

MEETING MINUTES OF KENHORST BOROUGH COUNCIL  
May 3, 2018

**CALL TO ORDER – MAY 3, 2018 BOROUGH COUNCIL BUSINESS MEETING**

At 7:00 p.m. Council President Alfred Correnti called the May 3, 2018 meeting of the Kenhorst Borough Council to order with a pledge to the flag and roll-call. Also present: Mayor N. Hatzas and Councilmen K. DePasquale, R. Fritz, K. Grassley, K. Holland, S. Stamm and R. Weidenheimer. Also in attendance, Fire Chief/Public Works Superintendent D. Hart, Reading Police Lt. Brian Cole and Borough Manager/Secretary J. Diesinger Absent: Borough Solicitor Jill E. Nagy, Esquire

**PRESIDENT OF COUNCIL** – Mr. Correnti presented a small gift to former Councilman Edward C. Mohn for his 30 years of service to the Borough. Mr. Mohn was joined by his family for the short presentation.

**EXECUTIVE SESSION** – Mrs. Diesinger announced that an executive session was held during the Council Workshop on Tuesday, May 1<sup>st</sup> to discuss pending litigation.

**PERSONS WISHING TO BE HEARD** –

- Frank Gable of 700 block of High Boulevard would like Council to fix the potholes in his yard due to the undermining of stormwater.
- Terry Shuker of 1300 block of Woodcrest Drive indicated that vehicles do not stop at the stop sign at the intersection of Wesleyan and Woodcrest Drives. Mr. Hart indicated that a stop bar was added at this location to help.

**PRESIDENT OF COUNCIL** –

- Approval of Minutes – Mr. Correnti presented the minutes for approval from the April 5, 2018 business meeting. Mr. Fritz made a motion to approve the minutes with Mr. Holland offering a second. Motion passed unanimously.

**BOROUGH REPORTS** –

- Mayor's Report – Mayor Hatzas reported that in April the Borough received \$200.00 in Local Police fines and \$159.49 from the District Justice's office for a total of \$359.49.
- Reading Police Department Report – Lt. Cole provided the April police report and provided written copies of monthly reports for the first quarter of 2018. Mr. Hart requested that our patrol officers assist the Public Works Department when they are ready to refresh the speed lines on New Holland Road and on Commonwealth Boulevard. Lt. Cole will arrange this soon.
  - Mr. Gable asked if something could be done with the traffic that does not stop at the stop sign on High Boulevard at Commonwealth. Because of the bridge work being done on New Holland Road in Cumru Township, an unofficial detour has developed along High Boulevard from New Holland Road to points east through the Borough.
  - Mr. Terry Shuker of Woodcrest Drive requested that the police also watch the intersection of Wesleyan and Woodcrest as vehicles tend not to stop at that location as well.
  - Councilman DePasquale indicated that there are unregistered cars and trailers in the vicinity of the Gigliotti Iron Works on Fern and Funston and asked that the police put this area on their list to check during their patrols.
- Kenhorst VFD Chief Report – Chief Dwayne Hart presented the April 2018 Fire Chief's activity report as follows: There were 3 fires in the Borough in April. The department received 40 calls for the month, 193 firefighters responded, average number of firefighters per call was 5, and total time spent was 21 hours and 52 minutes with a \$1,000 loss to the Borough.
- Finance Report – Mr. Fritz presented the financial report for April using a monthly summary of his own design including the first quarter of 2018 and April's totals. Mr. Fritz made a motion to

MEETING MINUTES OF KENHORST BOROUGH COUNCIL  
May 3, 2018

approve the bills paid in April and to accept the finance report. Mr. DePasquale provided a second. The motion passed unanimously.

- Codes, Safety & Emergency Services Report – Mr. DePasquale presented the Kraft Code Services reports for April, noting that the open permit summary was posted on the bulletin board. Most of the rental property inspections were completed with Use and Occupancy certificates issued. Only a few properties remained to be inspected or re-inspected.
- Personnel Report – Mr. Correnti had no report
- Property & Buildings Report – Mr. Holland reported that the new roof was installed on Borough Hall. Mr. Hart indicated that the air-conditioning unit at Borough Hall had to be serviced and he was waiting for a quote for new tires and a front-end alignment on the pick-up truck.
- Sanitation Report – Mr. Stamm reported that recycling containers were again left in the street by the Eagle Disposal crew.
- Streets Report – Mr. DePasquale reported that representatives from Schlouch were observed doing repair work and crack sealing on our streets in April; however, they did not first inform the Borough. He would like the Streets Committee to look at the alleys needing repair, as well as the street lights.

#### MUNICIPAL AUTHORITY REPORTS –

- Sanitary Sewers – *K. DePasquale*
  - **Sanitary Sewer Lateral Repair on Upland Avenue** – The Municipal Authority reported that an additional \$2,500 was authorized to complete the lateral repairs on Upland Avenue due to more time needed to locate the lateral and to hand-dig because of the close proximity to water and gas lines.
- Parks/Playground – *K. Holland*
  - **Alvernia Draft MOU** - Mr. Holland reported that the Authority submitted a draft MOU to Alvernia for comment; however, we have not yet received a response. Mrs. Diesinger will reach out to Bill Stiles from Alvernia for an update before the next Council meeting.
  - **2018 Playground** - The Authority also discussed the possible suspension of the playground program due to low registration numbers; however, it ultimately was decided that playground will run again this year. Frank Gable offered the Ken-Grill pool facility to use for playground if a temporary space was needed.
- Stormwater – *K. DePasquale* –
  - **LVDGR Grant Application** - The High/Commonwealth Stormwater Easement flooding project submitted to McCarthy Engineering was presented on April 25<sup>th</sup> to the Berks Conservation District. A traffic count will be conducted and submitted to the Berks Conservation District in mid-May after classes end.

#### MISCELLANEOUS REPORTS

- Solicitor's Report – *Absent, no report*
- Borough Manager's Report – Mrs. Diesinger provided Council with a written summary of various activities accomplished in April 2018. Highlights included: ordering new and replacement of various street signage in the Borough, cleaning and storage of all winter maintenance equipment for the season, installation of a CAT5 line to connect the shop printer to the network, repair of traffic islands caused by plow damage and painting of stop bars, yellow curbing and stenciled hydrant and storm drain locations. Administratively, the Borough issued the first quarter sewer/refuse bills subsequent to correcting incomplete water usage data received from the Reading

MEETING MINUTES OF KENHORST BOROUGH COUNCIL  
May 3, 2018

Area Water Authority, prepared the refuse/recycling/yard waste bid documents for the next contract, drafted the next police contract for review and created the Summer 2018 newsletter.

**OLD/UNFINISHED BUSINESS –**

- Inspection of street lights – Street Committee to review where additional lights are needed – *tabled*
- 2018 Alley Repairs – alley between 1300 to 1500 blocks Fern and Lancaster Avenues, John Glenn stub end at Liberty Avenue and the Commonwealth Boulevard extension – *tabled pending quotes*
- Request for Halloween Haunt – B. Moyer working on a new venue location - *tabled until more information is available*

**NEW BUSINESS –**

- Appointment of Dwayne Hart as Emergency Radio Administrator – The County requires an authorized point of contact. Mr. Stamm made the motion to appoint D. Hart and Mr. Weidenheimer provided a second. Motion passed unanimously
- Ratify Resolution #695 – Appointment of R. Weidenheimer to vacant Council seat - Mrs. Diesinger explained that in April, a resolution was not available at the time of Mr. Weidenheimer's appointment. Therefore, Council must ratify the appointment through Resolution #695. Mr. Holland made the motion which was seconded by Mr. Fritz. Motion passed by a vote of six (6) ayes; Mr. Weidenheimer abstained from the vote.
- Authorize Exterior Property Maintenance Program Inspector and Administrator – Council discussed possible third-party involvement in administering the Property Maintenance program and providing an inspector, but no action was taken.
- Authorize Manager to enforce Book of Ordinances Chapter #358 – Real Estate Registry Violators – *tabled for future discussion with Solicitor*
- Authorize 2018 Spring Street Sweeping – cost not to exceed \$3,500 and scheduled from May 29<sup>th</sup> through June 1<sup>st</sup>. Mr. DePasquale made the motion with Mr. Weidenheimer providing a second. Motion passed unanimously.
- Authorize increase of Umbrella Policy Limits of Liability to \$2M for coverage of the Municipal Authority – *tabled pending additional information*
- Authorize a Property Survey at Carl Price Auto - 1030 New Holland Road – This property was transferred to a new owner who is parking vehicles on the adjacent Borough parcel. Mr. Stamm made a motion to have the Manager send a letter to the new owner that the Borough will have the Borough Engineer survey the property to determine the exact location of Borough-owned land. Mr. DePasquale provided a second and the motion passed unanimously.

**FINAL REMARKS AND REMINDERS –**

- Borough Hall will be CLOSED on Monday, May 28<sup>th</sup> – Memorial Day
- Next Workshop, Tuesday, June 5<sup>th</sup> at 7:00 p.m.
- Next Municipal Authority Meeting, Thursday, June 7<sup>th</sup> at 6:00 p.m. at the Community Center
- Next Council Meeting, Thursday, June 7<sup>th</sup> at 7:00 p.m. at Borough Hall

**ADJOURNMENT**

With no further business before Council, Mr. DePasquale made the motion to adjourn at 8:17 p.m.

Respectfully submitted,



Jeri L. Diesinger

Kenhorst Borough Manager/Borough Secretary