

ROBESON TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
August 18, 2015

The Regular Meeting of the Board of Supervisors of Robeson Township was called to order by Vice-Chairman Love at 7:00PM prevailing time. The meeting took place in the Robeson Township Public Meeting Room located at 2689 Main Street, in Gibraltar, Berks County, Pennsylvania. The following members of the Board were present: Supervisors Brown, Smith and Deeds; Chairman Feeg was available via Telephone. Attending were Solicitor Christopher J. Hartman, Engineer Gary D. Kraft, Road Master Bill Lanza & Manager Thomas C. Keim.

Pledge to the Flag and Moment of Silence

ROADS

- Salt to be obtained through State & County
- Assisting Union Township; will start grading on Plow Road

POLICE

- Robeson RR Crossing is complete; supposed to be guaranteed 4 to 5 years
- Aggressive Driving Detail on SR10 – 10 – 11 citations were issued.
- A citation is still outstanding re trains blocking RR crossings
- 6 people have been interviewed for part-time Police Officer position

CITIZENS CONCERNS

- Dewitt Harrell asked about acquiring a copy of the Township Zoning Ordinance. He was directed to go to the Administrative Building tomorrow to obtain the information he needs.
- Supervisor Deeds commented about a light at Dyer Quarry that is very bright and should have a filter; Manager Keim will speak with Mr. Friend at DQ.

APPROVE PAYMENT OF BILLS

Supervisor Deeds moved to pay bills for the period of July 18, 2015 thru August 21, 2015. Following a second by Supervisor Smith, the motion passed unanimously.

MINUTES

Minutes of the Supervisors Workshop Minutes of July 16, 2015 & Regular Meeting of July 21, 2015 were reviewed & unanimously approved upon a motion by Supervisor Deeds that was seconded by Supervisor Smith.

APPROVAL OF REPORTS

The Treasurer's Summary, Sewer, SEO Permit, Building, Road (June & July), Police, Friendship (Geigertown) FC & Gibraltar FC (November & December 2014 and February thru June 2015) Reports were reviewed & approved upon a motion by Supervisor Deeds that was seconded by Supervisor Smith.

PLANNING & ENGINEERING

Smith Annexation Subdivision – planning modules - The submittal provided is a Planning Waiver & Non-Building Declaration. The PC reviewed & recommended the BOS approve the modules for submission to DEP. Supervisor Deeds moved to forward the Planning Waiver and Non-Building Declaration to DEP for their approval; the motion passed upon a second by Supervisor Brown. Supervisor Smith abstained from the vote.

Mary Harpel Subdivision – planning modules - The submittal provided was reviewed by the PC & recommended for approval by the BOS for submittal to DEP. Supervisor Deeds moved to forward the Planning Modules to DEP for their approval; Supervisor Smith seconded the motion which passed unanimously.

Wanner Estate Subdivision – final - The PC reviewed the final submittal & recommended BOS approval of the plan subject to compliance with all outstanding items listed in Engineer Kraft's review of July 28, 2015. Supervisor Deeds move to conditionally approve the Final Plan as stated above; Supervisor Smith seconded the motion which passed unanimously.

MacMinn Subdivision – final - The PC conditionally approved the final plan subject to Engineer Kraft’s review letter of July 27, 2015 which includes a requirement for an improvements agreement and escrow for frontage improvements and the driveway entrances. The required improvements have been made. Mr. Kraft noted Solicitor Hartman has stated that certain steps need to be taken to clarify the status of the new plan vs. the previously recorded plan. Supervisor Deeds moved to conditionally approve the Final Plan subject to compliance of any outstanding items, without requirement for an improvements agreement and subject to completion of required steps related to nullifying previously recorded plan. Following a second by Supervisor Smith, the motion passed unanimously.

Malickson Est. Annex. Subdivision – preliminary / final - The PC reviewed and approved this subdivision which proposes transfer of approximately 2.8 acres from one parcel within the Malickson Estate Trust to another thereby making the second site larger than 10 acres to preserve Clean & Green status. Supervisor Deeds moved to conditionally approve the Annexation Subdivision Preliminary / Final Plan subject to completion of the outstanding items as listed in the Kraft Engineering review of June 30, 2015 and subject to requirement of a \$500 refundable deposit to assure recording of a common deed for the parcel combination; Supervisor Smith seconded the motion which passed unanimously.

Steve Variance Application – Harold Steve has applied for a variance and special exception to permit expansion of his self-storage unit facility onto an adjoining tract. The proposed expansion includes 16 additional units and is an expansion of an existing cluster. That cluster has become non-conforming as a result of the Township’s adoption of the 2007 Zoning Ordinance which increases the front yard setback from 50 feet to 60 feet. A Special Exception is required to expand a non-conforming structure more than 50%. The variance is required to expand the non-conforming structure onto a tract which he did not own at the time the current Zoning Ordinance was adopted. The Application was filed too late for PC review so there is no opinion from the PC. The hearing is scheduled for August 27. The BOS chose to remain neutral to the decision of the Zoning Hearing Board.

Asphalt Maintenance Solutions – partial invoice / Change Order #1- Most of the contracted work has been completed. The current invoice totals \$264,638.00 which is approximately \$4,300.00 over the bid amount with Plow Road, which is not done, excluded. Related to this, Engineer recommends payment of \$259,638.00 – holding a retainage of \$5,000 – and authorizing Change Order #1 to extend the time for the Plow Road work until the end of September. The contractor intends to coat Plow Road when they return to the area for their pending Birdsboro work. Supervisor Deeds authorized approval as recommended by Engineer Kraft; following a second by Supervisor Smith, the motion passed unanimously.

SOLICITOR

RAWA Water Service Agreement – The revised “Agreement” was presented. Supervisor Deeds moved to authorize Solicitor Hartman to send the “Agreement” to RAWA for review. Supervisor Brown seconded the motion; Supervisor Smith voted no.

Plow Road Barn – Supervisor Deeds moved to authorize Solicitor Hartman to send a letter to the property owner regarding the proposed hazard of her barn leaning into the roadway. Supervisor Smith seconded the motion which passed unanimously.

OTHER / FINANCE

Authorize Execution of Cedar Hill Estates Intersection HOP Renewal Application – Supervisor Deeds moved to authorize execution of the Renewal Application; following a second by Supervisor Smith the motion passed unanimously.

Authorize Purchase of Konica Copier – Manager Keim reviewed the information. Supervisor Deeds moved to authorize the purchase in the amount of \$3,818.15. Following a second by Supervisor Smith, the motion passed unanimously.

Authorize Advertisement of 2016 Budget Meetings – Supervisor Smith moved to authorize the advertisement of budget meetings that will begin at 7:00PM as listed below & noted any dates not necessary will be posted at the 2689 Main Street, in Gibraltar, Berks County, Pennsylvania location. Following a second by Supervisor Deeds, the motion passed unanimously.

October 1, 7, 21

November 4, 10

December 3, 8, 9

Review Updated September 2015 Meeting Dates – reviewed.

Elverson Ambulance Annual Donation – Manager Keim reviewed the letter & what the Township contributes for radio & 911 service.

Manager Keim:

- **Joint Meeting with Union Township BOS** - Supervisor Deeds moved to authorize a joint meeting to be held on August 26th @ 7:00PM; Supervisor Smith seconded the motion which passed unanimously. **Union Township will advertise.
- **MetEd Lighting Program** – Supervisor Deeds moved to relight the Township Buildings per a proposal from MetEd subject to a review by Manager Keim & Solicitor Hartman; Supervisor Smith seconded the motion which passed unanimously.

The BOS adjourned @ 8:08PM upon a motion by Supervisor Smith that was seconded by Supervisor Deeds.

Respectfully Submitted
by Kathleen C. Farrell,
Recording Secretary