

**ROBESON TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MEETING MINUTES**  
**October 15, 2019**

Chairman Smith called the Regular Meeting of the Board of Supervisors to order at 7:02PM prevailing time. The meeting took place in the Robeson Township Public Meeting Room located at 2689 Main Street, in Gibraltar, Berks County, Pennsylvania. Supervisors Brown, Graham & Steve were present; Vice-Chairman Love was absent. Also in attendance were Solicitor Christopher Hartman, Engineer Gary D. Kraft, Sergeant Dennis Cassel, Crew Leader Butch Matz and Manager Colleen Easterday.

**Pledge to the Flag and Moment of Silence**

**ROADS, CODES & PUBLIC PROPERTY**

Milled and patched on Golf Course Road and Miller Road; dug out a tree stump on Golf Course Road and back filled it. CL Matz stated he spoke with Phil @ Brubaker about a pipe they hit, he sent pictures and they tried to fix it; the Township will replace the pipe. Concerns regarding a “crown” on Mill Road in Geigertown that is making it impossible for cars were discussed. Supervisor Brown moved to authorize Engineer Kraft & Crew Leader Matz to check on a solution to make it passable for cars. Chairman Smith seconded the motion which passed unanimously.

Supervisor Steve moved to authorize CL Matz to purchase a used milling head for the skid steer loader for \$5,000.00. Following a second by Supervisor Graham, the motion passed unanimously.

**POLICE**

Supervisor Steve moved to accept the resignation of Brandon Breitenstein. Following a second by Supervisor Graham, the motion passed unanimously.

Supervisor Graham moved to authorize Sergeant Cassel to advertise for Police Officers (Sergeant Cassel will create a list for part-time / full-time hire review); Supervisor Steve seconded the motion which passed unanimously.

Sergeant Cassel reported a current investigation re a “distraction burglary” is in progress; video footage is from local businesses is being reviewed.

Internally, the records management system is in full usage; is being used in patrol vehicles to enter information immediately so there is no repetitive reporting.

Also, a portable radar sign board grant has been received in full in the amount of approximately \$3,200.00. The sign will be utilized for a multitude of things.

Robert Deeds asked about getting body cams for the officers. Sergeant Cassel will look into costs and report back to the BOS.

**CITIZENS CONCERNS**

Bernard Keturakis of 237 Bard Road stated he has been working with KCS regarding the junk yard next to his property. It has not been cleaned up and this has been going on for a year. Pictures were presented. Mr. Keturakis stated this neighbor (@ 213 Bard Road) also uses 2 driveways which is next to “0” Bard Road. Engineer Kraft received a copy of the complaint, stated he will discuss with the KCS representative.

Tom Keim of 873 White Bear Road wants minutes reflecting he delivered material to the BOS last month; the BOS read what is in the minutes for approval stating the info has been included.

Mrs. Nye of Briarwood Drive complained about the project not being complete; CL Matz stated the Road Crew will be working on completing the project as soon as they can, weather permitting.

**CORRESPONDENCE**

Accept Resignation from Parker Davis, Road Crew – Supervisor Steve moved to accept the resignation; following a second by Supervisor Graham, the motion passed unanimously.

Pioneer Crossing Landfill Free Fall Clean Up Saturday, October 27, 2018 – FYI

Crime Alert Berks County – Information provided

**MINUTES FOR APPROVAL**

The minutes for the Workshop of September 12, 2019, BOS Regular Meeting of September 17, 2019 & Budget Meeting of October 10, 2019 were unanimously approved upon a motion by Supervisor Steve that was seconded by Supervisor Graham.

**BILLS FOR APPROVAL**

Supervisor Steve moved to pay the bills as revised for the period of September 17, 2019 thru October 15, 2019; following a second by Supervisor Graham, the motion passed unanimously.

**APPROVAL OF REPORTS**

The September 2019 Treasurer's Summary, Revised Sewer Aging, SEO Permit, Road, Building, Police & Friendship Fire Company were reviewed and approved upon a motion by Supervisor Steve that was seconded by Supervisor Graham.

**PLANNING & ENGINEERING**

St. Benedict's Church LD escrow release – Supervisor Graham moved to release \$2,692.31; following a second by Supervisor Steve the motion passed unanimously.

Michael Karwic Planning Modules (Adopt Resolution #19-11) – Supervisor Graham moved to adopt Resolution #19-11; following a second by Supervisor Steve the motion passed unanimously.

O'Brien Variance II – The BOS had no comment.

**SOLICITOR**

Birdsboro Watershed Municipal Policing Agreement - Upon a motion by Supervisor Graham that was seconded by Supervisor Steve, the BOS conditionally approved the "Agreement" until they hear from the Solicitor of Birdsboro Borough.

Opioids Negotiation Class info – Robeson Township will stay in the Class Action Suit by not responding.

Review Sewer Account Issue – to be discussed in Executive Session.

**FINANCE / OTHER**

PMHIC Agreement Amendment – Supervisor Steve moved to authorize Chairman Smith to execute the Agreement Amendment; Supervisor Graham seconded the motion which passed unanimously.

Chester County Tax Collection Committee Delegate – Meeting 11/12/19 @ 1:30PM – Chairman Smith responded on-line.

Barth Isolation Distance Waiver Request - Supervisor Steve moved to approve the waiver request; Supervisor Graham seconded the motion which passed unanimously.

Municipal Officials Breakfast (10/25/19 @ 7:40AM) – (Let Manager know if you plan to attend)

Prism Works / Phone System – Waiting on comparative quote.

Authorize Advertisement of 2020 Meetings - Supervisor Steve moved to authorize advertisement; Chairman Smith seconded the motion which passed unanimously.

Authorize Advertisement of 2020 CPA Resolution (#20-01) - Supervisor Steve moved to authorize advertisement; Chairman Smith seconded the motion which passed unanimously.

Review Updated Term Expirations – Reviewed

Spotted Lantern Fly – Manager Easter will choose & train.

FYI - PSATS Convention - May 2 thru 6, 2020

Discussion re bamboo maintenance on a residential property. Supervisor Steve moved to authorize Robeson Township Code Enforcement Official to investigate and /or issue citations, or whatever it takes, to individuals that have vegetation that is blocking the Township's roadways that are in violation of the Township's Ordinance. Chairman Smith seconded the motion which passed unanimously.

Supervisor Steve moved to authorize advertisement of the following budget meeting dates: November 6, 14, 19, & 21 @ 6:30PM; following a second by Chairman Smith the motion passed.

The BOS recessed to Executive Session @ 8:02PM. The BOS reconvened @ 9:04PM

Supervisor Graham moved to waive the conflict of interest as the Township will receive all monies due from True Faith IHC. Following a second by Chairman Smith, the motion passed; Supervisor Steve voted no.

Supervisor Graham moved to advertise for a seasonal / full time Road Worker, CDL preferred. Following a second by Supervisor Steve the motion passed unanimously.

The BOS unanimously adjourned @ 9:05PM upon a motion by Supervisor Graham that was seconded by Supervisor Steve.

Respectfully Submitted,  
By Kathleen C. Haight,  
Township Assistant