

**CALL TO ORDER – JULY 5, 2018 BOROUGH COUNCIL BUSINESS MEETING**

At 7:00 p.m. Council President Alfred Correnti called the July 5, 2018 meeting of the Kenhorst Borough Council to order with a pledge to the flag and roll-call. Also present: Mayor N. Hatzas and Councilmen K. DePasquale, K. Holland, S. Stamm (called in via telephone) and R. Weidenheimer. Also in attendance, Fire Chief/Public Works Superintendent D. Hart, Reading Police Lt. Brian Cole, Borough Solicitor Jill E. Nagy, Esquire and Borough Manager/Borough Secretary J. Diesinger  
Absent: K. Grassley

**PERSONS WISHING TO BE HEARD –**

- Karen Hutton of the 1600 block of Commonwealth Boulevard – addressed Council that she moved into the Borough in January and had received five citations for various regulation infractions to date. Mrs. Diesinger indicated that she had only issued two notices of violation (which serve as warnings prior to the issuance of a citation) were sent for a property maintenance issue (apparent unregistered/inoperable vehicle) and for blowing grass into the street a violation of our Stormwater Ordinance. A dumpster permit applications was also sent to her. Photographs were taken and are part of the file. No citations were issued. Council explained that the Book of Codes was accessible from the Borough website and that the office staff are available to answer any future questions. Mrs. Diesinger provided her business card with information for accessing the website.
- Pat Zampelli and Barb and Mike Waltman of the 1300 block of Lacrosse Avenue - addressed Council regarding the final decision for the parking area at the park end of the street and to thank Council for the quick response and attention to their original request. Mr. DePasquale reported that a review was made and explained the various options discussed. He noted that these spaces would be public parking spaces. *Mr. DePasquale made a motion to create five (5) permanent public parking spaces by removing some of the grass up to the bollards of the cul-de sac and adding stone. Mr. Holland provided a second and the motion passed unanimously.*
- Pastor Iosif Hoca of Mosaic Church of 1500 block of New Holland Road – addressed Council regarding a sponsored community-wide event to be held on Saturday, July 28th at the Kenhorst Park/Community Center from 3 to 7 p.m. The Borough will assist with advertising on the website and will waive the rental fee for the Community Center. *Mr. Weidenheimer made the motion to allow the event at the park/community center and Mr. Holland provided the second. Motion passed unanimously.* Mr. Hoca will provide Borough Hall with all paperwork, permits and insurance prior to the event, as well as a list of activities so that a notice can be place on the website and as a general announcement under CodeRED.

**PRESIDENT OF COUNCIL –**

- Nominations and Vote for Vacant Council Seat – Mr. Correnti requested any nominations for the Council seat left vacant by the resignation of R. Fritz in May. Mr. Weidenheimer nominated Jonathan Smith, Sr. to the slate. Mr. Smith is a resident of the 1400 block of Brooke Boulevard and had previously been a Councilman. Mr. Stamm nominated Branden Moyer of the 1400 block of Hancock Boulevard. Mr. Holland provided a second to the slate of two nominees. *Ms. Nagy advised that a roll call vote would be taken and each Council member would vote for the person of their choice. Results as follows: Votes for Branden Moyer (Mr. Stamm) and votes for Jonathan Smith, Sr. (Messrs. Correnti, DePasquale, Holland and Weidenheimer).*
- Approval of Minutes – Mr. Correnti presented the minutes for approval from the June 7, 2018 business meeting. *Mr. DePasquale made a motion to approve the minutes with Mr. Weidenheimer offering a second. Motion passed unanimously.*

MEETING MINUTES OF KENHORST BOROUGH COUNCIL  
July 5, 2018

**EXECUTIVE SESSION** – not needed

**BOROUGH REPORTS** –

- **Mayor's Report** – Mayor Hatzas had not received a report from the Treasurer; therefore, the June and July reports will be presented to Council at the August meeting. This year the fireworks have been bad and asked Lt. Code to address this topic. Only new items is consent of the property owner and not set off within 150 feet of an occupied building. Regarding Hoover Avenue fireworks debris in street, the RPD is investigating. Will ask for restitution once an arrest is made. Noise ordinance should come into play for fireworks in use after 10 p.m.
- **Reading Police Department Report** – Lt. Cole did not receive the police reports for June in time for the meeting due to the July 4<sup>th</sup> holiday and will provide the information at the next meeting. Police department was asked to provide additional support during the evening of July 7<sup>th</sup> for Community Days fireworks display. Officer Smith will be remaining on duty and a K-9 unit and traffic unit will be in the Borough to assist with traffic control. Mayor Hatzas asked if the Borough had heard from the City regarding the police contract terms. Mrs. Diesinger reported that we did not yet hear from the City.
- **Kenhorst VFD Chief Report** – Chief Dwayne Hart presented the June 2018 Fire Chief's activity report as follows: There were no fires in the Borough in June. The department received 38 calls for the month, 135 firefighters responded, average number of firefighters per call was 4, and total time spent was 17 hours and 35 minutes with no loss to the Borough. He also mentioned the upcoming Chicken BBQ on August 5<sup>th</sup> and noted that the department will be out selling tickets door to door on July 16<sup>th</sup> and 17<sup>th</sup>.
- **Finance Report** – Mr. Weidenheimer made a motion to approve the bills paid in June and to accept the finance report. Mr. Smith provided a second. The motion passed unanimously.
- **Codes, Safety & Emergency Services Report** – Mr. DePasquale presented the Kraft Code Services reports for June, noting that the open permit summary was posted on the bulletin board. Most of the rental property inspections were completed with Use and Occupancy certificates issued. Only a few properties remained to be inspected or re-inspected. He noted a property with a rear yard in disarray where Kraft was called to investigate on S. Kenhorst Boulevard and also a property with a fence installed incorrectly. Kraft was asked to contact the owner and Mr. DePasquale reported that the fence was reinstalled correctly.
- **Personnel Report** – Mr. Correnti will discuss personnel later in the agenda.
- **Property & Buildings Report** – Mr. Holland will discuss property later in the agenda under “new business”.
- **Sanitation Report** – Mr. Stamm reported that Mrs. Diesinger provided the Sanitation Committee with copies of the draft bid specs for the next trash and recycling contract for review. The Committee should have comments back to her shortly. Looking at one year and two option years.
- **Streets Report** – Mr. DePasquale stated that his report tonight will be presented under “old” and “new” business.

**MUNICIPAL AUTHORITY REPORTS** –

- **Parks/Playground** – *K. Holland*
  - **Alvernia Draft MOU** - Mr. Holland reported that the Authority met with the Broncos' contractor to do the bathroom improvements, install the new locks, etc. MOU has not yet been signed. Waiting to hear from Bill Stiles shortly as he has been out of town.

MEETING MINUTES OF KENHORST BOROUGH COUNCIL  
July 5, 2018

- **2018 Playground** – Mr. Holland indicated that playground is up and running and we have 18 children signed up, but averaging only 8 to 10 per day due to the severe heat.
- **Sanitary Sewer** - *K. DePasquale* – Borough Engineer, Jim McCarthy reported on the Joint Meter Study. Flow data is being reviewed now by his office and the Cumru Township engineer. We should have all the data by September. Preliminary indications point to perhaps the pump station that may be impacting MH#7 and causing it to surge and overflow. Mrs. Diesinger made note of the Notice of Violation the Borough received from Kevin Buss of the PADEP's Reading office for late reporting of the June 10<sup>th</sup> event. The NOV is only in the Borough's name and she indicated to Council that she has refused to sign until the document is changed to reflect both the Borough and Cumru Township as joint responsible parties since the surcharge occurs on the joint interceptor line. Everyone agreed and Ms. Nagy stated that she would reach out to Mike Setley, Cumru Township's solicitor, regarding the NOV.
- **Stormwater** – *K. DePasquale*
  - **LVDGR Grant Application Update** – *pending traffic count.*

**MISCELLANEOUS REPORTS**

- **Solicitor's Report** – Ms. Nagy will follow up with a letter to Leffler Energy who keeps sending the Borough invoices for the fuel delivery in February that contaminated the Diesel Underground Storage Tank with water. The Borough paid to clean the tank and will not pay the delivery bill.
- **Borough Manager's Report** – Mrs. Diesinger provided Council a verbal presentation of the written summary of various activities accomplished in June 2018. Two new table games – air hockey and foosball were purchased for the playground, marked street for 2018 road work, looked at a new utility truck, installed a traffic counter on Commonwealth for the grant application, 40 citations sent to DJ's office, 12 code violation notices were sent out and 53 properties were reported to RAWA for water shut off postings, supplemental information sent to the City and PADEP under Chapter 94, the 904 Recycling Performance Grant application was also sent to PADEP. We began the MS4 report under our stormwater permit requirements which is due in September.

**OLD/UNFINISHED BUSINESS –**

- **2017 and 2018 Road Work Update** – Mr. DePasquale reported that Schlouch has not completed the 2017 road work – Macarthur and Haig were done – some roads need to be crack sealed. Mrs. Diesinger indicated we received the bid package for the 2018 road work from Jim McCarthy's office.

**New Business**

- **Authorize conditional approval of the Annexation Plan only for Wingate Terrace Development** – Council reviewed the annexation plan during the Tuesday night workshop. The Planning Commission will look at the plan at their meeting on July 25<sup>th</sup> as they did not have a quorum for their meeting on June 27<sup>th</sup>. Mrs. Diesinger updated Mr. Smith regarding this project. *Mr. Weidenheimer provided a motion to approve the annexation plan for Wingate Terrace conditioned on receipt of comments from the Borough and County Planning Commissions. Mr. DePasquale provided the second and the motion passed unanimously.*
- **Authorize Mosaic Church Community Celebration - Kenhorst Park on July 28<sup>th</sup> from 3 – 7 p.m.** – *this was authorized earlier in the meeting.*
- **Approve rehiring Johanna Fletcher as PT Exterior Property Maintenance Inspector - \$15/hr, for 10hrs/wk** – *Motion was made by Mr. DePasquale and a second Mr. Holland. Motion passed unanimously.*

MEETING MINUTES OF KENHORST BOROUGH COUNCIL  
July 5, 2018

- Authorize installation of Lacrosse Avenue cul-de-sac parking for five public parking spaces only – this was approved earlier in the meeting.
- Authorize purchase of 2018 Ford utility vehicle for cost not to exceed \$32,000 – Note that the cost will be split between General and Sewer funds. Mr. Holland made the motion and Mr. DePasquale provided the second. Motion passed unanimously.
- Authorize a request to Met-Ed for additional street lights based on Street Committee review list – Total of about 10 new LED lights will be prepared in a resolution format. Motion to approve the next number resolution for 10 new street lights in areas requiring more light was made by Mr. DePasquale and seconded by Mr. Weidenheimer. Motion passed unanimously.
- Authorize purchase of Sonde-locator for the push camera for a cost not to exceed \$2,700 – Mr. DePasquale made the motion and Mr. Weidenheimer provided the second. Motion passed unanimously.
- LVDGR Project at High and Commonwealth – Authorize appropriate Borough officials to execute the appropriate documents and for the Borough Engineer put the project out to bid. The traffic count came in below 500 per day. Mr. DePasquale made the motion and Mr. Weidenheimer provided the second. Motion passed unanimously.
- Charles Price property on New Holland Road – Letter sent by Mrs. Diesinger that there would be a survey for the park property and a fence installed on the property line.

**Final Remarks and Reminders –**

- Planning Commission – Wednesday, July 25, 2018 at 7:00 p.m. to review Wingate Terrace Plan
- Council Workshop – Tuesday, July 31, 2018 at 7:00 p.m.
- Municipal Authority Meeting – Thursday, August 2, 2018 at 6:00 p.m.
- Council Meeting – Thursday, August 2, 2018 at 7:00 p.m.
- KBVFC Annual Chicken BBQ Event – Sunday, August 5<sup>th</sup> - Firefighters will be going door to door selling dinner tickets on July 16<sup>th</sup> and 17<sup>th</sup>.

**ADJOURNMENT**

With no further business before Council, Mr. DePasquale made the motion to adjourn at 8:02 p.m.

Respectfully submitted,



Jeri L. Diesinger

Kenhorst Borough Manager/Borough Secretary