

MEETING MINUTES OF KENHORST BOROUGH COUNCIL
August 2, 2018

CALL TO ORDER – AUGUST 2, 2018 BOROUGH COUNCIL BUSINESS MEETING

At 7:00 p.m. Council Vice-President called the August 2, 2018 meeting of the Kenhorst Borough Council to order with a pledge to the flag and roll-call. Also present: Mayor N. Hatzas and Councilmen K. Grassley, K. Holland, J. Smith, S. Stamm and R. Weidenheimer. Also in attendance, Fire Chief/Public Works Superintendent D. Hart, Reading Police Chief A. Dominguez, Borough Solicitor Jill E. Nagy, Esquire, Borough Engineer, James McCarthy, P.E. and Borough Manager/Borough Secretary J. Diesinger Absent: Council President, Alfred Correnti

PERSONS WISHING TO BE HEARD –

- Tami Shimp of Berks Nature and Robert Folwell of Schuylkill River Greenways Association - addressed Council regarding installation of two crosswalks with ADA-compliant ramps to be located at the High Boulevard Bridge and across the Ken-Grill Pool Association parking lot entrance. They have a grant to pay for the project that needs to be underway by end of August as part of their Angelica Trail extension program. *Mr. Grassley made the motion to approve the installation of the crosswalks subject to a review of the plans by the Borough's engineer and a review of the agreement by the Borough's solicitor with Mr. Weidenheimer providing the second. Motion passed unanimously.*
- Carmen Rodriguez Leon of 1400 block of Lacrosse Avenue – addressed Council regarding authorization for a block party planned for Saturday, August 25th. Mr. Stamm made the motion to authorize Mrs. Diesinger to execute the appropriate documents/permits required for the Lacrosse Avenue block party with Mr. Smith providing a second. Motion passed unanimously.

VICE-PRESIDENT OF COUNCIL –

- Approval of Minutes – Mr. DePasquale presented the minutes for approval from the July 5, 2018 business meeting. *Mr. Smith made a motion to approve the minutes with Mr. Stamm offering a second. Motion passed unanimously.*

BOROUGH REPORTS –

- Mayor's Report – Mayor Hatzas provided the June report first as this report was not available at the July meeting. Local Police fines - \$800.00, State Police - \$788.05 and District Justice - \$427.95 for a total amount in June of \$2,016.00. He then provided the July report. Local Police fines – \$75.00, Clerk of Courts - \$14.20 and District Justice - \$74.15 for a total of \$163.35. Two points were made – 1) Upcoming contract with the City of Reading, we should have an answer by the September meeting. 2) What progress has been made on property at 1531 Fayette – have contacted 1531 Fayette owner and tenants. Owners are aware and a plumber was contacted. Kraft Code Services checking on this matter.
- Reading Police Department Report – Chief Andres Dominguez attended the meeting as a courtesy to meet the Council and Mayor and to offer his services for the contract renewal. He does not feel there are any issues with the contract and understands it is on the next City Council agenda. He was glad to hear from Council that the current patrol officers were doing a good job.
- Kenhorst VFD Chief Report – Chief Dwayne Hart presented the July 2018 Fire Chief's activity report as follows: There were no fires in the Borough in July. The department received 43 calls for the month, 169 firefighters responded, average number of firefighters per call was 4, and total time spent was 23 hours and 22 minutes with no loss to the Borough. He also mentioned the upcoming Chicken BBQ and bake sale on Sunday, August 5th from 11a.m. to 3 p.m.
- Finance Report – Mr. Weidenheimer made a motion to approve the bills paid in July and to accept the finance and check detail reports. Mr. Holland provided a second. The motion passed unanimously.

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- Codes, Safety & Emergency Services Report – Mr. DePasquale presented the Kraft Code Services reports for July, noting that the open permit summary was posted on the bulletin board.
- Personnel Report – Mr. DePasquale did not have any report for personnel matters.
- Property & Buildings Report – Mr. Holland will discuss property later in the agenda under “new business”. The new utility truck is working out. The lights are on and the new crane will be installed in a few weeks along with the new lettering.
- Sanitation Report – Mr. Stamm reported that the Sanitation Committee reviewed copies of the draft bid specs. Comments were provided and Mrs. Diesinger will finalize and advertise the specifications. Looking at a menu for 3 or 5 bags of refuse collected once per week, recycling collection once per week or bi-weekly and bulk refuse collection in spring, in fall or both. Yard waste will remain once per week March – December. He mentioned a community shredding event and household hazardous waste event conducted through the County. Mrs. Diesinger will add these dates to the next newsletter.
- Streets Report – Mr. DePasquale stated that the 20017 road work is completed.

MUNICIPAL AUTHORITY REPORTS –

- Parks/Playground – *K. Holland*
 - **Alvernia Draft MOU** - Mr. Holland reported MOU at Alvernia to be signed. Meeting during week of the 13th is scheduled to go over particulars of the new pavilion.
 - **2018 Playground** – Mr. Holland indicated that playground is winding down and will end on August 10th. The campers had a nice visit with the Reading Police K-9 unit and bicycle police officers on July 24th. The officers highlighted bike safety.
- Sanitary Sewer - *K. DePasquale*
 - Mr. DePasquale indicated that repairs are scheduled for five manholes that need to be lined to stop leaks in the next few weeks. One manhole will be a demonstration repair at no charge. The Authority approved smoke testing to determine if any stormwater lines were connected to the sanitary sewer line.
- Stormwater – *K. DePasquale*
 - **LVDGR Grant Application Update** – Mr. DePasquale reported that bid specifications are advertised – the project is up and running. Bids are due on August 20th.

MISCELLANEOUS REPORTS

- Solicitor’s Report – Ms. Nagy had nothing to report.
- Borough Manager’s Report – Mrs. Diesinger provided Council with a verbal presentation of her report for activities accomplished in July 2018. She mentioned that the PC met on the 25th of July to review the Final Annexation Plan for Wingate Terrace and recommended approval of this plan.

OLD/UNFINISHED BUSINESS –

- Addition of LED Streetlights from Met-Ed – Mrs. Diesinger provided a report in which she has reached out to Matt Kemp of First Energy who needs pole numbers or an address of an adjacent building so that their crew can located the correct areas to inspect for new lights.
- Manager Search – Mrs. Diesinger reported that CELG advertised for her replacement and five applications had been received so far. The Borough will have an opportunity to review all applications including the ones that Paul Janssen has determined meet the specific qualifications.
- Lacrosse Cul-de-sac parking project – Mr. Hart reported that the Public Works department removed the grass strip, added stone and striped five parking spaces. Residents are pleased.

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NEW BUSINESS –

- Address offer from Berks Nature regarding installation of a crosswalk on High Blvd at bridge through grant – *Action taken to approve the installation earlier in the agenda.*
- Authorize retainage payment to Schlouch, Inc. of \$8,297.75 for 2017 Road Work now completed – *Mr. Stamm made the motion with a second from Mr. Weidenheimer. Motion passed unanimously.*
- Award 2018 roadwork to New Enterprise Stone and Lime – *Mr. McCarthy read the bid opening results from July 27, 2018 as follows:*
 - New Enterprise Stone and Lime –
 - Base Bid: \$46,408.95 and Base with alternates: \$62,686.95
 - Schlouch Incorporated –
 - Base Bid: \$59,390.00 and Base with Alternates: \$74,530.00
 - Barwis Construction, LLC –
 - Base Bid: \$60,573.00 and Base with Alternates: \$75,113.00

Mr. Grassley made the motion to award the 2018 roadwork to New Enterprise Stone and Lime as lowest responsible bidder and awarding the alternates as a field decision option for a cost not to exceed \$62,686.95. Mr. Weidenheimer providing the second. Motion passed unanimously.

- Ratify Resolution #696 – Authorization for Manager to execute 2018 Ford Utility vehicle purchase documents – *Need for a resolution by Masano necessitates ratification of this resolution prepared in mid-July to facilitate purchase of the utility vehicle. Motion was made by Mr. Stamm with Mr. Holland providing the second. Motion passed unanimously.*
- Adopt Resolution #697 – 2018 Municipal Hazard Mitigation Plan Update based on Berks County Plan – *A motion was made by Mr. Weidenheimer with a second provided by Mr. Holland. Motion passed unanimously.*
- Authorize advertisement of the 2019 refuse/recycling/yard waste contract – *Mr. Stamm made the motion to authorize Mrs. Diesinger to advertise the 2019 contract when finalized. Mr. Smith provided the second and the motion passed unanimously.*
- Allow Ken-Grill pool guests/Alvernia students to temporarily park on grass in August/Sept - *Due to student parking/pool member parking overlap and on condition that a permit will be provided requiring that Alvernia will sweep the road as needed, Mr. Smith made the motion with a second provided by Mr. Grassley. Motion passed unanimously.*
- Address traffic safety designs at Walker’s on Harding and Barbon’s on New Holland Road – *These are two tight, traffic trouble spots in the Borough. Harding Avenue is a Borough-owned street, New Holland Road is a state road. A motion for the Engineer to provide some options to ease congestion at Walker’s on Harding and Barbon’s (tavern, apartments and laundromat) along New Holland was made by Mr. Weidenheimer with a second provided by Mr. Holland. Motion passed unanimously.*
- Address resident request to be allowed to paint a permanent hopscotch panel on the sidewalk in the vicinity of 1523 Fayette Ave. – *Mrs. Diesinger will send a letter with the Borough’s decision to the requestor. Motion to allow painting a permanent hopscotch panel on the sidewalk in the vicinity of 1523 Fayette Avenue was made by Mr. Smith. A second was offered by Mr. Holland. Motion did not pass – Council members unanimously voted “no”.*
- Discuss resident request for repair of alley between 1300-1400 blocks of New Holland and Fayette – *This alley does not include Borough utilities. Borough has in the past offered to correct the pothole issues if neighbors are willing to be assessed the cost. Motion was made to make the offer to the adjoining neighbors in these two blocks by Mr. Weidenheimer and seconded by Mr.*

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Grassley. Motion passed unanimously. Mrs. Diesinger will send a letter to the adjacent property owners with an estimate of the cost to each property – a majority responding in the positive will trigger repairs and a shared assessment will be applied to each adjoining owner's account.

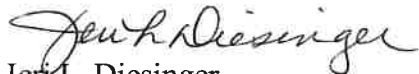
Final Remarks and Reminders –

- KBVFC Annual Chicken BBQ Event – Sunday, August 5th from 11 a.m. to 3 p.m.
- Borough Hall will be closed Monday, September 3rd for Labor Day Holiday
- Next Workshop meeting, Tuesday, September 4th at 7:00 p.m.
- Next Municipal Authority meeting, Thursday, September 6th at 6:00 p.m.
- Next Council meeting, Thursday, September 6th at 7:00 p.m.

ADJOURNMENT

With no further business before Council, Mr. Weidenheimer made the motion to adjourn at 7:50 p.m.

Respectfully submitted,



Jeri L. Diesinger

Kenhorst Borough Manager/Borough Secretary