

MEETING MINUTES OF KENHORST BOROUGH COUNCIL
April 5, 2018

CALL TO ORDER – APRIL 5, 2018 BOROUGH COUNCIL BUSINESS MEETING

At 7:00 p.m. Council President Alfred Correnti called the April 5, 2018 meeting of the Kenhorst Borough Council to order with a pledge to the flag and roll-call. Also present: Mayor N. Hatzas and Councilmen K. DePasquale, R. Fritz, K. Grassley, K. Holland and S. Stamm. Also in attendance, Fire Chief D. Hart, Reading Police Officer Raymond Carter, Borough Solicitor Jill E. Nagy, Esquire and Borough Manager/Secretary J. Diesinger - Absent:

PERSONS WISHING TO BE HEARD –

- Daniel Laudenslayer of Tarson LLC – addressed Council on behalf of his client Lis Construction regarding the Sketch Plan for Wingate Terrace. Because no official action is required for a sketch plan, the Council was polled to guide the applicant in development of the preliminary plan submission. Council discussed the following with Mr. Laudenslayer:
 - closing of the Lacrosse entrance/access road due to steep grade,
 - removal of the traffic island at the High Boulevard entrance,
 - making Colonial Ridge a through street to connect to Wingate Avenue thereby extending Wingate Avenue from Wesleyan to High Boulevard and renaming Colonial Ridge to Wingate Avenue
 - requirement to obtain a waiver for 2.5/1 depth to width ratio on several parcels
 - wetland delineation

A letter will be forwarded from the Borough to Mr. Lis indicating that the Borough does not object to annexation of 1.8 acres of the Carabello property to facilitate the development road extension.

- Branden Moyer – 1400 block of Hancock Blvd – addressed Council regarding his vision of the 2018 Halloween Haunt event. Mr. Moyer plans to reduce the days of the event to six. This item was tabled until May with Mr. DePasquale making the motion and Mr. Grassley providing a second. Motion passed unanimously.

PRESIDENT OF COUNCIL –

- Approval of Minutes - Correnti presented the minutes from the March 1, 2018 business meeting for approval. Mr. Fritz made a motion to approve the minutes from March 1, 2018 with Mr. Holland offering a second. Motion passed unanimously.
- Resignation of Edward Mohn - Mr. Correnti also read a statement provided by Councilman Mohn who has resigned his seat effective March 31, 2018 due to health reasons. Council accepted his resignation with regrets per a motion by Mr. Fritz and a second from Mr. Grassley. Motion passed unanimously.
- Appointment to Vacant Council Seat – Mr. DePasquale made a motion to appoint Roger I. Weidenheimer to the vacant Council seat for the remaining two year term until January 2021. Mr. Fritz provided a second and the motion passed unanimously. Mr. Weidenheimer, who was in attendance, then was invited to join Council at the table.

BOROUGH REPORTS –

- Mayor's Report – Mayor Hatzas reported that in March the Borough received \$250.00 in Local Police fines, \$69.42 from Clerk of Courts and \$603.46 in fines from the District Justice's office for a total of \$922.88.
- Reading Police Department Report – Officer Ray Carter provided the March police report. He noted that two women were passing phony \$20 bills in the area and if anyone receives these bills – do not detain the women, but contact the police immediately with as detailed a description of the women and their vehicle as possible.

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- Kenhorst VFD Chief Report – Chief Dwayne Hart presented the March 2018 Fire Chief’s activity report as follows: There were 3 fires in the Borough in March. The department received 38 calls for the month, 186 firefighters responded, average number of firefighters per call - 5, total time spent 26 hours and 48 minutes with no loss to the Borough. Chief Hart also indicated that the Fire Company Easter Egg hunt was held at the Kenhorst Borough Park on Saturday, March 31st at 10 a.m. and appeared to be a larger group attending this year.
- Finance Report – Mr. Fritz presented the financial report for March. Mr. Fritz made a motion to approve the bills paid in March and to accept the finance report. Mr. Stamm provided a second. The motion passed unanimously. Mr. Fritz also explained the transfer from BB&T bank to a money market fund at First National Bank - a CD for \$153,773.93 expired in March and was transferred to a money market fund at First National Bank due to better rates. A total of \$227,000 was transferred to the First National Bank CD (\$127,000 transferred plus, \$100,000 added from General Fund) with \$26,921.39 returned to the general fund at BB&T.
- Codes, Safety & Emergency Services Report – Mrs. Diesinger presented the Kraft Code Services reports for February and March. Most rental properties had signed up and were inspected and issued Use and Occupancy certificates. Only a few properties remained to be inspected or reinspected. The updated open permits list has been posted on the bulletin board for Council’s review.
- Personnel Report – Mr. Correnti had no report; however, he mentioned that the Borough was still looking for a part-time exterior property maintenance inspector.
- Property & Buildings Report – Mr. Holland reported that the roofing contractor has scheduled roof repair for the week of April 9th, weather permitting.
- Sanitation Report – Mr. Stamm reported that the trial of earlier collection hours on New Holland Road has worked out well. The truck can easily and safely collect refuse and recycling prior to the beginning of rush hour by traveling New Holland Road at 6:00 a.m.
- Streets Report – Mr. DePasquale reported that the Borough staff and consultants are meeting with Schlouch, Inc. on March 13th to review the 2017 road work punch list.

MUNICIPAL AUTHORITY REPORTS –

- Sanitary Sewers – *K. DePasquale*
 - **Electrical work at Pump Station** - Mr. DePasquale reported that the KMA authorized Dave Roche Electric to replace disconnectors and the muffin monster wiring at the pump station for a cost not to exceed \$3,000.
 - **Lateral Repairs** - The KMA also authorized Dwayne Hart to obtain quotes for lateral repair at 934 Upland and 933 Highwood due to excessive roots.
 - **2018 Sanitary Sewer Inspection and Maintenance Program** - Authorization was also provided to schedule the 2018 Sanitary Sewer inspection and maintenance program for Area 2 through Sewer Specialty Services. SSS rates did not change from last year.
- Parks/Playground – Mr. Holland reported that the Authority reviewed and made changes to the draft MOU between the Authority and Alvernia University and explained that while the agreement is between the Authority and Alvernia because the Authority will operate/manage the Parks/Playground, the Borough is also included in the agreement because the Borough of Kenhorst owns the land. Some changes were discussed as follows:
 - Change initial 20-year term to a 5-year term with renewals on a year to year basis thereafter, unless otherwise agreed to in writing by both parties
 - Add text regarding Alvernia’s commitment to annual field maintenance/restoration

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- Commitment from Alvernia to finance the design and construction of a pavilion of sufficient size to protect 75 players and to include correcting the current drainage issues. Ms. Nagy indicated that the changes will be made and a draft copy will be sent to Alvernia for review and comment.
- Stormwater – K. DePasquale – The High/Commonwealth Stormwater Easement flooding project submitted to McCarthy Engineering will be presented on April 25th to the Berks Conservation District for review. We understand that the traffic count information can be provided separately.

MISCELLANEOUS REPORTS

- Solicitor’s Report – Ms. Nagy had nothing further to report.
- Borough Manager’s Report – Mrs. Diesinger provided Council with a written summary of activities for March 2018: Public works handled two major snow events in March, completed community center painting, several sewer clogs, repaired potholes, etc. Administratively, the 2018 recycling grant application was submitted to PADEP, the Spring 2018 newsletter was published and mailed out, final sewer arrears payments were received before submitting a list to RAWA for shut offs and coordination was conducted with the Planning Commission to review the application of the Wingate Terrace Plan.

OLD/UNFINISHED BUSINESS –

- Inspection of street lights – *Street Committee to review where additional lights are needed – tabled*
- 2018 Alley Repairs – 1300 block between Fern and Lancaster Avenues and the Commonwealth Boulevard extension – a quote was received from One UCC on New Holland Road to repave their private drive from New Holland Road to the end of the Commonwealth Extension. The church offered to have the Borough “piggyback” onto their project. The Borough has to decline because we require three written quotes for work over \$10,000. Mrs. Diesinger will contact the church.

NEW BUSINESS –

- Authorize opening a new CD at First National Bank – Mr. Fritz made the motion and Mr. DePasquale provided a second to open a new CD in the amount of \$227,000 for 13 months at an interest rate of 1.55%.
- Vendor concerns –
 - **American Rock Salt** – salt quality was poor, but usable so the Borough will pay the invoice.
 - **Leffler Diesel Fuel delivery** – water in tank – Order Clean Fuels remediation for \$1,000 with reimbursement from Leffler – Ms. Nagy will send a letter to Leffler regarding reimbursement.
- Appointment of Dwayne Hart as Emergency Radio Administrator – Mr. Weidenheimer made the motion and Mr. Holland provided a second. Motion passed unanimously
- Authorize purchase/replacement of various signage in the Borough – Mr. Hart will order from Miller Supply under the State contract (COSTARS) at a cost not to exceed \$3,000. Mr. Fritz made the motion and Mr. Stamm provided the second. Motion was passed unanimously.
- Authorize quotes to repair John Glenn Avenue dead end for paving and drainage – Mr. DePasquale made the motion and indicated that this area would be added to the alley project in 2018. Mr. Weidenheimer provided a second and the motion passed unanimously.

FINAL REMARKS AND REMINDERS –

- Dedication of Fritz Island Administration and Maintenance Buildings – Friday, April 13th, 10 a.m.

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- Annual Commissioners' Breakfast – Strausstown VFC, 50 East Avenue - Friday, April 27th, 8 a.m.
- Next Workshop, Tuesday, May 1st at 7:00 p.m.
- Next Council Meeting, Thursday, May 3rd at 7:00 p.m.

ADJOURNMENT

With no other business before Council, Mr. DePasquale made the motion to adjourn at 8:22 p.m.

Respectfully submitted,



Jeri L. Diesinger

Kenhorst Borough Manager/Secretary