

**ROBESON TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
January 6, 2014**

The Reorganization Meeting of the Robeson Township Board of Supervisors for the year 2014 was held Monday evening, January 6, 2014 at the Robeson Township Municipal Building. The meeting was called to order at 6:05PM by Supervisor Feeg. Present for the meeting were Supervisors Deeds & Smith. Also present was Manager Thomas C. Keim.

PLEDGE TO THE FLAG AND MOMENT OF SILENCE

A motion was made by Supervisor Smith, seconded by Supervisor Deeds to nominate Manager Keim as **Temporary Chairman** for 2014 Reorganization.

Roger K. Feeg	-	Yes <u> √ </u>	No _____
R. Douglas Love	-	ABSENT	
Robert L. Deeds Jr.	-	Yes <u> √ </u>	No _____
Galen L. Brown	-	ABSENT	
Christopher M. Smith	-	Yes <u> √ </u>	No _____

The temporary chairman entertained a motion to appoint a **Chairman of the Board of Supervisors** for 2014. Supervisor Smith moved to appoint Supervisor Feeg as Chairman. There being no second, the motion died. Supervisor Deeds stated he would like to see a change and that his decision was not personal. It was agreed the meeting could not continue.

Supervisor Love arrived at 6:10PM.

Again, the temporary chairman entertained a motion to appoint a **Chairman of the Board of Supervisors** for 2014. Supervisor Smith moved to appoint Supervisor Feeg as Chairman, after a second by Supervisor Love, the vote was as follows:

Roger K. Feeg	-	Yes <u> √ </u>	No _____
R. Douglas Love	-	Yes <u> √ </u>	No _____
Robert L. Deeds Jr.	-	Yes _____	No <u> √ </u>
Galen L. Brown	-	ABSENT	
Christopher M. Smith	-	Yes <u> √ </u>	No _____

Chairman Feeg assumed the Chair for the remainder of the meeting.

Supervisor Smith moved to appoint Supervisor Love as the **Vice-Chairman** of the Board of Supervisors for 2014. After a second by Supervisor Deeds, the vote was as follows:

Roger K. Feeg	-	Yes <u> √ </u>	No _____
R. Douglas Love	-	Yes <u> √ </u>	No _____
Robert L. Deeds Jr.	-	Yes <u> √ </u>	No _____
Galen L. Brown	-	ABSENT	
Christopher M. Smith	-	Yes <u> √ </u>	No _____

A motion was made by Chairman Feeg, seconded by Supervisor Love to appoint Supervisor Brown as **Township Secretary** for 2014. The vote follows:

Roger K. Feeg	-	Yes <u> √ </u>	No _____
R. Douglas Love	-	Yes <u> √ </u>	No _____
Robert L. Deeds Jr.	-	Yes <u> √ </u>	No _____
Galen L. Brown	-	ABSENT	
Christopher M. Smith	-	Yes <u> √ </u>	No _____

A motion was made by Supervisor Smith, seconded by Supervisor Deeds to appoint Manager Keim as **Assistant Township Secretary** for 2014. The vote follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert L. Deeds Jr.	-	Yes	<u>√</u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

A motion was made by Chairman Feeg, seconded by Supervisor Smith to appoint Manager Keim as **Township Treasurer** for 2014. The vote follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert L. Deeds Jr.	-	Yes	<u>√</u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

Chairman Feeg read the following appointments to Township Offices:

- | | | | |
|-----|---|---|--|
| 1. | Township Manager | - | Thomas C. Keim |
| 2. | Township Recording Secretary | - | Kathleen C. Farrell |
| 3. | Township Open Records Officer | - | Kathleen C. Farrell |
| 4. | Municipal Authority Recording Secretary | - | Geraldine E. Sensenig |
| 5. | Municipal Authority Open Records Officer | - | Geraldine E. Sensenig |
| 6. | Police Department Open Records Officer | - | Colleen A. Easterday |
| 7. | EAC & GAJA Liaison – Supervisor | - | Roger K. Feeg |
| 8. | Engineer for Township and Park & Recreation | - | Gary Kraft, P.E. |
| 9. | Code Enforcement Officer, Building & Zoning Officer | - | Kraft Code Services |
| 10. | Alternate Building, Zoning & Code Enforcement Officer | - | Gary Kraft, P.E. |
| 11. | Emergency Management Coordinator | - | Galen L. Brown |
| 12. | Alternate Emergency Management Coordinator | - | VACANT |
| 13. | Township Plumbing Inspector | - | Kraft Code Services |
| 14. | Vacancy Board | - | David Wolfe |
| 15. | Sewage Enforcement Officer | - | Berks EnviroTech:
Cynthia E. Hix
Allen W. Madeira
Frederick E. Balliett |
| 16. | Alternate Sewage Enforcement Officer | - | Technicon Enterprises |

Supervisor Love moved to affirm/reaffirm the appointments for 2014 listed above. After a second by Supervisor Smith, the vote was as follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert L. Deeds Jr.	-	Yes	<u>√</u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

Supervisor Smith moved to appoint Hartman Shurr as **Solicitor for the Township, Planning Commission and Park and Recreation Board**. After a second by Chairman Feeg, the vote was as follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert L. Deeds Jr.	-	Yes	_____	No	<u>√</u>
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

Supervisor Love moved to appoint Chairman Feeg as **Delegate to the 2014 P.S.A.T.S. Convention**. After a second by Supervisor Smith, the vote was as follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert L. Deeds Jr.	-	Yes	<u>√</u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

Supervisor Deeds moved to reappoint the following members to their respective positions for a new term:

- | | | |
|------------------------|---|---|
| 1. Bill Meister | - | Planning Commission term ends 1/18 |
| 2. David Fox | - | Planning Commission term ends 1/18 |
| 3. Michele Lill | - | Park & Rec Board term ends 1/19 |
| 4. Patience Kaltenbach | - | Environmental Advisory Council term ends 1/17 |

After a second by Supervisor Love, the vote for Bill Meister, David Fox, Michele Lill & Patience Kaltenbach was as follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert L. Deeds Jr.	-	Yes	<u>√</u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

Motion was made by Supervisor Smith to set the **Treasurer's Bond at \$800,000.00** for 2014. This bond is to be filed with the Board of Auditors. After a second by Supervisor Love, the vote was as follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert L. Deeds Jr.	-	Yes	<u>√</u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

Supervisor Smith moved to set the following salaries for 2014:

Township Manager Thomas C. Keim at \$56,650.00 annual salary. Township Administrative Assistant Kathleen C. Farrell at \$22.87 hourly salary (only in effect until contract negotiations are completed with the Teamsters. Additional modification will be made at completion of Teamsters contract negotiations as necessary). In addition to the hourly salary, Administrative Assistant overtime will be paid at 1½ x the hourly rate. Also, in addition to the hourly salary, Road Maintenance Workers emergency compensation shall be paid at 1½ x the hourly rate for necessary and reasonable emergency roadwork, both labor and supervisory time, as per the Teamsters Contract, which shall be recorded by the time clock.

After a second by Chairman Feeg, the vote was as follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert L. Deeds Jr.	-	Yes	<u>√</u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

Supervisor Deeds moved to **set salaries for all uniformed and non-uniformed employees as listed in the applicable labor agreements.** Salaries for uniformed employees shall be as stated in the contract in effect as of 1/1/10 & salaries for non-uniformed employees shall be as stated in the contract in effect as of 1/1/11. After a second by Supervisor Smith, the vote was as follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert L. Deeds Jr.	-	Yes	<u>√</u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

Motion was made by Supervisor Deeds, seconded by Chairman Feeg to have the **2014 Meetings** for Robeson Township elected and appointed boards to be held in the Municipal Meeting Room located at 2689 Main Street, Birdsboro, PA 19508 as follows:

1. **Supervisors Regular Public Meeting** held the third Tuesday of each month at 7:00PM.
2. **Supervisors Workshop Meeting** held the Thursday prior to the third Tuesday of each month at 7:00PM.
3. **Planning Commission Meeting** held the first Monday of each month at 7:00PM.
4. **Municipal Sewer Authority Meeting** held on the third Monday of each month at 7:00PM.
5. **Board of Parks and Recreation** held on the fourth Monday; quarterly meetings beginning February 24, 2014 at 6:30PM.
6. **Environmental Advisory Council** held on the first Thursday bi-monthly at 7:00PM.
7. **Zoning Hearing Board Meeting** held on the fourth Thursday of each month at 7:00PM as needed.

The vote was as follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert L. Deeds Jr.	-	Yes	<u>√</u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

Supervisor Deeds moved to temporarily appoint a certified or competent public accountant or a firm of certified or competent public accountants, which shall be registered in the Commonwealth of Pennsylvania, to make an examination of all accounts of the Township for the next fiscal year stated in the resolution, and determine the compensation of the appointed accountant for 2014. After a second by Supervisor Smith, the vote was as follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert L. Deeds Jr.	-	Yes	<u>√</u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

Supervisor Deeds moved to authorize Robeson Township to join the Township Emergency Management Association (Full Membership) @ the annual cost of \$125.00. After a second by Supervisor Smith the vote was as follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert L. Deeds Jr.	-	Yes	<u>√</u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

OTHER BUSINESS

Manager Keim discussed the following:

- Kraft Code Services Report - West First Street
- Volunteer Fire Companies (will be invited to Workshop on January 16th @ 7:00PM)

The Board recessed to Executive Session @ 6:36

EXECUTIVE SESSION

Authorize Chairman to Execute Notice to Defend for Redstone Valley, LLC – Supervisor Smith moved to authorize execution of the Notice. Following a second by Supervisor Love, the motion passed on the following roll call vote:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert L. Deeds Jr.	-	Yes	_____	No	<u>√</u>
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

ADJOURN

There being no further business, Supervisor Smith moved to adjourn the meeting at 6:50PM. After a second by Supervisor Deeds, the vote was as follows:

Roger K. Feeg	-	Yes	<u>√</u>	No	_____
R. Douglas Love	-	Yes	<u>√</u>	No	_____
Robert L. Deeds Jr.	-	Yes	<u>√</u>	No	_____
Galen L. Brown	-	ABSENT			
Christopher M. Smith	-	Yes	<u>√</u>	No	_____

Respectfully submitted,
Kathleen C. Farrell,
Recording Secretary