

**ROBESON TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MEETING MINUTES**  
**October 20, 2015**

Chairman Feeg called the Regular Meeting of the Board of Supervisors of Robeson Township to order at 7:00PM prevailing time. The meeting took place in the Robeson Township Public Meeting Room located at 2689 Main Street, in Gibraltar, Berks County, Pennsylvania. Board Members present were Supervisors Love, Smith & Deeds. Supervisor Brown was absent. Attending were Solicitor Christopher J. Hartman, Engineer Gary D. Kraft, Road Master Bill Lanza, Chief Mark T. Phillips & Manager Thomas C. Keim.

**Pledge to the Flag and Moment of Silence**

**ANIMAL RESCUE LEAGUE**

**Request for Donation of \$1,000.00 & Authorize Chairman to Execute ARL Agreement** – Supervisor Deeds moved to approve the donation; Supervisor Smith seconded the motion which passed unanimously.

**ROADS**

**Update on Road Work** – Road Master Lanza stated all chip sealing is done and the last mill & patch project was completed last week.

**Equipment** - Sterling should be ready by winter.

**Snow Plowing** – Road Master Lanza is working on it & will have information ready for next meeting.

**Any items as necessary** – Cleaning up old Township Building on White Bear Road & found an old Township sign. Discussion followed re hanging the sign at that building.

Chairman Feeg stated the Road Crew (while being down by 1 man) did a wonderful job this season. Many compliments have come in re the work that has been completed by the Road Crew. Discussion followed.

**POLICE**

**Designation of Trick or Treat Night – Saturday, October 31<sup>st</sup> 5:00PM – 10:00PM** – Supervisor Deeds moved to approve; following a second by Supervisor Smith, the motion passed unanimously.

**Any items as necessary** - Chief Phillips stated the new part-time officers are working and coming along well with learning the area. They are on their own in Patrol vehicles & chaperoned at times, reports are getting much better and are attending hearings.

Fingerprinting of employees was briefly discussed.

**CITIZENS CONCERNS**

**Quaker Hill Neighborhood Watch** – Amanda Baylor introduced Amy Bayshore & Dave Hinkle, members of the Quaker Hill community. Due to recent crime, both last year & this year, they decided that it may be beneficial to form a “Neighborhood Watch” (NW) in their residential area and have put together a website together with 92 members to create awareness of what is going on. During a NW meeting a Police Officer met with them & recommended NW signs. Ms. Baylor stated they are seeking permission from the BOS to erect NW signs (11 signs total) in various locations. A private bank account has been set up specifically for this. The cost for permitting was requested to be waived and thru research have discovered there is no Ordinance regarding these types of signs.

Chief Phillips discussed what a NW is, what they can do to assist the PD, etc. Ms. Bayshore stated they have already distributed a newsletter in the area. Discussion followed.

RM Lanza stated he is able to get the signs cheaper than what the NW was quoted and the signs would also be high reflectivity. Solicitor Hartman stated this exchange would be okay provided the NW organization reimburses the Township for the signs. Mr. Lanza requested BOS permission to help them erect the signs. Supervisor Deeds moved to authorize the exchange and Mr. Lanza to assist with erecting the signs. Following a second by Supervisor Smith, the motion passed unanimously.

Chis Earhart of 118 Miller Road wants to run electric from one side of Miller Road to the other. He plans to cut across Miller Road, per MetEd specifications, and will place conduit for the electric; following he will repair the road. Right of Way areas will be marked and required permitting will be acquired. Supervisor Deeds moved to allow Mr. Earhart to pursue the above provided the project is up to MetEd specifications and appropriate permitting is acquired. Following a second by Chairman Feeg, the motion passed unanimously.

### **APPROVE PAYMENT OF BILLS**

Supervisor Smith moved to pay bills for the period of September 12, 2015 thru October 16, 2015. Following a second by Supervisor Deeds, the motion passed unanimously.

### **MINUTES**

Minutes of the Supervisors Workshop Minutes of September 10, 2015 & Regular Meeting of September 15, 2015 were reviewed & unanimously approved upon a motion by Supervisor Smith that was seconded by Supervisor Deeds.

### **APPROVAL OF REPORTS**

The Treasurer's Summary, Sewer Reports (including August), SEO Permit, Road, Building, Police, Friendship (Geigertown) FC & Gibraltar FC (including July 2015) Reports were reviewed & approved upon a motion by Supervisor Deeds that was seconded by Supervisor Smith.

### **PLANNING & ENGINEERING**

**Housing Development Corporation Subdivision** – preliminary / final – conditional approval – Engineer Kraft stated the PC conditionally approved the plan subject to the outstanding items in his review letter of September 29, 2015. The outstanding items include plan signatures and providing a \$500 deposit to secure the recording of the annexation deed. Supervisor Smith moved to conditionally approve the plan as stated by Engineer Kraft; following a second by Supervisor Deeds, the motion passed unanimously.

**Gundy-NLT Subdivision** – preliminary / final – conditional approval – Engineer Kraft stated the PC conditionally approved the plan subject to the outstanding items in his review letter of September 29, 2015. The outstanding items include minor drafting revisions, addressing, frontage improvements, Solicitor review of access agreements, notes related to potable water availability, signatures and providing a \$500 deposit to secure the recording of the annexation deed. Supervisor Love moved to conditionally approve the plan as stated by Engineer Kraft; following a second by Chairman Feeg, the motion passed unanimously.

**Love-DeLong Annexation Subdivision** – preliminary / final – waivers – Engineer Kraft stated the plan has been prepared to annex a small triangular section of the DeLong property to the Love's Garage tract and the PC recommended approval of the following requested waivers:

§301.B.1.	related to plan scale at 1"=60'
§301.E.7.	related to the Parcel 1 boundary survey
§301.E.8.	related to indicating cartway width along Parcel 1
§301.E.10.	related to accurate determination of the Parcel 1 area
§301.E.12.	related to setting the Parcel corners
§301.E.17.	related to indicating building setback lines
§301.E.21.	related to showing significant physical features on Parcel 1
§302A.	related to providing Site Analysis data

Supervisor Deeds moved to approve the above listed waivers; following a second by Supervisor Smith, the motion passed. Supervisor Love abstained from the vote.

**Love's Garage Land Development** – preliminary / final – Engineer Kraft stated the plan is for the expansion of the vehicle storage area and it is not permitted by ordinance to automatically be considered in one step as a preliminary / final plan because it is non-residential. The Applicant has requested one step review and the PC recommended consideration of the plan in one step. Supervisor Deeds moved to consider the plan in one step; following a second by Supervisor Smith, the motion passed. Supervisor Love abstained from the vote.

**Eshelman Bus Lot Planning Waiver** – Engineer Kraft explained the proposal is to regrade and stabilize (with gravel) an area of the site which is currently being used for bus parking. The Applicant is requesting waiver of the requirements to complete full land development planning. After review of the request, the PC recommended waiver of land development planning subject to plans being submitted addressing the following:

- Stormwater management design and approval
- Erosion control permitting
- Landscaping of the frontage area
- Any lighting to meet township ordinance requirements

Supervisor Smith moved to approve a waiver of land development for the Eshelman bus parking area subject to submittal and approval of plans addressing the above bulleted items. Following a second by Supervisor Deeds, the motion passed unanimously.

**Plan time extension** (thru 12/31/15) for River Run Meadows LD (F) expires 11/1/15 - was unanimously approved upon a motion by Supervisor Smith that was seconded by Supervisor Deeds.

#### **SOLICITOR**

E-mail from Mike Setley - Supervisor Smith moved to send to RAWA. Following a second by Supervisor Deeds, the motion passed unanimously.

#### **OTHER / FINANCE**

**Adopt Resolution #15-20** - Authorizing the Reduction of Police Officers' Contributions to the Pension...2016 – Supervisor Deeds moved to adopt the Resolution; following a second by Supervisor Smith the motion passed unanimously.

**Authorize Advertisement of 2015 CPA Resolution** (for adoption in January 2016) – Supervisor Deeds moved to authorize the advertisement; following a second by Supervisor Smith the motion passed unanimously.

**Next Budget Meeting** Wednesday, October 21<sup>st</sup> @ 7:00PM – FYI

The BOS recessed to Executive Session at 8:07PM & reconvened at 8:42PM & adjourned at 10:10PM upon a motion by Supervisor Smith that was seconded by Supervisor Deeds.

Respectfully Submitted  
by Kathleen C. Farrell,  
Recording Secretary