

MEETING MINUTES OF KENHORST BOROUGH COUNCIL
March 1, 2018

CALL TO ORDER – March 1, 2018 BOROUGH COUNCIL BUSINESS MEETING

At 7:00 p.m. Council President Alfred Correnti called the March 1, 2018 meeting of the Kenhorst Borough Council to order with a pledge to the flag and roll-call. Also present: Mayor N. Hatzas and Councilmen K. DePasquale, R. Fritz, K. Grassley, K. Holland and S. Stamm. Also in attendance, Fire Chief D. Hart, Reading Police Officer Raymond Carter, Borough Solicitor Sean Summers, Esquire and Borough Manager/Secretary J. Diesinger - Absent: E. Mohn

PERSONS WISHING TO BE HEARD –

- **Robert Kerns of the 1600 block of Commonwealth Boulevard** – to file a complaint regarding skate board and motorized bicycle riding on the sidewalk by neighborhood child as this is a safety issue for both the child, traveling public and residents backing out of driveways. Mrs. Diesinger will research the regulations about motorized vehicles and skateboards on sidewalks and will send a letter to the offending party based on her findings.

PRESIDENT OF COUNCIL - Mr. Correnti presented the minutes from the February 1, 2018 business meetings for approval. Mr. Fritz made a motion to approve the minutes from February 1, 2018 with Mr. Stamm offering a second. Motion passed unanimously.

REPORTS –

- **Mayor's Report** – Mayor Hatzas reported that in February the Borough received \$150.00 in Local Police fines and \$16.28 in fines from the District Justice's office for a total of \$166.28.
- **Reading Police Department Report** – Officer Ray Carter provided the February police report.
- **Kenhorst VFD Chief Report**– Chief Dwayne Hart presented the February 2018 Fire Chief's activity report as follows: There were no fires in the Borough in February. The department received 39 calls for the month, 182 firefighters responded, average number of firefighters per call - 5, total time spent 27 hours and 50 minutes with no loss to the Borough. Chief Hart also indicated that the Fire Company Easter Egg Hunt will be held at the Kenhorst Borough Park on Saturday, March 31st at 10 a.m. and in case of inclement weather, the festivities will be moved to the Community Center.
- **Finance Report** – Mr. Fritz provided the financial report for February. Mr. Fritz made a motion to approve the bills paid in February and to accept the finance report. Mr. DePasquale provided a second. The motion passed unanimously. Mr. Fritz also explained that a CD for \$153,773.93 expiring in a few days and discussed transfer from BB&T bank to a money market fund at First National Bank due to better rates. Mr. Fritz made a motion to transfer \$127,000 to First National Bank money market fund with \$26,773.93 returned to the general fund. Mr. DePasquale offered the second and the motion passed unanimously.
- **Codes, Safety & Emergency Services Report** – Mrs. Diesinger indicated that the Kraft Code Services report for February was not available and would be presented at the April meeting.

EXECUTIVE SESSION – Mr. Correnti called for an Executive Session at approximately 7:20 p.m. Council reconvened at approximately 7:35 p.m. Mr. Summers indicated that the Executive Session was held to discuss personnel matters.

- **Codes, Safety & Emergency Services Report**– Mr. Summers indicated that Council also has directed the Solicitor to write a letter to Kraft Code Services notifying them that no new work would be forthcoming; however, current reviews should be completed. In addition, the Manager

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has been directed to look for a replacement for Kraft Code Services. Mr. DePasquale made the motion and Mr. Grassley provided the second. Motion passed.

- **Personnel Report** – Mr. Correnti had no report; however, he mentioned that the Borough was looking for a part-time exterior property maintenance inspector. Mrs. Diesinger indicated that a job description would be added to the Spring newsletter.
- **Property & Buildings Report** – Mr. Holland reported that the Borough met with the Broncos and Alvernia to discuss ways to partner – field use for assistance in moving the master plan forward. The Broncos will be assisting with a bathroom renovation at the Community Center which will be accessible to the public during practices. The Mr. Hart reported on the work completed at the Community Center by the Public Works department. Dave Roche Electric was contracted to do electrical repairs at the Community Center as well.
- **Sanitation Report** – Mr. Mohn was absent and had no report; however, Mrs. Diesinger indicated that the next newsletter would include a REVISED refuse and recycling schedule because of a glitch found in the original schedule provided to residents in December.
- **Streets Report** – Mr. DePasquale reported that the Borough staff and consultants are meeting with Schlouch, Inc. on March 13th to review the 2017 road work punch list.
- **Municipal Authority Reports** –
 - Sanitary Sewers – K. DePasquale – Mr. DePasquale made a motion to pay the Cured in Place invoice received from Insituform which releases the retainage in the amount of \$4,641.83. Mr. Stamm provided a second and the motion passed unanimously.
 - Parks/Playground – Mr. Holland continued the previous report that Alvernia would like to use the Kenhorst field from August through November from 3 to 5 p.m. A draft agreement will be prepared for review by Council at the next meeting.
 - Stormwater – K. DePasquale – The High/Commonwealth Stormwater Easement flooding project paperwork has been submitted to McCarthy Engineering to complete and send in to the Berks Conservation District for review. We understand that the traffic count information can be provided separately and will be obtained in the next week or so.
 - Borough Resolution #964 - appoints the following residents to serve on the Board of the Kenhorst Borough Municipal Authority – Mr. Stamm made the motion and Mr. Fritz provided a second – motion passed unanimously. Council appoints this Board because the Municipal Authority is not “official” yet, but will be when the documents are submitted to the Commonwealth.

▪ Kieran Holland, Chair	12/31/2022
▪ Scott C. Stamm, Vice-Chair	12/31/2021
▪ Kevin DePasquale, Jr., Secretary	12/31/2020
▪ Richard L. Fritz, Treasurer	12/31/2019
▪ Peter O’Brien, Member	12/31/2018
- **Solicitor’s Report** – Mr. Summers had nothing further to report.
- **Borough Manager’s Report** – Mrs. Diesinger provided Council a written summary of activities for February 2018, including: 1) the public works department received and stored the five pieces of

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playground equipment from Salisbury Management/New Story School; 2) Mr. Hart received training on the spotted lantern fly; 3) Public Works handled multiple snow/ice events in February; 4) the Chapter 94 sewer report was submitted to the City of Reading; 5) the 2017 refuse and recycling performance report was sent to the County Solid Waste Authority; and, 220 arrears letters were mailed out.

OLD/UNFINISHED BUSINESS –

- Curbside mailboxes – Mr. Grassley has been researching the ability to remove the curbside mailboxes. Mrs. Diesinger will supply a Borough drawing with the streets with curbside mailboxes highlighted to provide to Mr. Grassley's contact at the post office.
- Inspection of street lights – *Street Committee to review where additional lights are needed - tabled*

NEW BUSINESS –

- Adopted Ordinance #587 - Intergovernmental Cooperation Agreement for MS4 Stormwater Permit Period (2018-2023) – Mr. Stamm made a motion to advertise the draft ordinance and Mr. Grassley provided the second. Motion passed unanimously.
- Authorized alley repairs in 2018 - for 1300 – 1500 block alley (btw Fern and Lancaster Aves) and Commonwealth Blvd. extension at High Blvd. – *Tabled*
- Authorized Solicitor and Manager to develop draft agreement – Agreement to be developed between the Borough and Alvernia for review by the Municipal Authority in April if the Authority members are open to the Alvernia field use proposal discussed above. Mr. Grassley made the motion which was seconded by Mr. Fritz. Motion passed unanimously.
- Approved naming of unnamed tributary of Angelica Creek in Borough to "Rabbit Run" as requested by Angelica Creek Watershed Association. – Mr. Fritz made the motion with Mr. Stamm providing a second. Motion passed unanimously.
- Confirmed the repeal of previous Borough-required property transfer inspections. - Property transfer inspections will no longer be required. Mr. Fritz made the motion which was seconded by Mr. Grassley. Motion passed unanimously.

Final Remarks and Reminders –

- Berks Municipal Officials Dinner at Stokesay Castle – Thursday, March 22nd at 5 p.m.
- Borough Hall Closed on Friday, March 30th
- Fire Company Easter Egg Hunt – Saturday, March 31st at 10:00 a.m. at Kenhorst Borough Park
- Next Workshop meeting, Tuesday, April 3rd at 7:00 p.m.
- Next Municipal Authority Meeting, Thursday, April 5th at 6:00 p.m.
- Next Council Meeting, Thursday, April 5th at 7:00 p.m.

ADJOURNMENT

With no other business before Council, Mr. DePasquale made the motion to adjourn at 8:00 p.m.

Respectfully submitted,


Jeri L. Diesinger

Kenhorst Borough Manager/Secretary