

MEETING MINUTES OF KENHORST BOROUGH COUNCIL
December 6, 2018

CALL TO ORDER – DECEMBER 6, 2018 BOROUGH COUNCIL BUSINESS MEETING

At 7:00 p.m. President A. Correnti called the December 6, 2018 meeting of the Kenhorst Borough Council to order with a pledge to the flag and roll-call. Also present: Mayor N. Hatzas and Councilmen K. DePasquale, Jr., K. Grassley, K. Holland, S. Stamm and R. Weidenheimer. Also in attendance, Fire Chief/Public Works Superintendent D. Hart, Reading Police Lt. Brian Cole, Borough Solicitor Jill E. Nagy, Esquire and Borough Manager/Secretary-Treasurer, J. Diesinger Absent: J. Smith

PERSONS WISHING TO BE HEARD – none

PRESIDENT OF COUNCIL –

- Approval of Minutes – Mr. Correnti presented the minutes for approval from the November 1, 2018 business meeting. *Mr. DePasquale made a motion to approve the minutes with Mr. Stamm offering a second. Motion passed unanimously.*

BOROUGH REPORTS –

- Mayor's Report – Mayor Hatzas provided the Mayor's report for October and November – local police fines collected - \$625.00, clerk of courts fines collected - \$7.10 and District Justice fines collected - \$868.02 for a total of \$1,501.12.
- Reading Police Department Report – Lt. Cole provided the police report details for October and November. He also reported that 40 citations were issued during a recent speed detail. Most violators were non-residents. In addition, he is coordinating police support during the Holiday Parade on Saturday, December 15th. Lt. Cole also announced that both Officers Smith and Carter will continue their roles as day and night patrolmen, respectively.
- Kenhorst VFD Chief Report – Chief Hart presented the November 2018 Fire Chief's activity report as follows: There were 3 fires in the Borough in November. The department received 54 calls for the month, 255 firefighters responded, average number of firefighters per call was 5, and total time spent was 23 hours and 35 minutes with no loss to the Borough. Chief Hart announced the Holiday Parade on Saturday, December 15th starting at 1 p.m. at the Plaza and the Children's Party at the Social Quarters about 2 p.m. after the parade.
- Finance Report – *Mr. Weidenheimer made a motion to approve the bills paid in November including the annual Fire Company stipends and to accept the Treasurer's report which included a monthly income and expenditures report and a summary of the bank account balances. Mr. DePasquale provided a second. The motion passed unanimously.*
- Codes, Safety & Emergency Services Report – Mr. DePasquale provided a report for November from Kraft Code Services and noted that the open permit list was updated and on the bulletin board. Mr. Weidenheimer asked the solicitor about the property at 1610 Hancock Boulevard which has drainage issues in the side yard. Ms. Nagy will research what options are available to mitigate the situation.
- Personnel Report – *No report.*
- Property & Buildings Report – Mr. Holland reported that signage was installed on the utility truck.
- Sanitation Report – Mr. Stamm reported that he is preparing a letter to be sent to Eagle Disposal regarding trash and recycling collections extremely early in the Borough. The company was given a time of 6:30 a.m. in spring to complete collection on New Holland Road prior to the start of rush hour, but reportedly they were in the neighborhoods as early as 5:15 a.m. Mrs.
- Streets Report – Mr. DePasquale and Mr. Hart reported that the 2018 road work is complete except installation of three manhole risers. *A motion was made by Mr. DePasquale to pay the New Enterprise Stone and Lime invoice with the following exceptions – withhold 10% retainage and*

MEETING MINUTES OF KENHORST BOROUGH COUNCIL
December 6, 2018

deduct \$499.64 for “wait time” which was not the fault of the Borough. Mr. Grassley provided a second and the motion passed unanimously.

MUNICIPAL AUTHORITY REPORTS –

- **Parks/Playground** – *K. Holland*
 - Mr. Holland reported we are still waiting to hear from Bill Stiles from Alvernia regarding the pavilion which was marked out – they still owe us a design plan if they anticipate construction in the spring.
- **Sanitary Sewer** – *K. DePasquale*
 - Mr. DePasquale reported that the Corrective Action Plan was submitted to the Borough for review. *Mr. Weidenheimer made a motion to authorize submittal of the joint metering study and corrective action plan as amended to the PADEP for review. Mr. Holland provided a second and the motion passed unanimously.*
- **Stormwater** – *D. Hart*
 - Mr. Hart reported that Barwis Construction has set a start date for this project in March 2019 for the stormwater project at Commonwealth at High Boulevards. They have scheduled test probes next week at the head walls. Mr. DePasquale indicated that the stormwater easement repair work behind Sunoco is on the radar for Spring of 2019.

MISCELLANEOUS REPORTS

Solicitor’s Report – Ms. Nagy announced that the Borough Council will need an executive session at some point this evening to discuss personnel. Mr. Stamm asked if there will be any complications regarding the Charles Price Auto issues stemming from Pennsylvania Attorney General Josh Shapiro November announcement of 20 legal actions taken against auto dealers and salespeople in 11 counties, including four dealers in Berks, for deceptive advertising. The actions were part of a sweep that targeted auto dealers and their salespeople who advertised vehicles for sale without disclosing as required by law that the dealer conducted the sale.

- Ms. Nagy indicated that no action is needed at this time, but may eventually receive a notice regarding this issue.
- **Borough Manager’s Report** – *no report.*

OLD/UNFINISHED BUSINESS –

- **Traffic safety on Harding and New Holland Road** - *Harding will be discussed later in agenda and New Holland Road is tabled until 2019.*
- **Previously tabled:**
 - Speed bumps in alley between Fern and Lancaster Avenues - *tabled*
 - Authorize repair of damaged pedestrian hand railing on NHR – *waiting for additional quote*
 - Authorize install of 9 Atlas lighting units w/motion sensors - *waiting for additional quote*
 - Authorize new circuit sub panel in garage area, new wiring - *waiting for additional quote*

New Business

- **Authorize purchase of new iPad and phone for Manager** – *Mr. Grassley made the motion to provide phone and iPad for new manager with Mr. Weidenheimer providing a second. Motion passed unanimously.*
- **Authorize purchase of new laptop for Tax Collector** - *tabled*
- **Authorize to pay 2018 Road Work** – see above under Streets Report

MEETING MINUTES OF KENHORST BOROUGH COUNCIL
December 6, 2018

- Authorize advertisement of Ordinance # _____ - Amends parking regulations on Harding and within yellow curbs – Mr. DePasquale made the motion with Mr. Grassley providing a second. Motion passed by a vote of 5-1 (Mr. Weidenheimer voted “No”)
- Authorize advertisement of Ordinance # _____ - 2019 Tax Rate Adjustment (.214 – Emer. Services) – Mr. Weidenheimer made the motion to advertise the Tax Rate for 2019 with a second provided by Mr. DePasquale – motion passed unanimously.
- Authorize advertisement of 2019 Draft Budget - \$2,462,716 (\$86,000 was added for liquid fuels) – Mr. Weidenheimer made the motion to advertise the 2019 Proposed Budget with a second provided by Mr. DePasquale – motion passed unanimously.
- Authorize advertisement of Ordinance # _____ - 2019 Solid Waste-Recycling program rate change – Mr. Weidenheimer made the motion with Mr. Stamm providing a second – motion passed unanimously.
- Authorize advertisement of Resolution # _____ - 2019 Council, Authority and PC meeting dates – Mr. DePasquale made the motion with a second provided by Mr. Weidenheimer – motion passed unanimously.
- Authorize advertisement of Special Council meeting date of Wednesday, December 26, 2018 at 6:00 p.m. to consider adoption of 2019 Budget – Mr. Grassley made the motion with a second provided by Mr. Stamm – motion passed unanimously.
- Fern Avenue Driveway Apron Complaint – Mr. DePasquale brought this issue to Council’s attention – tabled until the January meeting.

Final Remarks and Reminders –

- Saturday, December 15th Holiday Parade and Children’s Party
- Wednesday, December 26, 2018 at 6:00 p.m. - Special Council meeting to address budget
- Wednesday December 26, 2018 at 7:00 p.m. - Planning Commission meeting to consider revised annexation plan for Wingate Terrace Development
- Tuesday, January 1, 2019 - New Year’s Day - No Council Workshop
- Thursday, January 3, 2019 at 6:00 p.m. - Next Municipal Authority meeting
- Thursday, January 3, 2019 at 7:00 p.m. - Next Council meeting

Adjournment -

With no further business, Council adjourned and went into an executive session at 7:54 p.m.

Respectfully submitted,

Jeri L. Diesinger
Kenhorst Borough Manager/Secretary-Treasurer