

**Borough of Kenhorst**  
339 S. Kenhorst Blvd, Kenhorst, PA 19607  
(610) 777-7327  
**Code Enforcement**

Registration Fee \$ \_\_\_\_\_ Date \_\_\_\_\_  
Inspection Fee \$ \_\_\_\_\_ Date \_\_\_\_\_  
Inspector \_\_\_\_\_ Date \_\_\_\_\_  
Re-Inspect Fee \$ \_\_\_\_\_ Date \_\_\_\_\_

**Rental Unit Registration and License Application**

**1. New Registration**  **Renewal**  **Change in Owner/Property Manager**

**2. RENTAL PROPERTY ADDRESS**

Rental Address: \_\_\_\_\_ City: \_\_\_\_\_  
# of Unit(s): \_\_\_\_\_ Type of Rental Unit:  Single-Family  Duplex (Two Family)  Multi-Family (3+ Units)

**3. OWNER INFORMATION**

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
Phone Numbers: Day: \_\_\_\_\_ Email: \_\_\_\_\_  
Cell: \_\_\_\_\_ FAX: \_\_\_\_\_

*Emergency Representative:* \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
Phone Numbers: Day: \_\_\_\_\_ Evening: \_\_\_\_\_  
Cell: \_\_\_\_\_ FAX: \_\_\_\_\_

**4. PROPERTY MANAGEMENT INFORMATION**

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
Phone Numbers: Day: \_\_\_\_\_ Email: \_\_\_\_\_  
Cell: \_\_\_\_\_ FAX: \_\_\_\_\_

**5. RENTAL UNIT(S) INFORMATION** *(Attach additional sheets as necessary)*

**Unit #1** (Number of sleeping rooms in this unit: \_\_\_\_\_ )

Names of Current Occupants: \_\_\_\_\_

Utilities: Owner's Responsibility:  Heat  Electric  Water  Sewer  Yard Maintenance  
Tenant's Responsibility:  Heat  Electric  Water  Sewer  Yard Maintenance

**Unit #2** (Number of sleeping rooms in this unit: \_\_\_\_\_ )

Names of Current Occupants: \_\_\_\_\_

Utilities: Owner's Responsibility:  Heat  Electric  Water  Sewer  Yard Maintenance  
Tenant's Responsibility:  Heat  Electric  Water  Sewer  Yard Maintenance

**Unit #3** (Number of sleeping rooms in this unit: \_\_\_\_\_ )

Names of Current Occupants: \_\_\_\_\_

Utilities: Owner's Responsibility:  Heat  Electric  Water  Sewer  Yard Maintenance  
Tenant's Responsibility:  Heat  Electric  Water  Sewer  Yard Maintenance

**6. OWNER/AGENT CERTIFICATION** – I hereby attest to the truth and accuracy of the information contained in this application and grant the Borough of Kenhorst permission to conduct any and all inspections (if required) and affirm that all tenants of the subject property will be informed of required and scheduled inspections.

Signature \_\_\_\_\_

Printed name \_\_\_\_\_

Date \_\_\_\_\_