

ROBESON TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
November 15, 2011

The Regular Meeting of the Board of Supervisors of Robeson Township was called to order by Chairman Feeg at 7:05PM prevailing time. The meeting took place in the Robeson Township Municipal Building located on Route 724 in Gibraltar, Berks County, Pennsylvania. BOS members present were Supervisors Brown, Love, Smith & Deeds. Also present: Solicitor Christopher Hartman, Engineer Gary Kraft, Police Chief Mark T. Phillips, Road Crew Leader William Lanza & Manager Thomas C. Keim.

Pledge to the Flag and Moment of Silence

ROADS, CODES & PUBLIC PROPERTY

Mr. Boulanger from Kraft Codes Services advised the Board on the Conrad Property situation; the 90 St. John's Road property has been cleaned up and there will be no need for a hearing; reported on a complaint at 15 Seyfert Drive, letter was sent to property owner for this property and another property on Seyfert Drive the same person owns; reported on a pending matter on Plow Road; advised the Board on the current state of driveways that were paved without inspections were done incorrectly. Mr. Boulanger will pursue.

Joseph & Bonnie Nimerfroh requested moving a speed limit sign at 430 Quaker Hill Road. The Nimerfroh have offered to pay \$100.00 toward moving the sign. Manager Keim was instructed to communicate that \$100.00 would not cover the costs and inform them that the \$100.00 would cover the engineering costs plus they would have to cover the cost of to move the sign. Supervisor Smith made a motion to authorize Manager Keim to send the Nimerfroh's a letter advising them of the Board's decision. Supervisor Deeds seconded the motion and on a roll call passed unanimously.

Mr. Lanza reported that the windshield in the pickup truck needs body work before the new windshield can be replaced. He was instructed to get four quotes from body shops in the township.

Mr. Lanza announced that they expect to be done paving on Rock Hollow on Thursday. Supervisor Love made a motion to pave Fire Tower if there is money left in this year's budget. Chairman Feeg seconded the motion and on a roll call passed unanimously.

Supervisor Smith made a motion to have Engineer Kraft, Mr. Lanza and Mr. Wicklein devise a long term Master plan for future road work. Supervisor Love seconded the motion and on a roll call passed unanimously.

POLICE

There were four bids received for the 2003 Ford Crown Victoria with the highest at \$1,500.00 submitted by Joe Garbowski. Supervisor Brown made a motion to award the bid was awarded to Joe Garbowski for \$1,500.00. Supervisor Love seconded the motion and on a roll call passed unanimously.

The Police Mutual Aid was discussed which has an automatic renewal each year. Supervisor Smith made a motion to enact Ordinance 11-05. Chairman Feeg seconded the motion and on a roll call passed unanimously.

Supervisor Smith made a motion to approve the intergovernmental cooperation agreement with Birdsboro. Supervisor Brown seconded the motion and on a roll call passed unanimously.

Chief Phillips presented quotes and information for three Cody mobile computers.

Chief Phillips requested a Petty Cash fund to give change for accident reports and alarm permits. Supervisor Smith made a motion to establish Police Petty Cash in the amount of \$25.00. Supervisor Love seconded the motion and on a roll call passed unanimously.

Chief Phillips requested to establish Postage fund stating at \$100.00. Supervisor Smith made a motion to establish a Postage fund in the amount of \$100.00. Supervisor Deeds seconded the motion and on a roll call passed unanimously.

Chief Phillips commented on Police Officers being called as witnesses on civil cases. Solicitor Hartman discussed the topic with the Board for fees. The discussion was tabled for executive session.

CORRESPONDENCE

A letter was received from State Representative David M Maloney, Sr. on unfunded mandates on November 30, 2011 at the Amity Township Building.

CITIZENS CONCERNS

Debbie McMenamin presented pictures and a letter of intent looking to elevate her property with a grant from FEMA/PEMA. A hazard interim the paperwork to file the grant must be from the township not the property owner. Supervisor Deeds made a motion to execute letter of intent pre-application. Supervisor Brown seconded the motion and on a roll call passed unanimously.

APPROVAL PAYMENT OF BILLS

Supervisor Smith moved to pay bills for the period of October 15, 2011 thru November 14, 2011. Following a second by Supervisor Deeds the motion and on a roll call passed unanimously. Supervisor Deeds abstaining from Green Hills Equipment and Chairman Feeg abstained from his payment.

APPROVE MINUTES

All of the Supervisors Minutes were reviewed and unanimously approved upon a motion by Supervisor Deeds that was seconded by Supervisor Smith.

APPROVAL OF REPORTS FOR OCTOBER 2011

The Treasurer's Summary/Report, Sewer Report, Road & Building Reports & Police Report were reviewed and unanimously approved upon a motion by Supervisor Smith that was seconded by Supervisor Deeds.

PLANNING & ENGINEERING

Corbett Estate Subdivision Planning Modules were review by the Planning Commission and Mr. Kraft asked the Board to approve. Supervisor Deeds made a motion to approve the Corbett Estate Subdivision Planning modules. Supervisor Smith seconded the motion and on a roll call passed unanimously.

Schultz Tract Final Subdivision was reviewed by Mr. Kraft listing the items needed to release plans. Supervisor Deeds made a motion to approve the Schultz Tract Final Subdivision Phase 1 subject to Kraft Engineering letter. Supervisor Smith seconded the motion and on a roll call passed unanimously.

Engineer Kraft reviewed Schultz Tract Subdivision Phase 2. Supervisor Deeds made a motion to approve the Schultz Tract Final Subdivision Phase 1 subject to Kraft Engineering letter dated November 11, 2011 and dedication of the street right of way. Supervisor Smith seconded the motion and on a roll call passed unanimously.

SOLICITOR

Solicitor Hartman extended an invitation to all Supervisors to a seminar at Hartman Shurr office in December.

Solicitor Hartman reviewed the zoning ordinance amendment relating to Emergency Radio Communications for a countywide cell tower in Robeson Township. Chairman Feeg moved to advertise a public hearing and to submit to Berks County Planning Commission. Supervisor Brown seconded the motion and passed on a roll call with Supervisor Deeds adding as long as no commercial use.

OTHER

A request from the Berks County DA office requesting a donation of \$250.00 be contributed to the County Crime Alert Program. Chairman Feeg made a motion to donate the money. Supervisor Love seconded the motion and on a roll call passed unanimously.

Supervisor Deeds made a motion to advertise the 2012 meeting schedule. Supervisor Smith seconded the motion and on a roll call passed unanimously.

Supervisor Love made a motion to authorize Ms. Farrell to attend the Benecon Municipal Benefits Seminar in Harrisburg November 18, 2011. Supervisor Smith seconded the motion and on a roll call passed unanimously.

MaryEllen Mahan submitted a letter of resignation from the EAC. Supervisor Deeds made a motion to send a letter of thanks for her services and accept her letter of resignation. Supervisor Smith seconded the motion and on a roll call passed unanimously.

Supervisor Brown made a motion to allow Manager Keim to go forward with putting radio communication in the Boonetown Road building. Supervisor Love seconded the motion and on a roll call passed unanimously.

The Board reviewed Term Expirations and decided to table until the next Budget meeting when all position that need to be filled are determined.

The BOS recessed to **Executive Session** @ 9:09PM upon a motion by Supervisor Deeds that was seconded by Supervisor Smith; reconvened @ 9:38PM. Board discussed insurance wording for snow plow contractors.

There being no further business, the BOS unanimously adjourned @ 9:50PM upon a motion by Supervisor Smith that was seconded by Supervisor Deeds and on a roll call passed unanimously.

Respectfully Submitted,
Geraldine Sensenig,
Asst. Recording Secretary