

ROBESON TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
March 16th, 2021

The Regular Meeting of the Robeson Township Board of Supervisors was held via Zoom on Tuesday, March 16, 2021 at 7:00 PM. The meeting was called to order at 7:01PM by Chairman Smith. Present for the meeting were, Supervisors Brown, Steve and Graham. Supervisor Love joined the meeting at 7:09 PM. Also present were Township Manager Colleen Easterday, Chief Dennis W. Cassel Jr., Solicitor Christopher Hartman and Engineer Gary Kraft and Public Works Superintendent Tim Wloczewski.

Hearing: Code Violation

Chairman Smith turned the meeting over to Solicitor Hartman. Solicitor Hartman opened the hearing on a Code Violation by Mr. Anthony Wojszwillo of 213 Bard Road. Transcription taken by CRSInc. The hearing ended at 7:44 PM. Motion by Supervisor Steve second by Supervisor Graham for Mr. Wojszwillo to stay in contact with the Zoning Officer once a month and to withdraw citations until a review of the property in the fall, motion carried.

Hearing: Zoning Ordinance & Map Changes

Solicitor Hartman opened the meeting. The meeting was transcribed by CRSInc. The hearing ended at 10:10 PM. A discussion will be held on the proposed Zoning Ordinance and Map Changes at the April 20, 2021 BOS regular meeting.

Citizen Concerns/Correspondence

Michael Kindt, re: Mikey's Angels: Mr. Kindt is requesting the use of the police parking lot to hold a charitable event. Motion by Supervisor Steve second by Supervisor Graham to allow the use of the parking lot and observance of CDC guidelines, motion carried.

Park & Rec – Open / P&R Board Recommendation

Lisa Easterday asked about park maintenance such as mowing. Chairman Smith said it depends on weather etc. A discussion took place relative to reopening the parks. Motion by Chairman Smith second by Supervisor Steve to open the park and to erect signs quoting the CDC guidelines and enter at their own risk, motion carried.

Police:

Chief Cassel informed the board Officer Patrick O'Connor will have completed his one-year probation on April 21, 2021 and requesting he be released from Probationary status. Motion by Supervisor Graham second by Supervisor Steve to remove Officer O'Connor from probationary status, motion carried. The Crime Watch Portal is live registered under the domain name, www.Robesonpolice.org. The department has passed an audit by the PA Commission on Crime & Delinquency relative to our policy 2-26 pertaining to Juveniles. The advertisement for part-time officers went out with a deadline of May 3, 2021 for returning applications. Body Camera server installation will take place the last week in March. Chief Cassel briefed the board on his monthly report.

Minutes:

Motion by Supervisor Steve second by Supervisor Graham to approve the Meeting Minutes of February 16, 2021, motion carried.

Bills: Motion by Supervisor Steve second by Supervisor Graham to pay the bills from 2020 thru January 19, 2021 thru February 15, 2021 – Revised* and February 16, 2021 thru March 15, 2021 – Revised*, motion carried.

February 2021 Reports for Review: Motion by Supervisor Steve second by Supervisor Graham to accept the reports, motion carried.

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Planning & Engineering

2021 Roadwork Projects: Engineer Kraft advised there could be a cost escalation of \$25 to \$35 thousand dollars due to material cost rising. Bid packets were tabulated with Allen Myers being the lowest bidder. Motion by Supervisor Graham second by Supervisor Love to accept the Road Project bid by Allen Myers, motion carried.

Scoupe deVille Land Development escrow release:

Motion by Supervisor Steve second by Supervisor Brown to not require the 18-month maintenance security and release escrow in the entire amount of \$150,380.88, motion carried.

Reaffirm Castetter Land Development Plan:

Moton by Supervisor Steve second by Supervisor Brown to reaffirm prior approval (Nov 2018) of the Castetter Land Development Plan subject to any outstanding fees, motion carried.

Reapprove Oak Grove Subdivision – Phase I:

Motion by Supervisor Graham second by Supervisor Brown to reapprove Oak Grove Phase 1 and authorize execution of the Storm Water Maintenance Agreement and Improvements Agreement and provided all fees are paid, motion carried.

Solicitor:

Berks Homes – Temporary Holding Tank Agreement for 295 Sell Rd.

Motion by Supervisor Steve second by Supervisor Graham to sign the temporary holding tank for 295 Sell Road, motion passed.

Finance / Other

Birdsboro Power –Release escrow \$2,353.16: The project finalized its agreement to televise the sewer lines this was confirmed by System Design Engineering. Motion by Supervisor Graham second by Supervisor Steve to release the remaining escrow balance in the amount of \$2,353.16, motion carried.

Scoupe deVille – Received final billing for Zoning Hearing, held 10/29/2020 – Release remaining balance of zoning fees paid in the amount of \$752.24. Motion by Supervisor Graham second by Supervisor Steve to release the remaining escrow balance in the amount of \$752.24, motion carried.

Reaffirm release of funds – Parkside Subdivision plans withdrawn release remaining balance of planning fees in the amount of \$209.24. Motion by Supervisor Graham second by Supervisor Steve to reaffirm the release of remaining escrow balance in the amount of \$209.24, motion carried.

Berks County Solid Waste Authority Sponsorship Opportunity: Robeson Township will not be participating in the Sponsorship Program.

Resolution 21-06, TCC Delegate Appointment Resolution: Motion by Supervisor Steve second by Supervisor Graham to reappoint previous delegates, motion carried.

Anthony Tucci provided an update on 1515 Cocalico Road relative to DCNR property (fence) adjusted placement.

Executive Session

The Board recessed to executive session at 11:46PM.

The Board reconvened at 12:47M.

Motion by Supervisor Steve second by Chairman Smith to hire seasonal help, motion carried.

Motion by Supervisor Steve second by Chairman Smith to remove the crew leader from said Crew Leader position although pay rate and overall job will be retained, motion carried. Vote as follows: Chairman Smith – Yes, Supervisors Love, Brown and Steve – Yes, Supervisor Graham - No

Meeting adjourned at 12:53 PM upon a motion by Supervisor Steve second by Chairman Smith.

3.16.21

Respectfully Submitted,

Colleen Easterday,
Township Manager

DRAFT