

MEETING MINUTES OF KENHORST BOROUGH COUNCIL
November 1, 2018

CALL TO ORDER – NOVEMBER 1, 2018 BOROUGH COUNCIL BUSINESS MEETING

At 7:00 p.m. President A. Correnti called the November 1, 2018 meeting of the Kenhorst Borough Council to order with a pledge to the flag and roll-call. Also present: Mayor N. Hatzas and Councilmen K. DePasquale, Jr., K. Grassley, K. Holland, J. Smith, S. Stamm and R. Weidenheimer. Also in attendance, Fire Chief/Public Works Superintendent D. Hart, Reading Police Lt. Brian Cole, Borough Solicitor Jill E. Nagy, Esquire, Jeremy Brumbach of McCarthy Engineers and Borough Manager/Secretary-Treasurer, J. Diesinger Absent:

PERSONS WISHING TO BE HEARD – none

PRESIDENT OF COUNCIL –

- Approval of Minutes – Mr. Correnti presented the minutes for approval from the October 4, 2018 business meeting. *Mr. Stamm made a motion to approve the minutes with Mr. DePasquale offering a second. Motion passed unanimously.*

BOROUGH REPORTS –

- Mayor's Report – Mayor Hatzas was unable to provide the Mayor's report for October or November and will have both reports for the December meeting. The Mayor also brought up the recent Cumru Police incident and indicated that communication was not forthcoming.
- Reading Police Department Report – Lt. Cole provided the police report details for October verbally, since the October reports were not ready for the November 1st meeting. He also reported that the Halloween Haunt was patrolled with no incidents.
- Kenhorst VFD Chief Report – Chief Hart presented the October 2018 Fire Chief's activity report as follows: There were 0 fires in the Borough in October. The department received 48 calls for the month, 169 firefighters responded, average number of firefighters per call was 4, and total time spent was 19 hours and 21 minutes with no loss to the Borough. Chief Hart announced that the Fire Station was open on Halloween from 6 – 8 p.m. for trick or treaters to visit a safe environment and receive candy and that they received about 150 guests.
- Finance Report – *Mr. Weidenheimer made a motion to approve the bills paid in October and to accept the finance report which included a listing of the bills paid and a summary of the bank account balances. Mr. Smith provided a second. The motion passed unanimously.*
- Codes, Safety & Emergency Services Report – *No report.* Mrs. Diesinger noted that the report for October would be forthcoming from Kraft due to the early November Council meeting date.
- Personnel Report – *No report.*
- Property & Buildings Report – Mr. Holland and Mr. Hart presented a quote for the new utility truck lettering. *Mr. Holland made the motion to authorize Graber Letterin' Signs and Graphics to complete lettering on the Borough truck for a cost of \$720.00 with a second provided by Mr. DePasquale. Motion passed unanimously.*
- Sanitation Report – Mr. Stamm reported that Eagle Disposal was collecting extremely early – the company was given a time of 6:30 a.m. in spring to complete collection on New Holland Road prior to the start of rush hour, but reportedly they were in the neighborhoods as early as 5:15 a.m. Mrs. Diesinger will contact Eagle about the early start time and indicate that the 6:30 start was only for New Holland Road and the rest of the Borough was to be collected after that time.
- Streets Report – Mr. DePasquale and Mr. Hart reported that the 2018 road work project was completed and discussed speed bumps in the alley, because now that the potholes are filled in and the alley between Lancaster and Fern Avenues was paved, it is "like a race course".
 - The installation of speed bumps and/or a speed device was tabled.

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- In addition, Mr. Brumbach of the Borough Engineer's office reported on the safety issues along New Holland Road in the vicinity of Upland Avenue and also in the block on Harding between New Holland Road and Liberty. PennDOT had been out to meet with the Borough regarding the 1000 block of New Holland Road. There was discussion to add no parking on Harding between New Holland Road and Liberty Avenue. *A motion was made by Mr. DePasquale to add no parking on Harding between New Holland Road and Liberty Avenue. Mr. Grassley provided a second and the motion passed 4 – 3 (with Mr. Correnti, Mr. Holland and Mr. Weidenheimer voting “no”).*

MUNICIPAL AUTHORITY REPORTS –

- **Parks/Playground** – *K. Holland*
 - Mr. Holland reported the Community Center locks should be changed to a key card or fob. The Borough was issued a key, but the agreement was for a key card or fob. He plans to speak to Aaron Garner – the Bronco's Association president regarding the trucks and storage shed. We are still waiting to hear from Bill Stiles from Alvernia regarding the pavilion which was marked out – they still owe us a design plan if they anticipate construction in the spring.
- **Sanitary Sewer** – *D. Hart and J. Brumbach*
 - Inspection and all repairs to the sanitary sewer lines in Section 2 were completed for 2018 with the exception of 3 to 4 manholes that will need to be relined in 2019. The Authority approved the metering study sent to the PADEP. The Corrective Action Plan (CAP), due to PADEP in mid-December requires replacement of manholes in the trouble areas with bolt-down lids, installation of an inlet box at Manhole #9, continuation of the inflow and infiltration studies long term and an upsize of the interceptor if the prior changes do not mitigate sewage overflows along the interceptor line on Woodcrest Drive and along the trail and parking lot of the LCA church on High Boulevard. A meeting will be arranged between the Borough and Cumru Township to finalize the CAP. A meeting with the City of Reading Waste Water Treatment Plant (WWTP) personnel also has been scheduled to see if the Borough's flow from the pump station could be redirected from our collection area to Lancaster Avenue and then to the City's WWTP on Fritz's Island.
- **Stormwater** – *D. Hart and J. Brumbach*
 - Mr. Hart reported that Forino completed the sidewalk/stormwater work at the corner of Hoover and Fern Avenues and did a very nice job. Barwis Construction set a start date for this project in March 2019 for the stormwater project at Commonwealth at High Boulevards. They may do some test probes this year at the head walls, but nothing has been scheduled yet.

MISCELLANEOUS REPORTS

- **Solicitor's Report** – Ms. Nagy announced that the Borough Council conducted an executive session on October 22nd and again on October 30th to discuss personnel.
- **Borough Manager's Report** – Mrs. Diesinger provided Council with a written report of activities accomplished in September.

OLD/UNFINISHED BUSINESS –

- **2018 Road Work** – This work has been completed by New Enterprise Stone and Lime. Sealing of manholes was done as well as installed curbing at the end of the alley on the even side to stabilize the adjacent lawn area.

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- Traffic Safety Designs at Two Locations:
 - New Holland Road near Barbon's Tavern/Laundromat – *Discussed earlier in agenda.*
 - Harding Avenue between New Holland and Liberty – *Discussed earlier in agenda.*
- 2019 Draft Budget – Another meeting of Council has been scheduled for Tuesday, November 13, 2018 to discuss the 2019 Draft Budget – public notice for the meeting will be advertised.
- Animal Rescue League request to increase donation in 2019 – Mr. Weidenheimer reported that he attended a meeting at the Albright Center for Excellence in Local Government for municipalities to discuss the ARL request – municipalities would rather push the increase off a year to give time to plan. Mrs. Diesinger and the solicitor will look into the existing Borough codes and costs for stray animal drop offs and animal control costs versus an ARL donation.
- Amusement Tax - Mr. Stamm brought up the Halloween Haunt and asked about an amusement tax. Ms. Nagy noted that many municipalities institute an amusement tax to cover expenses caused by events such as the Halloween Haunt. However, she has looked into the topic and recommends something closer to a special events ordinance which would be specific to these types of events. An amusement tax would impact businesses that Council may not wish to impact and thinks a special events ordinance can be tailored to the Boroughs specific needs.

NEW BUSINESS –

- Authorize an amendment to General Codes to add parking violation within the yellow curb markings. *Mr. Weidenheimer made a motion to add no parking within yellow curb areas to the existing parking regulations. A second was made by Mr. Stamm and the motion passed by a vote of 5 to 2 (with Mr. DePasquale and Mr. Grassley voting “no”).*
- Park Avenue incident with Alvernia Team Bus - Mr. Hart indicated that the Alvernia team bus was stuck recently on Park Avenue after it prematurely turned onto Park instead of onto Upland Avenue to return to the University. He would like to make an adjustment to the current signage to relocate the “No Outlet” sign at Park Avenue. In addition, at the request of Officer Carter of the Reading Police Department, Mr. Hart recommended that two deer crossing signs be installed in the 1800 block of New Holland Road between the two vacant fields to alert the traveling public. *Mr. Grassley made the motion to relocate the No Outlet sign as discussed and purchase/install two deer crossing signs on New Holland Road. Mr. Weidenheimer provided the second and the motion passed with all voting “aye”.*

Final Remarks and Reminders –

- Tuesday, November 13th – Next 2019 Budget Meeting, at 6:00 p.m.
- Thanksgiving – Borough Hall will be closed on Thursday and Friday, November 22nd and 23rd.
- Thursday, November 1st – Municipal Authority meeting, at 6:00 and Council meeting at 7:00 p.m.

ADJOURNMENT

With no further business, Council adjourned at 8:01 p.m.

Respectfully submitted,

Jeri L. Diesinger
Kenhorst Borough Manager/ Secretary