

MEETING MINUTES OF KENHORST BOROUGH COUNCIL
September 6, 2018

CALL TO ORDER – SEPTEMBER 6, 2018 BOROUGH COUNCIL BUSINESS MEETING

At 7:05 p.m. President A. Correnti called the September 6, 2018 meeting of the Kenhorst Borough Council to order with a pledge to the flag and roll-call. Also present: Mayor N. Hatzas and Councilmen K. DePasquale, K. Grassley, K. Holland, J. Smith, S. Stamm and R. Weidenheimer. Also in attendance, Fire Chief/Public Works Superintendent D. Hart, Reading Police Lt. B. Cole, Borough Solicitor Jill E. Nagy, Esquire, Borough Engineer, James McCarthy, P.E. and Borough Manager/Borough Secretary J. Diesinger

PERSONS WISHING TO BE HEARD – none

PRESIDENT OF COUNCIL –

- Approval of Minutes – Mr. Correnti presented the minutes for approval from the August 2, 2018 business meeting. *Mr. Holland made a motion to approve the minutes with Mr. Stamm offering a second. Motion passed unanimously.*

BOROUGH REPORTS –

- Mayor's Report – Mayor Hatzas provided the August report. Local Police fines - \$25.00, State Police - \$0, Clerk of Courts - \$7.10 and District Justice - \$516.35 for a total amount in August of \$548.45. Mayor Hatzas also mentioned the proposed Chinese take-out restaurant located at 1400 Lancaster Avenue. Mrs. Diesinger indicated a zoning permit was issued because the business is allowed by right in the C-1 Commercial district along Lancaster Avenue. Kraft Code Services was put on notice that this business was in the process of converting the property first floor from a church/meeting hall to a take-out restaurant.
- Reading Police Department Report – Lt. Cole provided the police report details for August. A rash of burglaries was noted in July; however, he was able to report that the suspects have been apprehended and an investigation is ongoing. Also, Lt. Cole reported that three speed details were conducted and 50 citations were issued. Seven patrol cars were involved including Officer Carter and Officer Smith who patrol Kenhorst.
- Kenhorst VFD Chief Report – Chief Dwayne Hart presented the August 2018 Fire Chief's activity report as follows: There were 3 fires in the Borough in August. The department received 54 calls for the month, 214 firefighters responded, average number of firefighters per call was 4, and total time spent was 24 hours and 12 minutes with no loss to the Borough. He also mentioned the results of the August 5th Chicken BBQ and bake sale - profit totaled \$3,377.00
- Finance Report – Mr. Weidenheimer made a motion to approve the bills paid in August and to accept the finance and check detail reports. Mr. Grassley provided a second. The motion passed unanimously.
- Codes, Safety & Emergency Services Report – Mr. DePasquale presented the Kraft Code Services reports for August, noting that the updated open permit summary was posted on the bulletin board.
- Personnel Report – Mr. Correnti did not have any report for personnel matters except that the committee would meet on Monday, September 10 to review the new manager candidates provided by Paul Janssen.
- Property & Buildings Report – Mr. Holland reported on the new utility truck lettering and crane.
- Sanitation Report – Mr. Stamm reported that there were some hiccups in August with missed yard waste due to a new driver being unfamiliar with the Borough. Missed pick-ups were quickly corrected. Also, the bid opening for next contract is scheduled for Friday, September 21st.
- Streets Report – Mr. DePasquale stated that both the 2016 and 2017 road work projects are completed.

MUNICIPAL AUTHORITY REPORTS –

- **Parks/Playground** – *K. Holland*
 - MOU was not executed by the Municipal Authority until we hear from Alvernia regarding a schedule for the pavilion. Ms. Nagy will contact Alvernia’s solicitor to get an update.
 - The Broncos are working on the lower level bathroom access. The Authority will be setting up a meeting regarding the storage shed.
- **Sanitary Sewer** - *K. DePasquale*
 - The Authority ratified two additional Manhole repairs (#16 and #26) for \$2,880.
 - The Authority authorized renewal of the CD for 2% at First National bank
 - The Authority authorized repair of the pump station hydraulic pump for \$1,605
 - The Borough/Authority received a letter from PADEP summoning representatives to Harrisburg to discuss the flow meter study conducted with Cumru Township – meeting scheduled on September 11, 2018.
 - Mr. Hart reported that Met-Ed needs to repair a three-phase transformer located across New Holland Road from the Pump Station because in the last heavy rain event on two separate occasions, the transformer tripped the pump station alarms providing false fails.
- **Stormwater** – *K. DePasquale*
 - The Authority awarded the LVDGR project at Commonwealth and High to Barwis Construction for a cost of \$89,985.

MISCELLANEOUS REPORTS

- **Solicitor’s Report** – Ms. Nagy had nothing to report other than what is on the agenda.
- **Borough Manager’s Report** – Mrs. Diesinger provided Council with a written report of activities accomplished in August 2018.

OLD/UNFINISHED BUSINESS –

- **2018 Road Work** – the project was awarded in August to New Enterprise Stone and Lime – paperwork and project schedule are pending
- **Traffic Safety Designs at Two Locations:**
 - Harding Avenue – between New Holland and Liberty – *Mr. Smith made a motion to invite Dale Walker to the next Council workshop on October 2, 2018 to discuss traffic safety in the vicinity of his shop. The motion was seconded by Mr. DePasquale. The motion passed by a vote of 6 ayes and 1 nay (Grassley).*
 - New Holland Road – adjacent to Barbon’s Tavern and Laundromat – *Mr. Stamm made a motion to have the Borough Engineer reach out to PennDOT regarding the proposed improvements and to work up a cost estimate. Mr. Smith provided a second and the motion passed unanimously.*
- **2019 Refuse/Recycling/Yard Waste Contract** – bid opening scheduled for 9/21/2018

NEW BUSINESS –

- **Authorize execution of three-year police contract between Reading and Kenhorst** - which includes a 1% increase annually for the term of the contract. *Mr. Weidenheimer made the motion to accept the contract which was seconded by Mr. Grassley. Motion passed unanimously.*
- **Minimum Municipal Obligation (MMO) for 2019** – Mrs. Diesinger provided Council with a memo explaining the annual MMO calculation and the reason for this year’s lower amount due to a credit on our account.

MEETING MINUTES OF KENHORST BOROUGH COUNCIL

September 6, 2018

- Appointment of Carolyn Gunster to Planning Commission to the vacant PC seat serving until 12/31/2021 – *Mr. Smith made the motion which was seconded by Mr. Holland. Motion passed unanimously.*

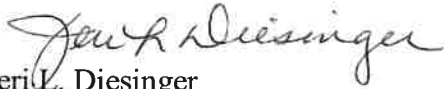
Final Remarks and Reminders –

- Next Workshop meeting, Tuesday, October 2nd at 7:00 p.m.
- Next Municipal Authority meeting, Thursday, October 4th at 6:00 p.m.
- Next Council meeting, Thursday, October 4th at 7:00 p.m.

ADJOURNMENT

With no further business before Council, Mr. DePasquale made the motion to adjourn at 8:00 p.m.

Respectfully submitted,



Jeri L. Diesinger

Kenhorst Borough Manager/Borough Secretary