Council President, Al Correnti to continue the meeting.*
- **Council Vice-President** - Mr. Fritz made a motion to elect Kevin DePasquale as Council Vice-President. Mr. Grassley offered a second and the motion passed unanimously.
- **President Pro Tem** - Mr. DePasquale made a motion to elect Mr. Holland as President Pro Tem. Mr. Fritz offered a second and the motion passed unanimously.
- **Resolution # 690 - 2018 2-year Municipal Appointments** - Mr. DePasquale made a motion to approve Resolution #690 which designates the municipal appointments for a new 2 year period. Mr. Mohn offered a second and after some questions and comments regarding some appointments from Mr. Grassley, the motion passed by a vote of 6 – 1 (Mr. Grassley voted “no”).
- **Resolution - 2018 Council Committees** – Council decided to table this Resolution until February.
- **Resolution #691 - 2018 Fee Schedule** - Mr. DePasquale made a motion to approve Resolution #691 - 2018 Fee Schedule. Mr. Grassley offered a second and the motion passed unanimously.

FINAL COMMENTS/ADJOURNMENT OF REORGANIZATION MEETING

With no other comments or business, Mr. DePasquale made a motion to adjourn. The motion was seconded by Mr. Fritz and the reorganization meeting concluded at 7:34 p.m.

CALL TO ORDER – JANUARY 2018 BOROUGH COUNCIL BUSINESS MEETING

Council President Alfred Correnti called the January 2, 2018 meeting of the Kenhorst Borough Council to order with a pledge to the flag and roll-call at 7:35 p.m. Also present: Mayor N. Hatzas and Councilmen K. DePasquale, R. Fritz, K. Grassley, K. Holland, E. Mohn and S. Stamm. Also in attendance, Fire Chief D. Hart and Borough Manager/Secretary J. Diesinger

PERSONS WISHING TO BE HEARD – *No persons wished to be heard.*

PRESIDENT OF COUNCIL - Mr. Correnti presented the minutes from the December 7, 2017 meeting for approval. Mrs. Diesinger indicated that the date of the draft minutes were incorrect and should read “December 7, 2017”. Mr. Holland made a motion to approve the corrected minutes from December 2017 with Mr. DePasquale offering a second. Motion passed unanimously.

REPORTS –

- **Mayor** – Mayor Hatzas reported that in the month of December the Borough received \$727.19.00 in State Police fines and \$169.35 in fines from the District Justice’s office for a total of \$896.54.
- **Reading Police Department** – There was no representation from the Reading Police Department.
- **Kenhorst VFD Chief** – Chief Dwayne Hart presented the December 2017 Fire Chief’s activity report as follows: There was one fire in the Borough. The department received 39 calls for the month, 203 firefighters responded, average number of firefighters per call - 5, total time spent 18 hours and 01 minute with no loss to the Borough. Chief Hart also presented the 2017 Annual Fire Chief’s Activity Report as follows: There were 8 fires in the Borough in 2017. The department received a total of 457 calls for the year, with a total of 2038 firefighters responding, average number of firefighters per call - 4, total time spent 220 hours and 16 minutes with a total lost to the Borough of \$160.00.
- **Finance** – Mr. Fritz provided the financial report for December and reviewed the total revenue and expenses for the year. Mr. Fritz made a motion to approve the bills paid in December and to accept the finance report. Mr. Stamm provided a second. The motion passed unanimously.
- **Codes, Safety & Emergency Services** – Mrs. Diesinger presented the Kraft Code Services report for December and indicated that the latest list for open permits were posted on the bulletin board.
- **Parks & Playground** – Mr. Holland reported that the New Story School has purchased new playground equipment for the school’s play area and has donated five pieces of existing equipment to the Borough. Each piece is in good shape and has been broken down and stored until the Borough can prepare a play area at the park and install the units.
- **Personnel** – No report
- **Property & Buildings** – Mr. Correnti indicated that leaf season has ended and asked if the Borough received any quotes to repair the roof at Borough Hall. Dwayne Hart (Public Works Superintendent) reported that repair of the roof leak in the back room of Borough Hall will be researched and quotes will be presented at the next meeting. He also indicated that the lower level of the Community Center was in the process of being painted to refresh and brighten the area.
- **Sanitation** – Mr. Mohn reported that Eagle Disposal truck crew apparently took Mr. DePasquale’s trash can for the second time in 2017. He plans to have a meeting with the Eagle Disposal administrator’s. It was noted that this is the final year of the current contract and that the Borough will need to go out for bids again before the fall. In addition, Council discussed the need for a representative from Eagle be in attendance at the next meeting. Mrs. Diesinger will contact them to arrange.
- **Sanitary Sewers** – No report – all sewer work for the year has been completed.
- **Streets & Stormwater** – Mr. DePasquale reported that in 2018 he would like to see the Borough focus on repairing alleys under which our sanitary and storm sewer lines run. He and Dwayne Hart will review the Schlouch work in a few weeks as there are still some areas that do not meet the Borough’s expectations for completeness.

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- **Solicitor** – No report.
- **Borough Manager** – Mrs. Diesinger provided Council a written summary of activities for 2017.

OLD/UNFINISHED BUSINESS –

- High/Commonwealth Stormwater Easement Flooding Mitigation Project – The Commonwealth and High Boulevard Stormwater project was explained to the newer members of Council. Since Dwayne Hart has achieved certification for low volume dirt and gravel roads, the Borough is applying for a stormwater grant through the County Soil Conservation District with the assistance of McCarthy Engineers.

NEW BUSINESS –

- Parking at curb side/blocking mailboxes – Some discussion occurred regarding existing issues of vehicles blocking curbside mailboxes such that residents are unable to have mail delivered. Mr. Grassley indicated that years ago the Borough while not designated a rural route sought to install curbside mailboxes “as a favor to the Post Office”. He may be able to contact a more regional supervisor from the post office who could better address this issue. Council requested Mr. Grassley locate and provide any information he may have at the next meeting. Mrs. Diesinger will add this item to the next agenda.

FINAL REMARKS AND REMINDERS

- Council Workshop Meeting – TUESDAY, JANUARY 30, 2018 at 7:00 p.m.
- Council Business Meeting – THURSDAY, FEBRUARY 1, 2018 at 7:00 p.m.

ADJOURNMENT

With no other business before Council, Mr. DePasquale made the motion to adjourn at 8:36 p.m.

Respectfully submitted,



Jeri L. Diesinger

Kenhorst Borough Manager/Secretary