

ROBESON TOWNSHIP BOARD OF SUPERVISORS
REGUAR MEETING MINUTES
July 21, 2020

Chairman Smith called the Board of Supervisors Regular Meeting to order at 7:02PM. The meeting was held via ZOOM due to the COVID-19 pandemic. Vice-Chairman Love, Supervisors Steve and Graham were in attendance. Supervisor Brown joined the meeting at 7:08PM. Also, in attendance were Solicitor Christopher J. Hartman, Chief Dennis W. Cassel Jr., Engineer Gary Kraft and Township Manager Colleen Easterday.

Chairman Smith turned the meeting over to Solicitor Hartman.

Allentown SMSA, LP Conditional Use Hearing: Solicitor Hartman opened the hearing.

Representative for Allentown SMSA, LP: Catherine E.N. Durso, Esquire, Fitzpatrick Lentz & Bubba, P.C. Christopher Garey of 2540 Plow Road was present for the hearing. Also, present Melissa Krishock, Esquire, Bingaman Hess Representing the interest of Robert L. Deeds Jr., 1217 White Bear Road. Ms. Durso requested a continuance until the regular BOS meeting in August. Motion by Supervisor Steve second by Supervisor Graham to continue the conditional hearing until the August meeting, motion carried. Solicitor Hartman turned the meeting over to Chairman Smith.

Citizen Concerns

Gary Kubovcsak, 664 Golf Course Road. Attorney Michael D. Reed present for Mr. Kubovcsak. Mr. Kubovcsak inquired of the board why said property was not granted the U&O Certificate after completing all building/land development requirements. The Storm Water Management System was discussed as same is not working efficiently as designed. Engineer Kraft suggested escrow then design and construction of the design take place to correct the SWM system. Motion by Supervisor Steve second by Supervisor Graham to conditionally approve an agreement and issue the permit for Lot #11 / 664 Golf Course Road upon adequate financial security including SWM design submitted to / accepted by Engineer Kraft and construction of system, motion carried. Mr. Kubovcsak requested Manager Easterday provide a RTK request form. Same was provided.

Roads, Codes, Public Property

Manager Easterday reported the crew continues prepare roads for the paving projects. Tar and chip will begin at weeks end. Pipe will continue to be completed

Police

Training Update: Chief Cassel reported training that was cancelled for Officer Smith (narcotics investigation training) has been rescheduled for September 27th thru October 3rd. Officer Zeiber's training (Child Passenger Safety) is rescheduled for August 10th thru 13th. once Officer Zeiber successfully completes the training the cost will be reimbursed via a grant. Request to send Officer Brenner to Glock Armor three-year Recertification at a fee of \$250.00. Training is local. Motion by Supervisor Steve second by Supervisor Brown to send Officer Brenner to the Glock Armor Recertification Course, motion carried.

Status of Sergeant Promotion: Chief Cassel reported there were two submissions for the position, and he has a panel with a retired Chief of Police a current Chief of Police and a Captain to conduct the interviews.

Operations Manual Update: a final draft has been completed and submitted to the officers for review. The manual is now in effect. The manual will be in constant review.

Solicitor Hartman asked the protocol for COVID-19 and the officers. Chief Cassel stated there is continued sanitation of the police vehicles and offices. Each officer is assigned a vehicle which they sanitize before and after their shift. Officers have an assigned office space, which effectively keeps them six feet apart. Shared office equipment is continuously sanitized.

Body Worn Camera Update: The cost has increased since last year. A grant has been applied for.

Chief Cassel will be attending FBI Command Training previously cancelled, this November.

Motion by Supervisor Steve second by Supervisor Graham to approve the Meeting Minutes of May 19, 2020 and June 16, 2020.

Bills

Motion by Supervisor Steve second by Supervisor Graham to pay the bills from June 17, 2020 thru July 22, 2020, motion carried.

Reports

Motion by Supervisor Steve second by Supervisor Graham to accept the June 2020 Reports.

Planning & Engineering

Allentown SMSA, LP Conditional Use: The application was reviewed by the Planning Commission who recommended approval subject to adequate screening being provided and subject to the Applicants obtaining the required fall zone easements.

Scoupe deVille Escrow: A release of escrow was requested; however, Engineer Kraft does not recommend release as the Modular building is still being occupied as a residence and about eight other items need to be addressed.

Solicitor:

Allentown SMSA, LP Conditional Use Hearing

Finance / Other

Authorize advertising for Comp plan update public hearing for August: Motion by Supervisor Steve second by Supervisor Graham to authorize the solicitor to advertised stated hearing on August 18, 2020 at 6:30 PM.

Resolution to pay reoccurring bills: Motion by Supervisor Steve second by Chairman Smith to adopt Resolution 2020-10 to pay reoccurring bills, motion carried.

Federal CDL Clearinghouse: Manager Easterday reported the township has been directed to use and report all CDL employees to the Federal CDL Clearinghouse. The cost is one dollar and twenty-five cents per employee.

EXECUTIVE SESSION

The BOS recessed to Executive Session @ 8:14PM to discuss personnel and litigation.

The BOS reconvened at 8:43 PM. Motion by Supervisor Steve second by Supervisor Brown to hire part-time assistance for the township office.

Meeting adjourned at 8:48PM upon a motion by Supervisor Graham second by Supervisor Steve.

Respectfully Submitted,

By Colleen Easterday,
Township Manager