

MEETING MINUTES OF KENHORST BOROUGH COUNCIL  
October 4, 2018

**CALL TO ORDER – OCTOBER 4, 2018 BOROUGH COUNCIL BUSINESS MEETING**

At 7:07 p.m. President A. Correnti called the October 4, 2018 meeting of the Kenhorst Borough Council to order with a pledge to the flag and roll-call. Also present: Mayor N. Hatzas and Councilmen K. Grassley, K. Holland, J. Smith, S. Stamm and R. Weidenheimer. Also in attendance, Fire Chief/Public Works Superintendent D. Hart, Reading Police Patrol Officer Ryan Smith, Borough Solicitor Sean Summers, Esquire, Borough Engineer, James McCarthy, P.E. and Borough Manager/Secretary J. Diesinger Absent: K. DePasquale (who had to leave for a family emergency)

**PERSONS WISHING TO BE HEARD –**

- Colleen Stamm, Liberty Avenue – Mrs. Stamm serves as the Kenhorst Borough representative to the Mifflin Area Community Library Board of Directors. She presented data and entertained questions regarding the past year’s activities of the library including programs for all ages. Mrs. Stamm also requested the Borough think of the library during the 2019 budget process and thank the Borough for past donations.
- Terry Shuker, Wesleyan Drive – Mr. Shuker asked if there was any news on the manhole which overflows. Council informed him that there would be an update and discussion later in the agenda.

**PRESIDENT OF COUNCIL –**

- Approval of Minutes – Mr. Correnti presented the minutes for approval from the September 6, 2018 business meeting. *Mr. Weidenheimer made a motion to approve the minutes with Mr. Smith offering a second. Motion passed unanimously.*

**BOROUGH REPORTS –**

- Mayor’s Report – Mayor Hatzas provided the September report. Local Police fines - \$175.00, State Police - \$0, Clerk of Courts - \$7.10 and District Justice - \$801.56 for a total amount in September of \$983.66. Mayor Hatzas also reported that a request was received for a copy of our current police contract by the Borough of Mohnton and asked if this was a public document. Mr. Summers indicated that we could send a copy with redaction of anything related to the Borough’s security. Mayor Hatzas indicated that several residents have approached him regarding the recent issue of noise from a Dyno machine located at Carl Ruth’s shop at the corner of New Holland Road and Haig Boulevard. Mrs. Diesinger will write a letter regarding the noise.
- Reading Police Department Report – Officer Smith provided the police report details for September. He also reported on the thefts of 15 sewer vent and clean-out caps from 12 homes in the vicinity of Commonwealth and Broadway Boulevards. He is checking local scrap yards and will keep after this until solved. Officer Smith also reported that a generator was stolen from the Halloween Haunt at the Kenhorst Plaza. Officer Carter and Officer Smith will be on duty during the event nights to assist with crowd and traffic control. Council thanked Officer Smith for adjusting his day patrol schedule to accommodate the needed manpower at night during the event. Mr. Weidenheimer made a motion to accept the change in patrol shift, with Mr. Grassley providing a second. Motion passed.
- Kenhorst VFD Chief Report – Chief Dwayne Hart presented the September 2018 Fire Chief’s activity report as follows: There were 0 fires in the Borough in September. The department received 45 calls for the month, 158 firefighters responded, average number of firefighters per call was 4, and total time spent was 14 hours and 34 minutes with no loss to the Borough. Chief Hart announced that the Fire Station will be open on Halloween from 6 – 8 p.m. for trick or treaters to visit a safe environment and receive candy.
- Finance Report – *Mr. Weidenheimer made a motion to approve the bills paid in September and to accept the finance report. Mr. Holland provided a second. The motion passed unanimously.*

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- Codes, Safety & Emergency Services Report – Mr. Weidenheimer presented the Kraft Code Services reports for September in the absence of Mr. DePasquale. Mrs. Diesinger noted that the updated open permit summary for September was posted on the bulletin board.
- Personnel Report – Mr. Correnti did not have any report for personnel matters.
- Property & Buildings Report – Mr. Holland and Mr. Hart reported on the F-550 needing two new springs at a cost of \$1,800. *Mr. Holland made the motion to authorize purchase of the springs and a second was provided by Mr. Stamm. Motion passed unanimously.*
- Sanitation Report – Mr. Stamm reported the Bulk Collection day was Monday, October 8<sup>th</sup>. On Saturday the 13<sup>th</sup>, there would be a paper shredding event at the Ag Center in Bern Township and on Saturday October 20<sup>th</sup>, a Household Hazardous Waste event would be conducted at the Ag Center, sponsored by the Berks County Solid Waste Authority. In addition Mr. Stamm reported that the bid opening revealed Eagle Disposal as the apparent low bidder. The solicitor was provided a copy of the bid to review and determined that all the documents were in order. This 2019 contract provides the same options as the previous contract – 5-35 gallon containers allowed for each resident for weekly collection, an annual Fall Bulk collection, bi-weekly recycling and yard waste collection from mid-March through mid-December and Christmas tree collection from curb weekly in January. The Borough will revisit the contract next fall to determine if Council will want to extend the contract into 2020. *Mr. Grassley made a motion to approve the 2019 Refuse/Recycling and Yard Waste contract for one year to Eagle Disposal at a cost of \$157,423.50. Mr. Holland provided a second and the motion passed unanimously.*
- Streets Report – In Mr. DePasquale absence, Mr. Hart reported that road repair in the 1300 block alley between Fern and Lancaster Avenue would begin on October 10<sup>th</sup>.

### MUNICIPAL AUTHORITY REPORTS –

- Parks/Playground – *K. Holland*
  - Still have not heard anything from Alvernia regarding a schedule for the pavilion. Mr. Summers understands that Ms. Nagy was in contact with Alvernia's solicitor to get an update.
  - The Broncos completed the lower level bathroom access. Currently, a key has been provided to the Borough. Mr. Hart reported that he has installed padlocks on the interior doors so that no one can enter the other areas of the building. He believes a key pad had been discussed for locking the restroom's new entrance and wondered how many keys have been given out.
- Sanitary Sewer – *D. Hart and J. McCarthy, P.E.*
  - Council was updated on the flow meter study and corrective action plan required by PADEP.
  - Mr. Hart reported that Met-Ed repaired a three-phase transformer located across New Holland Road from the Pump Station. The Borough had an electrician repair the pump station transformer which tripped the alarms providing false fails.
- Stormwater – *J. McCarthy, P.E.*
  - Mr. McCarthy noted Barwis Construction set a start date for this project in March 2019.

### MISCELLANEOUS REPORTS

- Solicitor's Report – Mr. Summers noted that many municipalities institute an amusement tax to cover Borough expenses caused by events such as the Halloween Haunt. *Mr. Stamm made a motion for the solicitor to provide a draft ordinance for the November meeting. Mr. Smith provided a second and the motion passed unanimously.*

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- Borough Manager's Report – Mrs. Diesinger provided Council with a written report of activities accomplished in September.

**OLD/UNFINISHED BUSINESS –**

- 2018 Road Work – The project was awarded in August to New Enterprise Stone and Lime – project scheduled to begin on October 10<sup>th</sup> and be completed by the 11<sup>th</sup>. *Mr. Grassley made a motion not to install speed bumps for now. Mr. Smith provided a second and the motion passed unanimously.* The two areas proposed as a possible change order – John Glenn Avenue stub end paving and drainage project and the Commonwealth Boulevard Extension off of High Boulevard paving project - came in at costs that would need to be bid out. These two projects will be revisited in 2019. *Mr. Stamm provided a motion to reject the change order from New Enterprise Stone and Lime with Mr. Weidenheimer providing a second. Motion passed unanimously.*
- Traffic Safety Designs at Two Locations:
  - New Holland Road adjacent to Barbon's Tavern and Laundromat – Mr. McCarthy updated Council on the meeting with Brian Boyer from PennDOT. PennDOT is willing to remove and relocate the curb due to safety concerns at this location. The sidewalk appears to be private at this location. The Borough will require a 4-foot deep taking for approximately eight parking spaces via either voluntary or eminent domain. Should the project go forth, the Borough would be permanently and forever responsible to maintain the cut-out. The owner of Barbon's Tavern and the Laundromat/apartments would have to agree to the modification of the sidewalk or have no parking along New Holland Road. Rough cost is between \$75K and \$125K. This has been put on hold for now.
  - Harding Avenue between New Holland and Liberty – Mr. McCarthy indicated that Mr. Dale Walker was invited to attend the Council meeting to discuss the issues with parking for his business and traffic safety along Harding Avenue. Mr. Walker declined the invitation. Discussion included the lot across from Walker's Mowers shop used by Mr. Walker for storage of equipment. *Mr. Weidenheimer made a motion to put the parking issue on hold for now, but to instruct the Borough Engineer to cite the property across the street for a zoning violation caused by the outside displays. The motion was seconded by Mr. Holland. The motion passed by a vote of 5 ayes and 1 nay (Grassley).*

**NEW BUSINESS –**

- 2019 Refuse/Recycling/Yard Waste Contract – *action taken under the Sanitation report*
- Accept resignation of Tina Kasting – Tina resigned as Borough Treasurer effective September 27, 2018. *Mr. Stamm made the motion to accept with regret the resignation of Tina Kasting. The motion was seconded by Mr. Smith and the motion passed unanimously.*
- Authorize hiring temporary administrative assistant – Authorized the Manager to hire a temporary assistant to handle accounting/bookkeeping duties. *Mr. Grassley made the motion and Mr. Smith provided the second. Motion passed unanimously.*
- Resolution #698 - Appointment of Manager as Borough Treasurer – *Mr. Weidenheimer made the motion to appoint the manager as Borough Treasurer with a second provided by Mr. Stamm. Motion passed unanimously.*
- New Leaf Springs on the F-550 at a cost not to exceed \$1,800 – *action taken under the Properties and Buildings Report.*
- Animal Rescue League request to increase donation in 2019 – Mr. Weidenheimer brought to the attention of Council a request for significant increase in donation (from \$1,200 to over \$7,000) in 2019. Council decided to place this issue on the November agenda.

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- Mr. Stamm shared that he is representing Kenhorst at the Governor Mifflin Community Stakeholders Group to discuss the future of Middle and High School campus facilities. He will provide periodic reports.

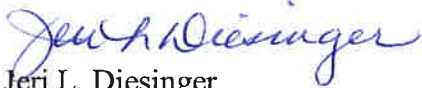
**Final Remarks and Reminders –**

- Monday, October 8<sup>th</sup> – Bulk Collection Day, place items curbside after 6 p.m. on Sunday night
- **Tuesday, October 23<sup>rd</sup> – Special Meeting of Council to Review 2019 Draft Budget – 6 p.m.**
- Tuesday, October 30<sup>th</sup> – Next Workshop, at 7:00 p.m.
- Wednesday, October 31<sup>th</sup> – Halloween - Kenhorst will observe Halloween from 6 to 8 p.m.
- Thursday, November 1<sup>st</sup> – Next Municipal Authority, at 6:00 p.m. and Council meeting at 7:00 p.m.

**ADJOURNMENT**

With no further business, Council adjourned at 8:44 p.m.

Respectfully submitted,



Jeri L. Diesinger

Kenhorst Borough Manager/ Secretary