

**ROBESON TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MEETING AGENDA**  
**October 18, 2016**

**Revised 10/19/16**

The Regular Meeting of the Board of Supervisors of Robeson Township was called to order by Chairman Smith at 7:00pm prevailing time. The meeting took place in the Robeson Township Public Meeting Room located at 2689 Main Street, (Route 724) in Gibraltar, Berks County, Pennsylvania. The following members of the Board were present: Supervisors Brown, Love, Steve, Graham Also in attendance were Engineer Gary Kraft, Solicitor Christopher Hartman, Chief of Police Mark T. Phillips, Road Master Billy Lanza, and Manager Colleen Easterday.

**Pledge to the Flag and Moment of Silence**

**1. Roads Department**

- A. Road Master Lanza asked Solicitor Hartman and Engineer Kraft as to what needed to be done to add Seyfert Drive cul-de- sac to the liquid fuels map. Supervisor Graham made a motion to authorize Solicitor Hartman and Engineer Kraft to research the dedication documents. Supervisor Steve seconded the motion and passed unanimously on a roll call all yes vote.  
A resident request was made to place a slow children sign on Gunhart Road. Supervisor Graham made a motion to place a slow children sign on Gunhart Road. Supervisor Love seconded the motion and passed unanimously on a roll call all yes vote.

**2. Police Department**

- A. Chief Phillips stated that the designated date for Trick or Treat night is October 31, 2016 5 P.M. to 9 P.M. Supervisor Graham made a motion to have Chief Phillips and Solicitor Hartman to get clear authorization from PennDOT to post no parking and other appropriate signs on Old Rte. 82 near the old White Bear Inn and the Solicitor to draft the Traffic Ordinance update to accommodate it. Supervisor Brown seconded the motion and passed on a yes roll call.

**3. Citizens Concerns (*Limit each to 3 Minutes*)**

1. Dave Wolfe inquired as to the continued use of the fire siren
2. Joy Graham requested the removal of the dog barking section of the dog ordinance or suggested that the dog bark ordinance be restricted to urbanized area. The Board will review the impact of the suggestions.
3. Bob Deeds thanked the Road Crew for the good job on Golf Course Road

**4. Bills for Review**

September 16, 2016 thru October 13, 2016

- Supervisor Steve made a motion to approve the bills. Supervisor Graham seconded the motion and passed on a yes roll call.

**5. Minutes for Review**

Regular: September 20, 2016

- Supervisor Steve made a motion to approve the minutes. Supervisor Graham seconded the motion and passed on a yes roll call.

**6. September 2016 Reports for Review**

Supervisor Steve made a motion to approve the Treasurer's Summary & Report, Sewer Report, Sewer Aging Report, SEO Permit Report, Road Report, Building Permit Report, Police Report (May, June, July, August & September Reports Not Available due to staffing needs), Fire Reports; Friendship FC and Gibraltar FC – (July Report included). Supervisor Graham seconded the motion and passed on a yes roll call.

**7. Planning / Engineering**

- A. Green Hills Estates Subdivision - Supervisor Steve made a motion to conditionally approve the plan pursuant to the Kraft Engineering letter of October 10, 2016 as well as the SDE letter of October 18, 2016. Chairman Smith seconded the motion and passed on a yes roll call.
- B. Cellco Partnership Variance application – Zoning Hearing set for Thursday, October 20, 2016. The Board had no recommendations.
- C. Richard W. Fix Special Exception Application – The Board had no comment.
- D. Steve Land Development escrow – Supervisor Love made a motion to release the \$6,400.00 escrow for the Steve Land Development plan. Chairman Smith seconded the motion and passed on a roll call vote  
Steve – abstain   Graham – yes   Love – yes   Brown – yes   Smith - yes
- E. McMinn Reaffirmation - Supervisor Steve made a motion to reaffirm and the Chairman to sign the McMinn Subdivision. Chairman Smith seconded the motion and passed on a yes roll call.
- F. March Subdivision - Supervisor Steve made a motion to reaffirm and the Chairman to sign the March Subdivision. Supervisor Graham seconded the motion and passed on a yes roll call.

**8. Solicitor**

- A. Motion to Adopt Ordinances: Ordinance #16-05 Amending Robeson Township Code of Ordinances, Chapter 20-A & Ordinance #16-06 revised amending Robeson Township Code of Ordinance, Chapter 22– Chairman Smith made a motion to adopt Ordinance #16-05, Chapter 20-A. A public hearing was

held prior to passing the above ordinances. Supervisor Graham seconded the motion and passed on a roll call.

Steve – No Graham – Yes Smith – Yes Love – Yes Brown - Yes

- B. River Run Meadows Inspection Escrow Agreement (security received \$5,000.00) – Supervisor Steve made a motion to accept the River Run Meadows Escrow Agreement (\$5,000.00) received. Supervisor Graham seconded the motion and passed on a yes roll call.

**9. Finance / Other**

- A. Engineering Study presentation for consideration: W.G. American Co. (the Water Guy) – Board to review.
- B. Excel Seminar – Authorize Attendance: Manager, Road Master & Fiscal Assistant \$384.00 – Supervisor Steve moved to allow the Manager, Road Master and Fiscal Assistant to attend Excel Seminar for \$384.00. Supervisor Graham seconded the motion and passed on a yes roll call.
- C. State Pension Funds release to pension account - Supervisor Graham moved to release the State Pension Funds. Supervisor Steve seconded the motion and passed on a yes roll call.
- D. Reaffirmation of the Adoption of NIMS – Supervisor Steve moved to reaffirm the adoption of the NIMS. Supervisor Graham seconded the motion and passed on a yes roll call.
- E. EMS Authorization for Run Card Changes – Supervisor Steve moved to authorize the Chief of Southern Berks EMS to submit Run Card Changes to the County. Supervisor Graham seconded the motion and passed on a yes roll call.
- F. Friendship Fire Co. requesting release of a partial donation from the Twp. \$22,500.00 – Supervisor Steve moved to release a partial donation of \$22,500.00 to the Geigertown Fire Company. Supervisor Graham seconded the motion and passed on a yes roll call.
- G. Friendship F.C. & Gibraltar F.C. Manager request to release Foreign Fire Tax Funds– Supervisor Steve moved to release the Foreign Fire Tax Funds to the Geigertown Fire Company \$25,549.47 and Gibraltar Fire Company \$25,549.47. Supervisor Love seconded the motion and passed on a yes roll call.
- H. Right To Know: Adopt Resolution #27-16 appointing Manager Easterday as the alternative Twp. RTK officer – Supervisor Steve moved to adopt Resolution #27-16 appointing Manager Easterday as the alternate RTK Officer. Supervisor Graham seconded the motion and passed on a yes roll call.

**10. Executive Session**

Board recessed for Executive session at 8:21.

Board reconvened at 9:44.

Supervisor Steve moved to designate the manager as Administrator of Uniformed and Non-Uniformed Pension Plan. Supervisor Graham seconded the motion and passed on a yes roll call.

Supervisor Steve moved to authorize Solicitor to send a letter to Julia McDonald as well as her attorney regarding unpaid sewage inspection fee. Supervisor Graham seconded the motion and passed on a yes roll call.

Supervisor Steve moved to authorize the Chairman to sign Kathy’s Notice of Leave. Supervisor Graham seconded the motion and passed on a yes roll call.

Supervisor Steve moved to allow the Solicitor to derive corrected compensation for the Tax Collector. Supervisor Graham seconded the motion and passed on a yes roll call.

Supervisor Steve moved to adjourn the meeting at 9:46. Chairman Smith seconded the motion and passed on a yes roll call.

Respectfully Submitted,

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Geraldine E. Sensenig, BOS Recording Secretary

\_\_\_\_\_ Approved

\_\_\_\_\_ Approved as Amended

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Christopher M. Smith, Chairman