

MEETING MINUTES OF KENHORST BOROUGH COUNCIL
June 7, 2018

CALL TO ORDER – JUNE 7, 2018 BOROUGH COUNCIL BUSINESS MEETING

At 7:00 p.m. Council President Alfred Correnti called the June 7, 2018 meeting of the Kenhorst Borough Council to order with a pledge to the flag and roll-call. Also present: Mayor N. Hatzas and Councilmen K. DePasquale, K. Grassley, K. Holland, S. Stamm and R. Weidenheimer. Also in attendance, Fire Chief/Public Works Superintendent D. Hart, Reading Police Lt. Brian Cole, Borough Solicitor Sean Summers, Esquire and Borough Treasurer Tina Kasting Absent:

PERSONS WISHING TO BE HEARD –

- Stacy Keppen - resident of the 1300 block of Lacrosse Avenue addressed Council as a representative of several Lacrosse Avenue residents regarding the parking area at the park end of the street. Five resident vehicles park at that location and the “no parking” signs are cause for concern and they would like to see the regulation retracted. In addition, the alley is in poor condition so they residents are unable to use the alley for off-street parking. Council is concerned that fire trucks and trash trucks are unable to safely turn around. Council discussed moving the existing bollards back farther into the park to accommodate the parked cars and the safety equipment. A motion was made by Mr. DePasquale to schedule a site visit with the fire truck when resident vehicles are parked to test the area. Mr. Stamm provided a second and the motion passed unanimously.
- David Osgood and Larry Lloyd – with several other representatives from Berks Nature submitted a letter to Council commenting on the Lis Development of Wingate Terrace. Part of their concern is the new designation of the Angelica Creek as an exceptional value under the PA Code. They are asking for a proper Environmental Assessment of the parcels to be developed. Attorney Summers said that the Borough Engineer has reviewed the earlier plan and so permits will be needed; however, the Borough will ensure that the developer follows the law. Mr. Weidenheimer recommended that the Berks Nature concerns be forwarded on to the Borough Engineer as well as Mr. Lis’s engineer for review.
- Branden Moyer - resident of the 1400 block of Hancock Blvd. addressed Council regarding the change in venue for his Halloween event from his property on Hancock to an open space next to Retro Fitness at the Kenhorst Plaza. He provided authorization from the Plaza management company and therefore, Council does not need to provide any formal approval; however, the he will have to obtain all required permits, comply with all noise restrictions and other regulations pertaining to the crowds and vendors. The Borough will conduct a final safety and compliance walk-through inspection prior to the first evening’s event.

PRESIDENT OF COUNCIL –

- Approval of Minutes – Mr. Correnti presented the minutes for approval from the May 3, 2018 business meeting. Mr. Stamm made a motion to approve the minutes with Mr. Holland offering a second. Motion passed unanimously.

BOROUGH REPORTS –

- Mayor’s Report – Mayor Hatzas reported that in May the Borough received \$275.00 in Local Police fines, \$0.71 from the clerk of courts and \$318.54 from the District Justice’s office for a total of \$594.25.
- Reading Police Department Report – Lt. Cole provided the May 2018 police report. He will notify the patrols to hold off on all parking citations on Lacrosse until the Borough can work out the safety issues. He also mentioned that fake \$100 bills were found in the Borough a few days ago.
- Kenhorst VFD Chief Report – Chief Dwayne Hart presented the May 2018 Fire Chief’s activity report as follows: There were no fires in the Borough in May. The department received 46 calls for

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June 7, 2018

the month, 254 firefighters responded, average number of firefighters per call was 6, and total time spent was 32 hours and 3 minutes with no loss to the Borough.

- Finance Report – Ms. Kasting, Borough Treasurer, presented the financial report for May. She noted that several of the accounts were transferred to a savings account so that they would generate interest. Mr. Weidenheimer made a motion to approve the bills paid in May and to accept the finance report. Mr. Holland provided a second. The motion passed unanimously.
- Resignation of Mr. Fritz - Mr. Correnti indicated that Roger will take over for Dick Fritz as Finance Director and also serve on the Southern Berks Ambulance board. He then read Mr. Fritz's resignation letter of June 4th. Mr. DePasquale made a motion to accept Mr. Fritz's resignation. Mr. Grassley commented on the quick acceptance of the Council and requested that Council take the 45 days allotted to accept and then have 30 days to appoint a replacement. A discussion ensued. A second was made by Mr. Stamm. Vote was five "ayes" and one "nay" (Mr. Grassley).
- Codes, Safety & Emergency Services Report – Mr. DePasquale presented the Kraft Code Services reports for May, noting that the open permit summary was posted on the bulletin board. Most of the rental property inspections were completed with Use and Occupancy certificates issued. Only a few properties remained to be inspected or re-inspected. Mr. Correnti mentioned that a property in the 1600 block of Kenhorst has high grass. Mr. Grassley indicated he would like to see the Borough trim the grass along New Holland Road before we cite anyone else.
- Personnel Report – Mr. Correnti had no report.
- Property & Buildings Report – Mr. Holland reported that Dwayne Hart was getting prices on the new truck.
- Sanitation Report – Mr. Stamm reported there are still issues with Eagle – he has video and suggests a conference call.
- Streets Report – Mr. DePasquale reported that representatives from Schlouch still must complete last year's punch list. He says the following will be completed this year (stub end of John Glenn for drainage issues, ½ alley of High at Commonwealth, 1300 block of alley between Fern and Lancaster and McAdoo between Liberty and New Holland Road and into the alleys about 27 feet. Mr. DePasquale made the motion and Mr. Grassley provided a second. Motion passed unanimously.

MUNICIPAL AUTHORITY REPORTS –

- Parks/Playground – *K. Holland*
 - **Alvernia Draft MOU** - Mr. Holland reported that the Authority met with the Broncos' contractor to do the bathroom improvements, install the new locks, etc. MOU has not yet been signed.
 - **2018 Playground** – Mr. Holland made a motion to hire three playground leaders with a second made by Mr. Weidenheimer. Motion passed unanimously.
 - **Municipal Authority Appointment** - Mr. DePasquale made a motion to appoint Kerry Grassley to the Municipal Authority to take Mr. Fritz's place. Mr. Holland made a second and the motion passed unanimously (Mr. Grassley later abstained).
- Stormwater – *K. DePasquale* –
 - **LVDGR Grant Application Update** – Conditional award of \$120,302 grant from Soil Conservation District for stormwater pending traffic count.
- Sanitary Sewer - *K. DePasquale* – reported the 2018 area of sewer inspection and repairs and mentioned the 1316 Woodcrest pipe replacement request from resident.

MEETING MINUTES OF KENHORST BOROUGH COUNCIL
June 7, 2018

MISCELLANEOUS REPORTS

- Solicitor's Report – *No report*
- Borough Manager's Report – Mrs. Kasting provided Council a verbal presentation of the written summary of various activities accomplished in May 2018.

OLD/UNFINISHED BUSINESS –

- Inspection of Street Lights – Street Committee to review where lights are needed – *tabled*
- Real Estate Registry – Confirmation received from District Magistrate Yoch that his office will process all citations received. Mr. Grassley made a motion to enforce the registry requirements per Chapter 358 and send citations with second by Mr. Holland. Motion passed unanimously.
- Authorized Umbrella Policy coverage increase to \$2,000,000 – Mr. Weidenheimer made the motion and Mr. Grassley provided a second. Motion passed unanimously.

NEW BUSINESS –

- Appointed Roger Weidenheimer as Finance Committee Chair - Mr. Grassley made the motion and Mr. DePasquale provided a second. Motion passed unanimously.
- Authorize Paul Janssen of CELG – Mr. DePasquale made a motion to retain Paul Janssen of the CELG to conduct the manager search at a cost not to exceed \$6,000 for his fees. Mr. Grassley provided a second. Vote was five “ayes” and one “nay” (Correnti). Motion passed.
- Authorize Exterior Property Maintenance Program Inspector and Administrator – Council discussed possible third-party involvement in administering the Property Maintenance program and providing an inspector for 5 – 10 hours per week at a rate of \$15/hour. The position will be advertised in the newspaper. Mr. Stamm made the motion and Mr. DePasquale provided the second. Motion passed unanimously.

FINAL REMARKS AND REMINDERS – *none*

ADJOURNMENT

With no further business before Council, Mr. DePasquale made the motion to adjourn at 8:34 p.m.

Respectfully submitted,



Jeri L. Diesinger

Kenhorst Borough Manager/Borough Secretary