

MEETING MINUTES OF KENHORST BOROUGH COUNCIL
February 1, 2018

CALL TO ORDER – FEBRUARY 1, 2018 BOROUGH COUNCIL BUSINESS MEETING

At 7:00 p.m. Council President Alfred Correnti called the February 1, 2018 meeting of the Kenhorst Borough Council to order with a pledge to the flag and roll-call. Also present: Mayor N. Hatzas and Councilmen K. DePasquale, R. Fritz, K. Grassley (late), K. Holland, E. Mohn and S. Stamm. Also in attendance, Fire Chief D. Hart, Reading Police Officer Raymond Carter, Borough Solicitor Jill E. Nagy, Esquire and Borough Manager/Secretary J. Diesinger

PERSONS WISHING TO BE HEARD –

- Dennis Boyer, President/Signature Signs, Inc. located at 926 New Holland Road – In response to a zoning letter and requirement to install a fence to screen neighbors located on Park Avenue from a storage yard with recurring property maintenance issues, Mr. Boyer presented photos of the cleaned up storage yard behind his facility. He promised to maintain the yard in good order and requested that Council rescind the requirement to install a fence which he said will be a hardship to moving his service vehicles in and out of the yard, due to the configuration of the rear property. Council took action by a motion from Scott Stamm and seconded by Mr. DePasquale to revisit the matter in six months (to end of July) and reconsider at the August meeting whether or not a fence would be required to be installed. All voted aye and the motion passed.
- Bill Carson and Tom McMahon of Eagle Disposal, Inc. – In response to a request from Council at their January meeting, representatives of Eagle Disposal attended in February to discuss issues of concern regarding trash collection services in the Borough of Kenhorst. Issues included trash cans not being returned to the curb, traffic/safety violations, timing of collections on New Holland Road. A motion was made by Mr. Stamm to temporarily change the trash and recycling collection time along New Holland Road to 6 a.m. to beat the morning rush hour for a period of two months beginning immediately. A second was provided by Mr. Mohn and the motion passed unanimously. It should be noted that the Council will revisit the benefits of the earlier start at their April meeting.

PRESIDENT OF COUNCIL - Mr. Correnti presented the minutes from the January 2, 2018 reorganization and business meetings for approval. Mr. Fritz made a motion to approve the minutes from January 2, 2018 with Mr. Holland offering a second. Motion passed unanimously.

REPORTS –

- **Mayor's Report** – Mayor Hatzas reported that in the month of January the Borough received \$75.00 in Local Police fines and \$605.68 in fines from the District Justice's office for a total of \$680.68. Mayor Hatzas also addressed concerns directed to himself, other Councilmembers and the Borough Hall office regarding a perceived "incident" in late January which grabbed the attention of neighbors in the vicinity of Hancock Boulevard. At no time was the public in danger as the incident was an internal domestic matter.
- **Reading Police Department Report** – Officer Raymond Carter provided confirmation of the Mayor's previous remarks and proceeded to present the January police report. There were four thefts in the Borough in January and all were resolved and closed.
- **Kenhorst VFD Chief Report**– Chief Dwayne Hart presented the January 2018 Fire Chief's activity report as follows: There were two fires in the Borough in January. The department received 37 calls for the month, 200 firefighters responded, average number of firefighters per call - 5, total

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time spent 19 hours and 37 minutes with no loss to the Borough. Chief Hart also indicated that the Friends of Reading Hospital recently donated an AED to the Fire Company.

- **Finance Report** – Mr. Fritz provided the financial report for January and explained that the Borough has split out Stormwater and Parks from the Borough’s General Fund, to be reported under the newly reinstated Municipal Authority along with the Sewer fund. Stormwater and Parks/Recreation were previously reported under the Borough’s General Fund. Mr. Fritz made a motion to approve the bills paid in January and to accept the finance report. Mr. DePasquale provided a second. The motion passed unanimously.
- **Codes, Safety & Emergency Services Report** – Mrs. Diesinger presented the Kraft Code Services report for January and indicated that the latest list for open permits were posted on the bulletin board. There was general Council discussion regarding the need to consider hiring another part-time property maintenance inspector from March/April to October.
- **Personnel Report** – Mr. Correnti had no report;
- **Property & Buildings Report** – Mr. Holland reported that four quotes were received to repair the roof over Borough Hall. Mr. Hart reminded everyone of the leak in the rear office and recommended that the roof repair project be given to Advanced Construction Solutions for a cost of \$13,946.71. ACS handled roof repairs at the Community Center and at the salt shed garage after the 2014 hailstorm. Mr. DePasquale made the motion which was seconded by Mr. Grassley. Motion passed unanimously.
- **Sanitation Report** – Mr. Mohn had previously reported sanitation issues during the public comment discussion with the Eagle Disposal representatives.
- **Streets Report** – Mr. DePasquale invited Council to review the photos provided by Mr. Hart of current road conditions subsequent to the 2017 road work. In 2018 he would like to see the Borough focus on repairing alleys under which our sanitary and storm sewer lines run. He made a motion for the Solicitor to write a letter to Schlouch with a copy to the Borough Engineer regarding the condition of the roadway in some areas that still do not meet the Borough’s expectations for completeness. Mr. Grassley provided a second and the motion passed unanimously. In addition, the Borough received a request from the One UCC on New Holland Road to repave the Borough’s portion of the alley from High along the Commonwealth Blvd. extension. He noted that a sanitary sewer line is located immediately adjacent to the alley. Mr. DePasquale will bring this request to the Streets Committee in the near future.
- **Municipal Authority Reports** –
 - Sanitary Sewers – *K. DePasquale* - No report – all sewer work for the year has been completed.
 - Parks/Playground – Mr. Holland reported that the Public Works crew has been painting and doing other maintenance at the Community Center. Mr. Hart (Public Works Superintendent) indicated that during installation of LED lights a “rats nest” of electrical wiring was found in the ceiling of the main floor. Photos were passed around to Council for review. Mr. Holland made a motion to pay \$1,495 for Dave Roche Electric to move the junction box in the basement of the Community Center to a more accessible location and to

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identify all the wiring and where the wires terminate. Mr. DePasquale seconded the motion and the motion passed unanimously.

○ Stormwater – K. DePasquale – no report

- **Solicitor's Report** – Ms. Nagy reported that the initial meeting of the Kenhorst Municipal Authority was conducted prior to the Council meeting. The meetings have been advertised monthly, but will be conducted on an as needed basis. Documents were authorized to be executed by Authority members and the Borough will need to adopt the Management Agreement which essentially authorizes the Borough employees to administer/operate the Authority and be paid for their time through Authority funds. Mr. Holland made the motion to execute the Management Agreement of the Municipal Authority and Mr. Fritz provided the second. The motion passed unanimously.
- **Borough Manager's Report** – Mrs. Diesinger provided Council a written summary of activities for January 2018.

OLD/UNFINISHED BUSINESS –

- High/Commonwealth Stormwater Easement – The Borough is working on the application for a stormwater grant through the County Soil Conservation District with the assistance of McCarthy Engineers.
- Curbside mailboxes – Mr. Grassley has been researching the ability to remove the curbside mailboxes. He hopes for an answer by the March meeting. *This item was tabled from the January 2nd meeting*
- Inspection of street lights – *Street Committee to review need for additional lights - tabled*

NEW BUSINESS –

- Authorize Borough Hall roof repair – *action taken earlier in the agenda*
- Authorize electrical work at the Community Center – *action taken earlier in the agenda*
- Authorize advertisement of Ordinance # _____ - Intergovernmental Cooperation Agreement for MS4 Stormwater Permit Period (2018-2023) – Mr. Stamm made a motion to advertise the draft ordinance and Mr. Grassley provided the second. Motion passed unanimously.
- Adopt Resolution #692 - 2018 Council Committees – Mr. DePasquale made a motion to adopt Resolution #692 as revised from comments received at the January 2nd meeting. Mr. Fritz provided the second and the motion passed unanimously.
- Authorize execution of Resolution #693 - Approving the certificate of termination of the Western Berks Refuse Authority – Mr. Stamm made a motion to execute Resolution #693 approving the certification of termination with Mr. DePasquale providing the second. Motion passed unanimously.
- Authorize advertisement of Municipal Authority meetings on the first Thursday of a month at 6 p.m., as needed – Authority meetings have been advertised, no action required.

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- Appoint Giuseppe V. Galantuomo as a member to the Zoning Hearing Board – Mr. Fritz made a motion to appoint Giuseppe Galantuomo to the Zoning Hearing Board for a term of one year to 12/31/2018. Mr. Stamm provided a second and the motion passed unanimously.
- Mosaic Church – Owner of 1536-1540 New Holland Road wishes to extend the lease for the church. Council has not received any adverse comments or complaints regarding the church that would preclude an extended lease. Mrs. Diesinger was directed to notify the property owner.
- Request from the Mifflin Broncos and the Alvernia Athletic Director to meet with Council during the week of February 19th – Mrs. Diesinger was directed to contact the Broncos/Alvernia that Council can meet with them during the next Council Workshop on Tuesday, February 27 at 7 p.m. Meeting on this already advertised date would preclude the need for another meeting advertisement expense.
- Approval for repair of the underground diesel storage tank spill ring – Mr. Fritz made a motion to authorize Hafer Equipment to repair the diesel tank spill ring at a cost not to exceed \$5,350. Mr. DePasquale provided the second and the motion passed unanimously.

FINAL REMARKS AND REMINDERS

- Council Workshop Meeting – Tuesday, February 27th, 2018 at 7:00 p.m.
- Municipal Authority Board Meeting – Thursday, March 1, 2018 at 6:00 p.m., if needed
- Council Business Meeting – Thursday, March 1, 2018 at 7:00 p.m.

ADJOURNMENT

With no other business before Council, Mr. DePasquale made the motion to adjourn at 8:16 p.m.

Respectfully submitted,



Jeri L. Diesinger

Kenhorst Borough Manager/Secretary