

**ROBESON TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
January 7, 2013**

The Reorganization Meeting of the Robeson Township Board of Supervisors for the year 2013 was held Monday evening, January 7, 2013 at the Robeson Township Municipal Building. The meeting was called to order at 6:10PM by Supervisor Feeg. Present for the meeting were Supervisors Feeg, Deeds, Love & Smith; Supervisor Brown was absent. Also present was Manager Keim.

A motion was made by Supervisor Deeds, seconded by Supervisor Love to nominate Manager Keim as **Temporary Chairman** for 2013 Reorganization.

Roger K. Feeg	-	Yes	<u> √ </u>	No	_____
R. Douglas Love	-	Yes	<u> √ </u>	No	_____
Robert Deeds Jr.	-	Yes	<u> √ </u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u> √ </u>	No	_____

The temporary chairman entertained a motion to appoint a **Chairman of the Board of Supervisors** for 2013. Supervisor Love moved to appoint Supervisor Feeg as Chairman, after a second by Supervisor Smith, the vote was as follows:

Roger K. Feeg	-	Yes	<u> √ </u>	No	_____
R. Douglas Love	-	Yes	<u> √ </u>	No	_____
Robert Deeds Jr.	-	Yes	<u> √ </u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u> √ </u>	No	_____

Chairman Feeg assumed the Chair for the remainder of the meeting.

Supervisor Deeds moved to appoint Supervisor Love, as the **Vice-Chairman** of the Board of Supervisors for 2013. After a second by Chairman Feeg, the vote was as follows:

Roger K. Feeg	-	Yes	<u> √ </u>	No	_____
R. Douglas Love	-	ABSTAINED			
Robert Deeds Jr.	-	Yes	<u> √ </u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u> √ </u>	No	_____

A motion was made by Supervisor Deeds, seconded by to appoint Supervisor Brown as **Township Secretary** for 2013. The vote follows:

Roger K. Feeg	-	Yes	<u> √ </u>	No	_____
R. Douglas Love	-	Yes	<u> √ </u>	No	_____
Robert Deeds Jr.	-	Yes	<u> √ </u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u> √ </u>	No	_____

A motion was made by Chairman Feeg, seconded by Supervisor Smith to appoint Manager Keim as **Assistant Township Secretary** for 2013. The vote follows:

Roger K. Feeg	-	Yes	<u> √ </u>	No	_____
R. Douglas Love	-	Yes	<u> √ </u>	No	_____
Robert Deeds Jr.	-	Yes	<u> √ </u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u> √ </u>	No	_____

A motion was made by Chairman Feeg, seconded by Supervisor Smith to appoint Manager Keim as **Township Treasurer** for 2013. The vote follows:

Roger K. Feeg	-	Yes	<u> √ </u>	No	_____
R. Douglas Love	-	Yes	<u> √ </u>	No	_____
Robert Deeds Jr.	-	Yes	<u> √ </u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u> √ </u>	No	_____

Chairman Feeg read the following appointments to Township Offices:

- | | | | |
|-----|---|---|--|
| 1. | Township Manager | - | Thomas C. Keim |
| 2. | Township Recording Secretary | - | Kathleen C. Farrell |
| 3. | EAC & GAJA Liaison – Supervisor | - | Roger K. Feeg |
| 4. | Engineer for Township and Park & Recreation | - | Gary Kraft, P.E. |
| 5. | Code Enforcement Officer, Building & Zoning Officer | - | Kraft Code Services |
| 6. | Alternate Building, Zoning & Code Enforcement Officer | - | Gary Kraft, P.E. |
| 7. | Emergency Management Coordinator | - | Galen L. Brown |
| 8. | Alternate Emergency Management Coordinator | - | VACANT |
| 9. | Township Plumbing Inspector | - | Kraft Code Services |
| 10. | Vacancy Board | - | VACANT |
| 11. | Sewage Enforcement Officer | - | Berks EnviroTech:
Cynthia E. Hix
Allen W. Madeira
Frederick E. Balliett |
| 12. | Alternate Sewage Enforcement Officer | - | Technicon Enterprises |

Supervisor Deeds moved to affirm/reaffirm the appointments for 2013 listed above. After a second by Supervisor Smith, the vote was as follows:

Roger K. Feeg	-	Yes	<u> √ </u>	No	_____
R. Douglas Love	-	Yes	<u> √ </u>	No	_____
Robert Deeds Jr.	-	Yes	<u> √ </u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u> √ </u>	No	_____

Supervisor Smith moved to appoint Hartman Shurr as **Solicitor for the Township, Planning Commission and Park and Recreation Board**. After a second by Supervisor Deeds, the vote was as follows:

Roger K. Feeg	-	Yes	<input checked="" type="checkbox"/>	No	_____
R. Douglas Love	-	Yes	<input checked="" type="checkbox"/>	No	_____
Robert Deeds Jr.	-	Yes	<input checked="" type="checkbox"/>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<input checked="" type="checkbox"/>	No	_____

Supervisor Love moved to appoint Chairman Feeg as **Delegate to the 2013 P.S.A.T.S. Convention**. After a second by Supervisor Smith, the vote was as follows:

Roger K. Feeg	-	Yes	<input checked="" type="checkbox"/>	No	_____
R. Douglas Love	-	Yes	<input checked="" type="checkbox"/>	No	_____
Robert Deeds Jr.	-	Yes	<input checked="" type="checkbox"/>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<input checked="" type="checkbox"/>	No	_____

Supervisor Deeds moved to reappoint the following members to their respective positions for a new term:

1. Gregg Eshelman - Planning Commission term ends 1/17
2. Devendra Shendge - Zoning Hearing Board term ends 1/16
3. Douglas Reigh - Zoning Hearing Board term ends 1/16
4. 2nd Alternate Thomas Whyte - Zoning Hearing Board term ends 1/16
5. Margaret McLean - Municipal Authority term ends 1/18
6. Harold Steve - Municipal Authority term ends 1/18
7. Christopher Smith - Environmental Advisory Council term ends 1/16

After a second by Supervisor Love the vote for Gregg Eshelman, Devendra Shendge, Douglas Reigh, Thomas Whyte, Margaret McLean, Harold Steve and Christopher Smith was as follows:

Roger K. Feeg	-	Yes	<input checked="" type="checkbox"/>	No	_____
R. Douglas Love	-	Yes	<input checked="" type="checkbox"/>	No	_____
Robert Deeds Jr.	-	Yes	<input checked="" type="checkbox"/>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<input checked="" type="checkbox"/>	No	_____

Motion was made by Chairman Feeg to set the **Treasurer's Bond at \$800,000.00** for 2013. This bond is to be filed with the Board of Auditors. After a second by Supervisor Love, the vote was as follows:

Roger K. Feeg	-	Yes	<input checked="" type="checkbox"/>	No	_____
R. Douglas Love	-	Yes	<input checked="" type="checkbox"/>	No	_____
Robert Deeds Jr.	-	Yes	<input checked="" type="checkbox"/>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<input checked="" type="checkbox"/>	No	_____

Supervisor Smith moved to set the following salaries for 2013:

Township Manager Thomas C. Keim at \$56,650.00 annual salary. Township Administrative Assistant Kathleen C. Farrell at \$22.53 hourly salary. In addition to the hourly

salary, Administrative Assistant overtime will be paid at 1½ x the hourly rate. Also, in addition to the hourly salary, Road Maintenance Workers emergency compensation shall be paid at 1½ x the hourly rate for necessary and reasonable emergency roadwork, both labor and supervisory time, as per the Teamsters Contract, which shall be recorded by the time clock.

After a second by Supervisor Deeds, the vote was as follows:

Roger K. Feeg	-	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
R. Douglas Love	-	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Robert Deeds Jr.	-	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

Supervisor Deeds moved to **set salaries for all uniformed and non-uniformed employees as listed in the applicable labor agreements**. Salaries for uniformed employees shall be as stated in the contract in effect as of 1/1/10. After a second by Supervisor Smith, the vote was as follows:

Roger K. Feeg	-	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
R. Douglas Love	-	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Robert Deeds Jr.	-	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

Motion was made by Supervisor Deeds, seconded by Supervisor Love to have the **2013 Meetings** for Robeson Township elected and appointed boards to be held in the Municipal Meeting Room located at 2689 Main Street, Birdsboro, PA 19508 as follows:

1. **Supervisors Regular Public Meeting** held the third Tuesday of each month at 7:00PM.
2. **Planning Commission Meeting** held the first Monday of each month at 7:00PM.
3. **Municipal Sewer Authority Meeting** held on the third Monday of each month at 7:00PM.
4. **Board of Parks and Recreation** held on the fourth Monday of each month at 6:30PM.
5. **Environmental Advisory Council** held on the first Thursday bi-monthly at 7:00PM.
6. **Zoning Hearing Board Meeting** held on the fourth Thursday of each month at 7:00PM as needed.
7. **Supervisors Workshop Meeting** held on the Thursday before the third Tuesday of each month at 7:00PM.

The vote was as follows:

Roger K. Feeg	-	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
R. Douglas Love	-	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Robert Deeds Jr.	-	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

Supervisor Deeds moved to adopt Resolution #13-01 to appoint a certified or competent public accountant or a firm of certified or competent public accountants, which shall be registered in the Commonwealth of Pennsylvania, to make an examination of all accounts of the Township for the next fiscal year stated in the resolution, and determine the compensation of the appointed accountant for 2013. After a second by Supervisor Smith, the vote was as follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert Deeds Jr.	-	Yes	<u>√</u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

Supervisor Deeds moved to authorize Robeson Township to join the Township Emergency Management Association (Full Membership) @ a cost of \$125.00. After a second by Supervisor Love the vote was as follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert Deeds Jr.	-	Yes	<u>√</u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

There being no further business, Supervisor Deeds moved to adjourn the meeting at 6:29PM. After a second by Supervisor Love the vote was as follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert Deeds Jr.	-	Yes	<u>√</u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

Respectfully submitted,
 Thomas C. Keim,
 Township Manager