

ROBESON TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
December 20, 2011

The Regular Meeting of the Board of Supervisors of Robeson Township was called to order by Chairman Feeg at 7:00PM prevailing time. The meeting took place in the Robeson Township Municipal Building located on Route 724 in Gibraltar, Berks County, Pennsylvania. BOS members present were Supervisors Brown, Love, Deeds & Smith. Also present were Solicitor Christopher Hartman, Engineer Gary Kraft, Police Chief Mark T. Phillips, Road Master David Wicklein, Road Crew Leader William Lanza & Manager Thomas C. Keim.

Pledge to the Flag and Moment of Silence

PUBLIC HEARING

Emergency Services Telecommunication Facility (Enact Ordinance #11-06) – Solicitor Hartman called the Hearing to Order @ 7:06PM, explained what the proposed Ordinance entails and asked if there was any public comment. There being no public comment, Solicitor Hartman closed the Hearing at 7:09PM. Supervisor Brown moved to enact Ordinance #11-06. Following a second by Supervisor Love, the motion passed unanimously.

ROADS, CODES & PUBLIC PROPERTY

Road Master Wicklein discussed complaints that are being taken care of by the Road Maintenance Department. He also noted that the “shop” at the 8 Boonetown Road location is still in the process of being set up.

Crew Leader Lanza reported on the set up for the Sterling truck. Also, the chipper has been being used and is now being used by Birdsboro Borough. Following discussion, the Road Crew will compile a list of hanging limbs and try to contact Met Ed for help.

Complaint 15 Seyfert Drive – Joe Boulanger of Kraft Code Services reported a certified letter as well as a letter via regular U.S. Mail was sent to the property owner; the certified letter was not picked up however the other letter was received. The pool was removed and debris around it was cleaned up and there is 1 unlicensed & 1 licensed vehicle on the property. Since no progress has been made in the last month, Mr. Boulanger requested a public hearing be held at the January BOS Regular Meeting. Supervisor Smith moved to authorize Solicitor Hartman to prepare a letter to the property owner and to advertise the public hearing; following a second by Chairman Feeg, the motion passed unanimously.

Conrad - Status Update – Mr. Boulanger stated progress is being made. Mr. Conrad contacted the Fire Department to plan a “controlled burn” with no hazardous materials being involved.

POLICE

Correspondence from Birdsboro Police Department – Chief Phillips reviewed a letter of thanks from the Birdsboro PD for help with apprehending a theft suspect.

Building Renovations – Two cost estimates are in process of being received for having a window installed in the vestibule as well as electronic locks for the outer & inner front door and intercom system. Two estimates have been received to place lettering on the front door in the amounts of \$180.00 & \$160.00. Supervisor Deeds moved to authorize Chief Phillips to have the lettering done consistent with the current Robeson Township logo not to exceed \$225.00. Following a second by Supervisor Smith, the motion passed unanimously.

Chief Phillips reported domestic calls are increasing.

APPROVAL PAYMENT OF BILLS

Supervisor Smith moved to pay bills for the period of November 15, 2011 thru December 16, 2011. Following a second by Supervisor Deeds, the motion passed unanimously.

APPROVE MINUTES

The Supervisors Special Meeting Minutes of December 9th, Workshop Minutes of November 10th, Regular Meeting Minutes of November 15th, Budget Meeting Minutes of November 22nd, 30th & December 6th were reviewed. Supervisor Smith moved to approve the minutes with the following amendments:

- Workshop Minutes of November 10th – add all BOS that were present
- Regular Meeting Minutes of November 15th – change “\$250.00 by” to “\$250.00 be” under **OTHER**

Following a second by Chairman Feeg, the motion passed unanimously.

APPROVAL OF REPORTS FOR NOVEMBER 2011

The Treasurer's Summary/Report, Sewer Reports including October, Road & Building Reports, Police Report as well as the Fire Report for Geigertown FC & Fire Report for Gibraltar FC from October were reviewed and unanimously approved upon a motion by Supervisor Deeds that was seconded by Supervisor Smith.

PLANNING & ENGINEERING

Green Hills Subdivision – planning module review – conditional approval – Engineer Kraft stated the PC & SEO recommend submission of the planning modules to DEP for their review. The BOS unanimously agreed upon a motion by Supervisor Deeds that was seconded by Supervisor Smith.

Also, the PC & Engineer Kraft recommended the BOS conditionally approval the preliminary / final subdivision plan subject to signatures and the outstanding items in the review letter dated November 23, 2011. The BOS unanimously agreed upon a motion by Supervisor Deeds that was seconded by Chairman Feeg.

Corbett Estate Subdivision – waiver requests – Engineer Kraft reviewed the requested waivers for approval; He and the PC recommend approval of the following:

§302. related to providing miscellaneous topographic details on the plans

§503. related to providing elevations on the non-frontage tract corner markers

§507.E.7. related to providing frontage improvements in addition to the right-of-way required to realign the hard curve on Mullen Hollow Road

Supervisor Love moved to approve the requested waivers; following a second by Supervisor Deeds, the motion passed unanimously.

Plan time extensions thru 3/31/12 (Expire 12/31/11):

Engineer Kraft reviewed the requests and stated that required documentation has been received for those listed with the exception of both Preserve @ Geiger's Mill Plans. Supervisor Deeds moved to approve the time extensions with the exception of both Preserve @ Geiger's Mill Plans; following a second by Supervisor Smith the motion passed unanimously.

Preserve at Geiger's Mill-Single (P)

Parkside Subdivision (P)

Beaver Run Sub (P)

Preserve at Geiger's Mill-Town. (P)

Gibraltar Estates (P)

Quaker Ridge V Sub (P)

Corbett Estate Subdivision (P/F)

Park View Estates Sub (P)

Stone Ridge Subdivision (P)

Cedar Hill Estates (P)

Engineer Kraft further explained that a letter has been sent to the attorney for the owner of both Preserve @ Geiger's Mill Developments that their plan will be rejected due to no response for an extension and for payment of all outstanding planning fees if not received by December 20th. Supervisor Deeds moved to approve the extensions pending receipt of the required documentation or to reject the plan for non-compliance with applicable township ordinances if the required submittals have not been received; following a second by Supervisor Love, the motion passed on the following roll call vote:

Feeg - No

Brown - Yes

Smith - No

Love - Yes

Deeds - Yes

Mustang Lane Subdivision – waiver request – conditional approval – Engineer Kraft stated that he and the PC recommend approval of the waiver request of §301.B.1. related to plan scale and conditional plan approval subject to completion of the remaining items listed in his review letter. Chairman Feeg moved to approve the waiver & conditionally approve the plan. Following a second by Supervisor Deeds, the motion passed unanimously.

Redstone Valley Plans & Review Zoning Amendment Request – Henry Koch, Esquire reviewed the proposed Zoning Ordinance amendment to include a definition for a rural private meeting, recreational & educational facility & business retreat. Following discussion, Chairman Feeg moved to defer review of this request to the PC; Supervisor Brown seconded the motion which passed unanimously.

SOLICITOR

Liquor License Transfer – Chairman Feeg moved to authorize Solicitor Hartman & Chief Phillips to prepare an application form and to set a fee of \$750.00 in order to hold a public hearing as required by state law. Following a second by Supervisor Smith, the motion passed unanimously.

FINANCE

Adopt Resolution #11-26 Police Vacation Buy Back & Resolution's #11-28 & #11-29 Fixing the Various Tax Rates for 2012 – The Resolution's were unanimously adopted upon a motion by Supervisor Deeds that was seconded by Supervisor Smith.

OTHER

Authorize Berks Envirotech to Send Notices of Violation – Supervisor Deeds moved to authorize sending the notices; following a second by Supervisor Smith, the motion passed unanimously.

Authorize System Design Engineering to Advertise the Township-wide Act 537 (30-day public comment period) – Supervisor Smith moved to authorize the advertisement by SDE; following a second by Supervisor Deeds, the motion passed unanimously.

Review Term Expirations & Letter(s) of Interest - Reviewed

The BOS recessed to **Executive Session** @ 8:59PM upon a motion by Supervisor Deeds that was seconded by Supervisor Smith; reconvened @ 9:37PM.

The BOS discussed the proposed water supply system for Cedar Hill Estates. Supervisor Brown moved have the Township Engineer and Planning Commission look into the possibility of the water mains and hydrants and in turn leasing them back the water provider. Following a second by Chairman Feeg, the motion passed unanimously.

There being no further business, the BOS unanimously adjourned @ 9:58PM upon a motion by Chairman Feeg that was seconded by Supervisor Deeds.

Respectfully Submitted,
Kathleen C. Farrell,
Recording Secretary