

ROBESON TOWNSHIP BOARD OF SUPERVISORS
REGUAR MEETING MINUTES
April 20th, 2021

The Regular Meeting of the Robeson Township Board of Supervisors was held via Zoom on Tuesday, March 16, 2021 at 7:00 PM. The meeting was called to order at 7:00PM by Chairman Smith. Present for the meeting were, Supervisors Brown, Steve and Graham. Also present were Township Manager Colleen Easterday, Chief Dennis W. Cassel Jr., Public Works Superintendent Tim Wloczewski, Solicitor Christopher Hartman and Engineer Gary Kraft.

Citizen Concerns:

Motion by Supervisor Graham to hold an in-person meeting at the park to include a “rain date”. The motion failed for lack of a second.

Correspondence:

Request for donations from Elverson Honey Brook Area EMS and Western Berks Ambulance will be tabled for now as the township has not received any CARES funds.

Motion by Supervisor Steve second by Supervisor Brown to have Solicitor Hartman draft a Resolution to support the Berks County Uniform Construction Code Countywide Board of Appeals Request, motion carried.

Public Works:

Superintendent Wloczewski gave an update of public works projects throughout the township. Superintendent Wloczewski discussed the materials necessary to complete the landscaping of the Briarwood Development. Motion by Supervisor Brown second by Supervisor Steve to expend not more than \$11,000.00 to complete the Briarwood Development project, motion carried.

Police:

Chief Cassel reported their incident reports are up and the department has been busy. The Body Cameras are now being utilized. Thank you to Anthony Tucci C.O. of Western Berks EMS who donated three First Aid / Trauma Kits for the Police Vehicles.

Minutes:

Motion by Supervisor Steve second by Supervisor Graham to approve the Meeting Minutes of March 16, 2021, motion carried.

Bills:

Motion by Supervisor Steve to pay all bill except for Corp Trucks, motion failed for lack of a second.

Motion by Supervisor Graham second by Supervisor Brown to pay the bills from February 16, 2021 thru March 15, 2021 – Revised* and March 16, 2021 thru April 19, 2021. The vote is as follows:

Chairman Smith – Yes, Supervisors Graham and Brown – Yes, Supervisor Steve – No, motion carried.

February 2021 Reports:

Motion by Supervisor Steve second by Supervisor Graham to accept the reports in their possession, motion carried.

Planning & Engineering:

The Zoning Ordinance Amendment discussion continued with comments and questions.

Cedar Hill Estates Plan Extension: Motion by Supervisor Steve second by Supervisor Brown to accept the extension request, motion carried.

Solicitor

GAJA – Request to the township to become a Funding Authority: Solicitor Hartman explained the formalities of a Municipal Authority being a funding source for non-profits organizations whereby there is no liability to the Authority. The Authority would also receive a small fee for the service. The township would be agreeable to GAJA amending its Articles of Incorporation to become a funding source.

Finance / Other

EMC Insurance reimbursed the township \$20,971.39 of the General Liability Insurance Policy.

Republic Service - February Host Fees - \$8,955.66

Stericycle, 4th quarter 2020 Host Fees - \$3,952.92

Albright College – annual contribution: Motion by Supervisor Steve second by Supervisor Graham to increase the contribution to \$500.00, motion carried.

Senator Schwank requested the township place a link on their website for a civic engagement app that connects Pennsylvanians to their PA General Assembly members to act on legislative issues. Motion by Supervisor Graham second by Supervisor Brown, motion carried.

Executive Session

The Board recessed to executive session at 9:27PM.

The Board reconvened at 10:34M.

Motion by Supervisor Steve second by Supervisor Brown to have Chief Cassel offer full-time employment to the current Part-Time Officer, motion carried.

Meeting adjourned at 10:36 AM upon a motion by Supervisor Steve second by Supervisor Brown.

Respectfully Submitted,

Colleen Easterday,
Township Manager